

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL
of Tuesday 7th November 2017 at All Saints Village Hall, All Saints, held at 7.30pm**

Present:

Cllrs. Forbes (Chair), Bale, Hubbard, Nixon and Speed (ViceChair) & Clerk.
32 members of the public.

Fire regulations and precautions:

Fire Regulations and emergency exits highlighted to those in attendance

Police Report:

No Police report for September or October available / provided.
Police representative unable to attend due to shift working patterns.

County Councillor Report:

Cllr. Hall sent his apologies and provided a written report.
This has been published on the parish council website.

District Councillor Report:

Cllr. Diviani sent his apologies but had not sent any report.

Other Reports:

- 1) P3: Nothing to report other than soggy, waterlogged footpaths and land!
- 2) Trees: Kevin sent his apologies and said that there was nothing to report.
- 3) Website: DW sent email update that website was fully up to date as directed.
- 4) School Liaison: Amanda was in audience but had nothing to report.
- 5) There has been a marked increase in web and telephone scam attempts recently. Several parishioners had been shaken and upset by attempts to defraud.

Clerk: please add a relevant piece to next Council newsletter submission

Public Forum:

Resident raised issue of poor quality road repairs recently evidenced in parish.
Clerk outlined current DCC Highways policy and advised that he was due to attend a DCC Highways Conference to discuss these matters. Chair asked for a show of hands of those present to gauge opinion on satisfaction with DCC Repairs Strategy.
Unanimous dissatisfaction with status quo. Matter to be raised with Cllr. Hall.

2017/574

1) Apologies Received:

Cllr. Hall (DCC) Cllr. Diviani (EDDC) Police representative, Dave Wicken (Webmaster)
Kevin Feeney (Hon.Tree warden)

2017/575

2) Declarations of Notifiable Interests:

None declared at this point.

2017/576

3) Minutes of previous meetings:

a) Minutes of the Ordinary meeting Tuesday 5th September 2017

Acceptance of minutes proposed by Cllr. Nixon, seconded by Cllr. Speed.

Agreed unanimously. Signed by Chairman as a true record of proceedings.

Matters arising: Chairman reported that £500 had been vired into Ear-marked reserves and encouraged all parishioners to consider standing for election to Council in 2019.

2017/577

4) Chairmans Announcements:

None.

2017/578

5) Financial Matters:**a) to receive current monthly cashbook / bank reconciliation / budget monitor**

Financial documents as per agenda previously circulated to members.

Approval proposed by Cllr. Nixon, seconded Cllr. Hubbard. Approved unan.

Clerk: please publish these documents on the Council's website as per legislation.

b) to consider and, if thought fit, approve accounts for payment.

Council received Summary of Accounts payable.

Approval proposed by Cllr. Nixon, seconded Chair. Approved unan.

c) To consider matters of expenditure authorised under Chairmans delegated powers.

4 signs purchased to warn parishioners and road users of ice / slip hazard on Goldsmiths Lane before junction with A358. (Financial Regulations 2017 extant)

Council instructed Clerk to contact HSE (Health Safety Executive) regarding DCC Highways failure to attend to this known highway safety defect in light of RTA incidents recorded.

Clerk: please note and action accordingly; copy to all councillors.

d) To consider status of current Grant Applications

i) & ii) Parishes Together Night Landing Project / Community Fundraising

Application in conjunction with Axminster, Chardstock and Kilmington now submitted.

Additional funding obtained from DCC (Locality) and several kind donations/pledges.

Clerk: please note and monitor process. Update when available.

e) To consider timetable for 2018/19 budget & precept considerations

A draft budget forecast and precept plan has been circulated and considered by Council.

Due to impact of decisions to be made later in this meeting, another meeting of the

budget working party was recommended in December with a final decision as to proposed Budget and Precept for the financial year 18/19 to be made at the January ORD meeting.

Clerk: please note and make necessary arrangements for this working party to meet.

f) To consider donation of £250 from Parish Together reserves to

St. Johns Ambulance (Axminster) in respect of AED Awareness Training provided

It was proposed by Cllr. Nixon and seconded by Cllr. Speed that £250 be donated.

Approved unanimously. (Power to Act: Public Health Act 1936 s. 234)

Clerk: please note and arrange for donation to be made at suitable handover event.

g) To consider grant of £175 to All Saints Parish Newsletter

It was proposed by Cllr. Hubbard and seconded by Cllr. Nixon that a grant of £175 be given.

Approved unanimously. (Power to Act: LGA 1972 s. 142)

Clerk: please note and arrange for payment to be made.

h) To consider costs of Remembrance Commemoration.

Libby confirmed that she and David would cover costs of maroons for the event.

Chair thanked them both for this kind gesture and for arranging the event on the 11th Nov.

It was noted that the event coincided with the monthly Breakfast Fayre and that subsequently attendance would be significant.

2017/579**6) Planning Matters:****a) i) To consider planning applications received.**

17/2300/FUL & 2299/LBC - Undercleave Farm. Alterations, extension and Listed B/Consent Applicant was present and was asked by Chair to outline application to those present.

Council supported the application unanimously and noted that applicant had considered the issue of "rights of access" for neighbouring landowner and also had agreed to condition whereby extended annexe and main building would still be categorised as single dwelling.

Clerk: please submit comments to EDDC Planning within timeframe permitted.

a) ii) To ratify decisions relating to previous applications

17/2432/FUL - Colston Farm. Extension. Council Supports application

17/2399/FUL - 5 Waggs Plot. Extension & Garage. Council Supports application.

b) To consider planning applications received after publication of agenda.

None.

c) To consider minor amendments.

None.

d) To consider Tree Matters.

None.

e) Determinations

None notified.

f) Enforcement Matters

Clerk reported on outcome of Yarde Farm Enforcement Appeal. DISMISSED.

g) Planning Correspondence received.

None

h) To consider EDDC liaison re: recent land sales in parish.

Chair asked for a show of hands from public present as to the question:

"Should development be permitted on land behind Rusland Lodge?"

Unanimous NO from those present.

Clerk: please seek clarification from EDDC as to future development potential for this land within the constraints of the adopted Local Plan for EDDC 2016-2031.

2017/580**7) Business to be conducted:****a) To consider proposed lease of land at Corner School Lane / Goldsmiths Lane**

i) Clerk provided a brief update as to current situation with land formerly used by ASCC.

ii) Clerk reported that responses to NHP survey from 55% households had been received as of 7/11/17. Of those responses, 90% were in favour of proposal, with 7% expressing no opinion or having not answered question, with 3% against proposal. Noted by Council.

iii) It was therefore proposed by Cllr. Forbes, and seconded by Cllr. Speed that All Saints Parish Council enter into negotiations with the Diocese of Salisbury with a view to signing a 10 year lease on this land at a cost of £1000 per annum for the purposes of providing parish amenity and recreation facilities to residents and parishioners.

Approved unanimously. **Clerk; please note and contact Diocese / Agent asap.**

There were further discussions regarding the need for parish volunteers to assist the council in the management of both the field and the Pavilion building in the future.

Representations were received from local groups regarding possible uses and mutually beneficial arrangements regarding sport and leisure uses. Chair asked that those interested should email the Clerk with their proposals so that all avenues could be explored at a later date at an appropriately convened public meeting to include local residents, and any other parties interested in becoming involved. Dog walking also discussed.

Clerk: please note & add to next agenda.

b) To consider potential Parishes Together projects 2018/19.

Chair asked members of Council and public present to submit ideas for this fund to the Clerk to be considered in the New Year. **Clerk: please note.**

c) To consider replacement of missing Hamlet signage.

It was proposed by Cllr. Hubbard and seconded by Cllr. Bale that Council liaises with DCC NHO (Highways Officer) to arrange replacement of the 2 signs in Waggs Plot; the sign at Churchill having been recovered. Approved unanimously, max. cost £420 but Clerk to obtain re-quote based on less signage and no extra posts required.

Clerk: please note and action accordingly. Please update Council when complete.

d) To consider publication of a Parish Information Pack: update on funding.

It was proposed that Council place an order for 250 PIP's with suitable enclosures. Front Cover to show a parish landscape, rear cover to incorporate AED / CPR instructions. Paper content to be approved by members in new year.

Cost: 250 copies x £2 each & VAT (recoverable). To be taken from Parish Council reserves Proposed: Chair, seconded Cllr. Speed. Approved unanimously.

Clerk: please note and prepare draft copy for review and approval.

e) To consider creation of parish crest / flag / logo for use on VH flagpole

Cllr. Bale is arranging a meeting with school headteacher to take this project forward.

Clerk: please note and add to next agenda as instructed.

f) To consider First Aid / Defibrillator training within parish.

This matter was deferred by Council until further costed information could be obtained.

Clerk to liaise with Tim Pedder regarding scope and content of proposed training course.

g) To consider future parish community involvement.

In light of resolution in a) above, this matter was deferred until January and will be reconsidered when lease is signed and an Action Plan can be formulated for the long-term maintenance and management of the new amenity land.

Clerk: please note and add to next agenda as instructed.

h) To consider Hamlet Representative roles

It was resolved that this matter not be included on agendas hereafter.

2017/581

8) Highways Matters:

Clerk advised members and public of TTRO's applicable to Churchill in NOV/DEC.

He also reported expenditure via Chairs Delegated Powers for signage to warn road users of Ice / Slip hazard outside All Saints House (Cllr. Forbes declared personal interest)

Grit Bins have been assessed and refills requested from DCC where necessary.

Clerk: please advertise in newsletter and on noticeboards / website for parish help in monitoring fill levels as winter weather progresses.

Parish currently holds 4 tonne Grit stocks in dry cover, as a safeguard.

Clerk also demonstrated Hydrosnakes re: Flood resilience measures and Chair encouraged all parishioners to take advantage of these materials as they were provided to Council under the auspices of DCC Flood Resilience Grant and thus were intended for parishioners use.

Clerk: please advertise in newsletter and on noticeboards / website for requests.

2017/582

9) Neighbourhood Plan Surveys update:

As mentioned above, 55% of parish households have responded to date.

Deadline for receipt closes 17/11/17.

Data analysis is expected to take approx. 6 weeks and will be published in January.

Chair thanked all those participating for their help and said that responses will be critical in providing a body of evidence that Council can use to plan parish future.

Clerk: please arrange for data analysis upon deadline.

Clerk advised that the draw for the three vouchers will be made at the DEC Breakfast Fayre event. Details to be published online / on noticeboards and in Newsletter.

2017/583**10) Matters considered as urgent by presiding Chairman:**

None.

2017/584**11) Correspondence received:**

The CPRE (Campaign to Protect Rural England) had written asking ASPC to join as member. This matter was deferred until January for consideration.

Clerk: please note and add to next agenda as instructed.

2017/585**12) Date of next meeting:**

Tuesday 2nd January 2018 at 7.30pm. All Saints Village Hall.

Final Public Forum

Resident asked whether insurances were in place regarding public use of former cricket pitch in regards to earlier resolution. Clerk advised that, until lease had been signed, Council had no responsibility or liability but that matters were in hand to arrange same once formal legal papers had been signed. Suitable signage will be arranged concurrently.

Clerk: please note and action accordingly.

Chair wished all those in attendance a very Merry Christmas and Happy New Year.

It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Cllr. Nixon proposed, Cllr. Hubbard Seconded. So resolved.

2017/586**13) Other Matters to be considered in Committee (Part B)**

i) To consider matters pertaining to parish volunteers.

It was proposed by Cllr. Forbes, seconded by Cllr. Bale that Council recognise the work of parish volunteers by way of the award of an appropriate festive gift.

Approved unanimously. (Power to Act: LGA 1972 s. 137)

Clerk: please note and action accordingly.

ii) Staff Superannuation for financial years 17/18 and 18/19 & thereafter.

As per Contract of Employment, it was proposed by Cllr. Forbes and seconded by Cllr. Nixon to make a lump-sum contribution this year in accordance with Clerks Contract of Employment, and to make monthly contributions thereafter in 18/19 and beyond at the same percentage rate.

Clerk: please note and action in accordance with HMRC guidelines.

With no further business to discuss, the meeting closed at 9.17pm

Signed: _____ Chairman

Date: _____