

All Saints Parish Council

Notice of the Ordinary Meeting - 10th March 2020

All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Dear Councillors

You are summoned to the Ordinary Bi-monthly Meeting of the Parish Council on Tuesday
10th March 2020 at All Saints Village Hall, All Saints to be held at 8.30pm



Paul Hayward, Clerk to the Council
3rd March 2020

Public Forum

No minutes will be produced for this part of the meeting.

- a) Fire Regulations
- b) Questions & representations from residents relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding All Saints parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk.

There is a further opportunity for public participation at agenda item 20/024

- 20/014 **To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))**
- 20/015 **To receive any declarations of interest relating to items outlined in this agenda**
(this does not preclude the duty to declare further interests as applicable)
- 20/016 **To receive, and if thought fit, approve the minutes of:**
The Ordinary meeting of Council held Tuesday 14th January 2020,
as previously circulated to members.
To consider any Matters Arising from those minutes
- 20/017 **Chair's Announcements / Matters of Urgency for report only.**
- 20/018 **Planning Matters**
 - a) To consider planning applications received prior to agenda publication
20/0305/FUL - Orchis Place, Knights Lane, EX13 7LS
Extension of existing bungalow, demolition of existing conservatory and replacement.
 - b) To consider applications received after agenda publication.
As advised to members via separate schedule if applicable.
 - c) Tree Matters (planning related)
None advised
 - d) LPA decisions as below:
None advised
(* denotes decision which conflicts with that proposed by Council)
 - e) Enforcement and Appeal Matters
19/0078/FUL - Lily Cottage. Appeal hearing date set; 1st April 2020
 - f) Planning Correspondence received / Planning matters in adjoining parishes
None received.

20/019 **Financial Matters**

- a) i) To consider and, if thought fit, approve payments for February 2020
ii) To consider and, if thought fit, approve payments for March 2020
- b) To consider items of expenditure authorised under Chair's or Clerk's delegated authority (**Financial Regulations May 2016 S.4.1**)
- c) To receive report from RFO as to Council's present financial position inclusive of a)
- d) Questions from members on aforementioned financial reports.
- e) To consider sale of parish assets to All Saints and District Village Hall (to include Audio/Visual equipment and all associated cabling, and fixtures)
- f) To consider Annual Parish Budget and Precept Statement from Chair of Council
- g) To consider arrangements for finalisation and audit of Council's 2019/20 accounts

20/020 **Proposals / Motions / Business to be considered:**

Action:

"Matters of Council discussion including public participation if so appropriate"

- a) To consider replacement or repair of Parish Noticeboard at Village Hall.
Clerk to provide information.
- b) To consider matters pertaining to Pavilion building on recreation ground:
 - i) To confirm proposed Pavilion booking system and administration.
 - ii) To confirm charging structure for community (parish) events in Pavilion building
 - iii) To consider arrangements for enlargement of Pavilion hardstanding
 - iv) To receive progress update on field drainage and water management issues.
 - v) To approve mandatory electrical works and fire safety measures as recommended.
 - vi) To review programme of exterior works and storage; costs, labour and timescales
 - vii) To consider proposals for improved site security and pedestrian access
 - viii) To consider matters pertaining to interior layout and potential structural changes
- c) To consider Council's Correspondence Register and agree action points
- d) To consider timing and scope of works for parish verge and hedge cutting in 2020
- e) To receive updated report from Clerk as to website accessibility regulations and costs involved after recent training session and webmaster meeting
- f) To consider application to DCC Locality Fund for improvement works at recreation field as a parish and community amenity; to agree grant to be requested.

20/021 **To consider Council's 2020-21 updated Action Plan (as circulated):**

20/022 **Highway matters / Community Road Warden Scheme / Footpath matters**

- i) DCC RSD (road safety defects) programme across parish and DCC H'Ways updates on repairs
- ii) P3 / Footpath matters to be discussed with Hon. Footpath Warden

20/023 **Correspondence received; not already circulated to Councillors**

Letter from AS&D Village Hall thanking Council for grant assistance re: chair purchase.

20/024 **Chair to propose suspension of Standing Orders to permit further public representations.**

Chair will now open the meeting to residents for a final public forum:

The Clerk will make note of any issues raised and these may be used by members of council to formulate future policy and agenda items. Please be aware that Councillors may not be able to answer queries / questions and may elect to respond in writing if council so determines.

No decisions / resolutions can be made at this stage of the meeting

20/025 **Chair to propose resumption of Standing Orders to preclude public representation.**

20/026 **Date and Time of next Ordinary meeting:** 5th May 2020 at 8pm, All Saints Village Hall to be preceded by Annual Meeting at 7.30pm.

20/027

It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

20/028 **Matters to be considered in confidential discussion**

- i) To consider arrangements for staff annual performance review 2019/20
- ii) To consider matters pertaining to Clerk's Terms and Conditions of Employment

With no further business to consider, the Chair will close the meeting.

Notice of the Ordinary Meeting - 10th March 2020