

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL
of Monday 13th May 2019 at All Saints Pavilion, All Saints, held at 8.00pm**

Present:

Cllrs. Forbes (Chair) Speed (Vice-Chair), Barrett, Hubbard and Lightfoot.
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)
Hon P3 Footpath Warden - Tim Pedder
5 members of the public

Fire regulations and precautions:

Fire Regulations and emergency exits highlighted to those in attendance

Public Forum:

- b) No report from Cllr. Hall (DCC).
- c) Cllr. Hayward (EDDC-Yarty) gave a verbal report outlining events since the 3rd May. Representations / questions from Councillors and members of the public
- d) No other reports presented.
- e) Representations from residents regarding highway repairs and roadside works. In the absence of Cllr. Hall, Chair asked that these matters be referred to him directly.

19/24

Apologies Received:

All members present. Cllr. Hall (DCC) sent his apologies as work commitments conflicted.

19/25

Declarations of Notifiable Interests:

None declared at this point.

19/26

Minutes of previous Ordinary meeting:

Minutes of the ExtraOrdinary meeting held Wednesday 27th March 2019

Approval of minutes proposed by Cllr. Speed, seconded by Cllr. Hubbard. Resolved unanimously.

Signed by Chair as a true record of proceedings.

No matters arising from those minutes.

19/27

Chair's Announcements / Matters of urgency for report only:

Chair proposed that Standing Orders be suspended to allow public participation. So resolved.

Chair outlined correspondence and discussion relating to the Landowner / maintenance letter sent to residents earlier in the year. Chair clarified that DCC (Devon County Council) had not, as yet, asked the parish Council (nor landowners) to undertake any maintenance on areas previously attended to by the County Council but had merely been advised to make sensible contingency plans in the event that budgetary cuts at higher levels made this possibility an actual necessity.

Chair acknowledged that a more personal, tactful, approach would have been preferable to the formality of a letter from the PC but stressed the fact that the letter was itself based on a template from the County Council Highways team, and was based on previous advice given by the County Solicitor, which had now (to his knowledge) been challenged by several landowners directly.

Clerk was asked to liaise with DCC HWO and County Solicitor to obtain the latest guidance on such matters and to check that the Landowner Register was both up-to-date and conformed to the legislation relating to the GDPR regulations extant in terms of veracity and accuracy.

Chair proposed that Standing Orders be resumed to preclude further public participation. So resolved.

19/28

Planning Matters:

a) To consider planning applications received prior to agenda publication:

None to consider

b) To ratify planning applications made previously under delegation authority / policy:

None to consider

c) To consider applications received after agenda publication:

None to consider

d) To consider Tree Matters:

None to consider

e) Determinations / Decisions advised by EDDC (LPA) Local Planning Authority:

As per agenda published.

** denotes where decision was contrary to Council's views / recommendations.*

f) Enforcement Matters.

None to consider

g) Planning Correspondence received.

None to consider

19/29

Financial Matters:

a) To consider and, if thought fit, approve payments for April and May 2019

April's Payments £774.58 / May's Payments £604.52.

It was proposed by Cllr. Hubbard, seconded by Cllr. Speed, that these payments (as per schedule previously circulated) be approved. Resolved unanimously.

b) To consider matters of expenditure authorised under Chairman's / Clerk's delegated powers.

None put forward.

c) To receive report from RFO as to Council's present financial position.

Received and noted.

d) Questions from members of Council on aforementioned reports and financial accounts.

None received.

e) To consider arrangements for exercising of public rights (EPR).

RFO outlined the dates to be proposed to External Auditor for the EPR; 17/6 to 26/7

RFO advised that documents would be published online and on parish council noticeboard.

Noted. No further action necessary.

f) To consider virements within financial accounts after year end 2018/19.

Chair proposed that £82.47 be vired from NHP Reserve to Non-Earmarked Reserves.

Resolved unanimously.

RFO: Please action accordingly via Cashbook Summary Report.

19/30

Business to be conducted:

a) To consider training arrangements as a result of recent Parish Council elections.

Clerk advised that EDDC were providing free planning training at the new Honiton HQ on 30th

May for any interested parish councillors. It was agreed that 5 places be booked for All Saints.

Chair reported that he had given his delegated authority for Cllr. Barrett to attend a "new councillor"

training course (via DALC) in July at a cost of £55. Other courses were available upon request.

Clerk: please note and make arrangements accordingly.

b) To consider matters pertaining to parish maintenance and recreation ground (RG)

Cllr. Lightfoot reported that a resident had made a kind offer to take on some of the management

& maintenance roles with regards to the RG and Pavilion building. Chair suggested a meeting between

the resident and the Chair and Cllr. Lightfoot to establish the extent of the help offered.

Thereafter, Council could meet for an EOM to discuss the way forward. The issue of the remaining

debris and waste material at the northern edge of the field was also discussed.

Chair / Cllr. Lightfoot: Please make the arrangements for the meeting and report back to Council.

c) To consider matters pertaining to Axminster Masterplan.

Chair proposed deferring this matter until the new administration at EDDC had been formed

after the Annual Meeting scheduled for the 22nd May 2019. Agreed.

Clerk: please note and add to agenda for next meeting of Council in July

d) To consider Council's Emergency Plan and Business Continuity Plan

It was proposed by Cllr. Lightfoot, seconded by Cllr. Speed, to defer consideration of this matter until

Council met again in July. Clerk to circulate briefing notes and examples from other small authorities

beforehand.

Clerk: please note and add to July agenda accordingly.

19/31 Highways / CRWS / Footpath Matters:

i) Regarding Socks Hill, Clerk was again directed to make urgent contact with the DCC Highways Officer and CClr. Hall to ascertain when holes (now marked with white survey paint) would be filled as they were still a serious danger to road users in that area.

Clerk: please note and make contact accordingly.

ii) Tim Pedder updated Council as to Footpath Survery results.

He also confirmed that objections to FP34 Diversion had been lifted and works progressing to establish the new route as confirmed by DCC Prow team.

19/32 Correspondence received:

None

19/33 Not considered

19/34 Not considered

19/35 Date and time of next Ordinary meeting:

Tuesday 2nd July 2019 at 7.30pm in the Village Hall;

Clerk: Please make necessary arrangements and publicise accordingly.

19/36 It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Proposed JH, seconded BS. Resolved unanimously.

19/37 To consider business to be transacted in committee:**i) To consider staff remuneration.**

It was proposed by Chair, seconded by Cllr. Speed, that the Council accept the recommendations of the NALC/NJC Review Board for Pay Arrangements for 2019/20. Furthermore, it was proposed that Council advance Clerk's remuneration to SCP16 (new) with immediate effect to be backdated to the start of the financial year - 1/4/19 in light of the outcome of the recent Staff Performance Review undertaken by Council Resolved unanimously. Clerk thanked Councillors for their generosity.

With no further business to discuss, the meeting closed at 9.30pm

Signed: _____ Chair

Date: _____

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