

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL
of Tuesday 3rd September 2019 at All Saints Village Hall, All Saints, held at 7.30pm**

Present:

Cllrs. Forbes (Chair) Speed (Vice-Chair), Barrett and Lightfoot.
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)
Hon. Tree Warden, Michael Davis
3 members of the public

Fire regulations and precautions:

a) Fire Regulations and emergency exits highlighted to those in attendance

Public Forum:

b) Cllr. Hall was unable to attend and provided no report.
c) Cllr. Hayward (EDDC-Yarty) had circulated a written report to members. This was available online also via the Council's website.
d) No reports for P3, Neighbourhood Watch or from School liaison. Newly appointed Tree Warden, Michael Davis, gave a short presentation to members and asked for suggestions and contact from residents as to tree matters in the parish. Mr. Davis highlighted issues with Ash Dieback threat, climate change and effect on trees and Clerk was asked to provide Mr. Davis with an A3 map of the parish for reference. Clerk was also directed to investigate grant funding for tree planting / EDDC Landmark tree scheme.
e) No representations received.
Chair closed public forum.

19/50

Apologies Received:

Cllr. Hubbard (holiday). Absence approved unanimously.
Apologies from Cllr. Ian Hall (DCC) and Tim Pedder. Noted.

19/51

Declarations of Notifiable Interests:

None declared at this point.

19/52

To consider minutes of previous meetings:

i) Minutes of the Ordinary meeting held Tuesday 2nd July 2019 were considered.
Approval of minutes proposed by Cllr. Speed, seconded by Cllr. Lightfoot. Resolved unanimously.
ii) Minutes of the Extraordinary meeting held Wednesday 31st July 2019 were considered.
Approval of minutes proposed by Cllr. Speed, seconded by Cllr. Lightfoot. Resolved unanimously.
Both sets of minutes were signed by Chair as a true record of proceedings.
No matters arising from those minutes.

19/53

Chair's Announcements / Matters of urgency for report only:

None raised by Chair.

19/54**Planning Matters:****a) To consider planning applications received prior to agenda publication:**

i) Undercleave Farm. 19/1421/LBC. Replacement of 11 no. windows in listed building.

Councillors had visited site prior to consideration.

It was proposed by Cllr. Speed, seconded by Cllr. Lightfoot, to support this application. Resolved unan.

ii) Westview, Churchill. 19/1797/FUL. Constr. of conservatory & garage/studio

Councillors had visited site prior to consideration.

Applicant was present and was invited to make representation by Chair.

It was proposed by Cllr. Lightfoot, seconded by Cllr. Speed, to support this application. Resolved unan.

iii) Colston Farm. 19/1404/LBC. Interior & exterior works to listed building

Councillors had visited site prior to consideration.

It was proposed by Cllr. Lightfoot, seconded by Cllr. Speed, to support this application. Resolved unan.

Clerk: Please convey these decisions to EDDC (LPA) and copy ward member.

b) To consider applications received after agenda publication:

A late application had been received but no plans were available for review (19/1898/FUL)

It was agreed to convene an Extraordinary meeting at end of September to consider this application.

Clerk: Please note and arrange accordingly. Please determine most suitable date and time from members of Council offline.

c) To consider Tree Matters:

None to consider

d) Determinations / Decisions advised by EDDC (LPA) Local Planning Authority:

19/1432/FUL - The Firs, Alston. (Approved - standard time limit)

** denotes where decision was contrary to Council's views / recommendations.*

e) Enforcement and Appeal Matters.

None advised.

f) Planning Correspondence received / Planning matters in adjoining parishes.

None to consider

19/55**Financial Matters:****a) To consider and, if thought fit, approve payments for August 2019**

August 2019 Payments £941.91 as per details published online.

It was proposed by Cllr. Speed, seconded by Cllr. Barrett, that these payments (as per schedule previously circulated) be approved. Resolved unanimously.

b) To consider matters of expenditure authorised under Chair's / Clerk's delegated powers.

As per Payments to be Approved schedule circulated. £204 expenditure noted.

c) To receive report from RFO as to Council's present financial position as at present time.

Received and noted.

d) Questions from members of Council on aforementioned reports and financial accounts.

None received.

e) To consider application for grant assistance from Axe Valley Ring and Ride group.

It was proposed by Chair, seconded by Cllr. Lightfoot, that Council will continue to support this community transport group with a grant award of £100, payable immediately. Resolved unan.

Clerk: Please make award payment at end of month. Please publicise award and service jointly on community social media.

19/56

Business to be conducted:**a) To consider arrangements for recreational archery on playing field:**

Clerk and Cllr. Lightfoot had met with representatives of the Archery group onsite.

Cllr. Lightfoot aired the view that some risks were present in allowing this activity, given the proximity of the public highway and residential dwellings around the field perimeter.

After lengthy discussion, it was agreed that Chair, Cllr. Lightfoot and Clerk would have further meetings with the group (and other residents with knowledge of such activities) to ensure that everything was being done in accordance with good practice and that Council's exposure to risk and litigation was minimised or mitigated as far as was possible.

Clerk: please note and make arrangements for meetings asap.

b) To consider matters pertaining to parish maintenance and recreation ground (RG):

Chair invited resident to participate in debate.

The issue of the field hedgelines was raised and Cllr. Lightfoot agreed to contact the owners of the four properties adjoining the northern boundary of the field to determine if they were happy for the Council to cut the tops of the common hedges whilst cutting the field-side face.

Cllr. Lightfoot: Please action accordingly and liaise with Clerk once consents received so that maintenance contractor can be made aware of additional cuts required (or otherwise).

Resident also raised a query regarding tree cover and spread in the northwest corner of the field, where there was also a stream outflow pipe which has become an issue re: groundwater flow.

It appears as if the gauge of the pipes installed is incompatible with the adjoining system and this is resulting in blockages and surface water egress, to the detriment of the field area which becomes rapidly waterlogged and, thus, unusable.

Cllr. Lightfoot suggested he meet with resident and the Tree Warden on site to assess. Resident kindly agreed to clear pipe basin to allow an assessment of the problem.

Cllr. Lightfoot: Please action accordingly and report back to Council with findings.

It was proposed by Cllr. Lightfoot, seconded by Chair, that Clerk would obtain quotations for a fixed wiring audit / survey of the Pavilion building as part of Council's Risk assessment programme. Resolved unanimously. *Clerk: Please action accordingly and return to Council with results.*

It was proposed by Cllr. Lightfoot, seconded by Cllr. Speed, that Clerk would purchase sufficient quantity of clear window safety film to ensure that the Pavilion field-facing windows were made safe in the event of impact to protect users of the building if inside. Clerk to research safety standards for such material before purchase. Clerk to liaise with Cllr. Lightfoot for fitting of same.

Resolved unanimously upto the value of £100. *Clerk: Please action accordingly.*

It was proposed that the works for the hardstanding improvements at the entrance to the field be deferred until early 2020 to allow Clerk to investigate grant funding opportunities to cover the cost of these works. *Clerk: please diarise accordingly and investigate funding as directed.*

c) To consider Council's Correspondence register:

As at the date of this meeting, there was ONE outstanding matter to report - DCC HWO re: pothole

Clerk: please note and maintain register for future meeting review.

d) To consider arrangements for appointment of new Internal Auditor:

Clerk was directed to make initial investigations re: social media and parish newsletter.

Clerk: please note action accordingly.

e) To consider Devon Fire Safety Consultation exercise:

It was proposed by Chair, seconded by Cllr. Speed, that Council's response be that it does NOT support any service reductions whatsoever & that Council objects to the costs of conducting the consultation.

Resolved unanimously.

Clerk: please note and convey this comment to the Consultation admin. team.

f) To consider EDDC Draft CIL charging schedule consultation:

Council did not wish to comment on this matter as it did not affect the parish.

g) To consider nominations for Blackdown Hills Parish Network AONB Management Board:

Council unanimously proposed Cllr. Paul Hughes of Chardstock parish Council as their primary nominee.

Clerk: please note and convey this nomination to the BDHPN(AONB)MB.

h) To consider Council's Risk Assessment and Financial Control review:

By unanimous agreement, this matter was deferred to November's meeting to allow RFO to circulate draft Risk Assessment review and Financial Control report for members perusal and reference.

Clerk: please note and diarise accordingly.

i) To consider request from local student to store his bicycle at Pavilion during school hours:

Council unanimously approved. Clerk to make necessary arrangements under his delegated powers.

Clerk: please note and action accordingly. Please notify student of Council's decision.

j) To consider timetable for Policy Reviews:

Council felt that a review of 4 policies at each meeting was manageable.

1 major / 3 minor. Clerk to draw up suitable schedule and add to agenda from November.

Clerk: please note and action accordingly.

19/57 Highways / CRWS / Footpath Matters:

i) DCC Road Safety Defects across parish.

Clerk reported that the pothole at Colston Cross had been assessed by DCC and found ineligible for repair despite being deep and dangerous. DCC HWO had been notified and defect re-reported for repair as a matter of urgency. Resident raised issue of Broom Lane closure & consequential traffic flow.

ii) P3 / Footpath matters

In the absence of Tim Pedder (P3 warden), this matter was deferred until the next scheduled Ordinary meeting of Council in November.

Clerk: please note and diarise accordingly

19/58 Correspondence received:

Letter received from All Saints Village Show.

19/59 Chair to propose suspension of standing orders to permit public representations at this point of the meeting.

Proposed by Chair, seconded by Cllr. Speed. Resolved unanimously.

No matters raised.

19/60 Chair to propose resumption of standing orders to preclude public representations thereafter at this meeting.

Proposed by Chair, seconded by Cllr. Speed. Resolved unanimously.

19/61 Date and time of next Ordinary meeting:

Tuesday 5th November 2019 at 7.30pm in the Village Hall.

Clerk: Please make necessary arrangements and publicise accordingly.

With no further business to discuss, Chair closed the meeting at 9.15pm

Signed: _____ (Chair)

Date: _____

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