

## ALL SAINTS PARISH COUNCIL - ACTION PLAN 2017 - 2018 v4. April 2017

OBJECTIVE	ACTIONS REQUIRED	TIMESCALE	ACTION BY
Achieve Foundation Award	Publish all required information online	COMPLETED	Clerk
Neighbourhood Plan	To develop and bring into being the A.S. N/Plan	May-18	Clerk, Members, NHP Steering Comm, EDDC
Parish Maintenance	To ensure parish maintenance is funded and executed	Ongoing	Cllr. Nixon, Clerk, Chardstock PC.
	To work with Chardstock PC for drainage / ditches work	COMPLETED	Cllr. Nixon, Clerk, Chardstock PC.
	To initiate Road Warden scheme within parish	May-17	Cllr. Nixon, Clerk, DCC.
Website	To ensure website kept upto date, relevant and accurate	Ongoing	Clerk, Webmaster (DW)
Training	To ensure all staff and members participate as relevant	Ongoing	Clerk, D.A.L.C., S.L.C.C. <sup>1</sup>
Acquire G.P.C. <sup>2</sup>	Clerk to successfully qualify for CiLCA <sup>3</sup>	Jul-17	Clerk
Planning	To work towards NHP and to engage with parish residents	Ongoing	Clerk, Chair, Planning Meetings, EDDC
Village Hall Liaison	To work with VHMC <sup>4</sup> to improve facilities at VH	Ongoing	Clerk, Members, VHMC, Cllr. Moulding
	To install WiFi in Village Hall for mutual benefit	t.b.a.	Clerk, VHMC, EDDC, Parishes Together
	To Install Defibrillator in VH for parish benefit	COMPLETED	Clerk, VHMC, Tim Pedder, Locality Fund
Social Media	To review policy of No Social Media presence in Parish	May-17	Clerk, Members
Noticeboards	To replace damaged / weathered NB around parish	COMPLETED	Clerk, Members, Locality Fund
Good Governance of Parish	Work towards GPC / Quality Status as above	Jul-17	Clerk.
	Liaise with adjoining parishes for support / cooperation	Parishes Together	Clerk, Chair, Members, Other Councils
Financial Accountability	Start Budget / Precept discussions in timely fashion	COMPLETED	Clerk, Members
	Communicate Financial matters to parish residents	Ongoing	Clerk via Minutes, Website, Noticeboards
Hamlet Representation	Hold regular H/ reps. Meetings to discuss areas of concern	NEEDS ATTENTION	Clerk, Chairman
Community Engagement	Continue to make public welcome at all meetings	Ongoing	Clerk, Chairman, Members
	Restore links with Church and Village School	NEEDS ATTENTION	Chairman, Members
	Publish Parish Directory and distribute	2017/18	Clerk, Council, Community

1 Devon Association Local Council, Society Local Council Clerks

2 General Power of Competence

3 Certificate in Local Council Administration

4 Village Hall Management Committee