

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL
of Tuesday 23rd January 2018 at All Saints Village Hall, All Saints, held at 8.30pm
(this meeting having been reconvened after cancellation of meeting on 2nd January 2018)**

Present:

Cllrs. Forbes (Chair), Hubbard and Nixon. Clerk, Paul Hayward
11 members of the public. Hon. Footpath Warden, Hon. Tree Warden,

Fire regulations and precautions:

Fire Regulations and emergency exits highlighted to those in attendance

Police Report:

No Police report for December or January provided.
Police representative unable to attend due to shift working patterns.

County Councillor Report:

Cllr. Hall had sent his apologies but provided no written report.

District Councillor Report:

Cllr. Diviani had sent his apologies but but provided no written report.

Other Reports:

- 1) P3: Details of ongoing / required works below in liaison with DCC Public Rights of Way
FP34 - Churchill Lane (gateposts / surface repairs)
BP72 - Beacon (gate adjusted)
BP/FP40 - Churchill (stile removal and 2-in-1 gate replacement by DCC)
FP42 - Yarde Cottage (stile removal and gate replacement)
BP38 - Holly Farm (requires mud removal from route)
P3 Grant / Survey paperwork has been compiled and returned to DCC as required.
- 2) Trees: Nothing to report
Clerk advised that EDDC were working on the TPO online register currently.
- 3) Website: Fully operational and uptodate. Awaiting end-of-year financial information.
- 5) N/Watch. Fuel thefts in Smallridge. Purse stolen by bogus Utility Company engineer
Online Inland Revenue scam doing the rounds. Caution advised when opening emails.

Public Forum:

No questions / representations raised.

2018/1

1) Apologies Received:

Cllrs. Bale and Speed. Reasons for absence noted and approved.
Cllr. Hall (DCC) Cllr. Diviani (EDDC) Police representative, Dave Wicken (Webmaster)

2018/2

2) Declarations of Notifiable Interests:

None declared at this point.

2018/3

3) Minutes of previous meetings:

- i) Minutes of the Ordinary meeting Tuesday 7th November 2017
Approval of minutes proposed by Cllr. Nixon, seconded by Chair..
- ii) Minutes of the Planning meeting Tuesday 5th December 2017
Approval of minutes proposed by Cllr. Nixon, seconded by Cllr. Hubbard.

Approved unanimously. Signed by Chairman as a true record of proceedings.

2018/4

4) Chairmans Announcements:

Chairman highlighted the forthcoming Public Meeting on 5th February to discuss the proposed future use, maintenance and governance of the former Cricket Field.

2018/5**5) Planning Matters:****a) To consider planning applications received.**

17/2886/FUL - Knights Farm, Alterations and Extension works to create holiday let.
 Applicant was present and was asked by Chair to outline application to those present.
 Council *SUPPORTS* the application. Proposed Chair, seconded Cllr. Hubbard. Resolved unan.

Clerk: please submit comments to EDDC Planning within timeframe permitted.

b) To consider planning applications received after publication of agenda. None.

c) To consider minor amendments. None.

d) To consider Tree Matters. None.

e) Determinations

17/2793/FUL - Martins, Knights Lane - APPROVED

17/2432/FUL & LBC - Colston Farm - APPROVED

17/1617/FUL - Axe Farm - APPROVED

17/2300/FUL & LBC - Undercleave Farm - APPROVED

* denotes where decision was contrary to Councils views / recommendations.

f) Enforcement Matters

None advised.

g) Planning Correspondence received.

Pre-application report received from Mr. and Mrs. Gamble re: land off Knights Lane

A verbal presentation was also made outlining their plans and aspirations for the site.

No formal planning application had been submitted to the LPA as yet.

Comprehensive discussion amongst public in attendance re: pro's and con's of proposal.

Chairman thanked Mr and Mrs Gamble for attending and making their presentation and

advised that Council would consider application fully and in greater detail when presented to them by the planning department at EDDC.

2018/6**6) Financial Matters:****a) to receive current monthly cashbook / bank reconciliation / budget monitor**

Financial documents as per agenda previously circulated to members.

Approval proposed by Cllr. Hubbard, seconded Cllr. Nixon. Approved unan.

Clerk: please publish these documents on the Council's website as per legislation.

b) to consider and, if thought fit, approve accounts for payment.

Council received Summary of Accounts payable.

Approval proposed by Cllr. Nixon, seconded Hubbard. Approved unan.

c) To consider matters of expenditure authorised under Chairmans delegated powers.

None advised.

d) To consider status of current Grant Applications

i) Christmas Lighting / Parishes Together. COMPLETED

ii) DAAT Night Landing Site. PROGRESSING / SOME MONIES STILL OUTSTANDING

iii) Clerk outlined possibilities for additional community fundraising for same.

iv) HMCEF Grant Request for weed spraying. APPLICATION SUCCESSFUL.

v) Lottery Awards for All / Village Hall. APPLICATION SUCCESSFUL. WORK IN PROGRESS

e) To consider, and if thought fit, approve Budget and Precept figures for 18/19.

Working party met to consider the Councils financial position and the schedule of works for the forthcoming financial years and the consequences of the new lease proposed.

A revised budget / precept forecast had been circulated to all members by RFO.

i) Proposal: To set a budget of £13,700 for the financial year 2018/2019.

Proposed Cllr. Nixon, seconded Cllr. Hubbard. Resolved unanimously.

*ii) Proposal: To issue a precept demand to EDDC for £11,932 * for the financial year 2018/19*

Proposed Cllr. Nixon, seconded Chair. Resolved unanimously.

*(* this equates to an increase in Band D equivalance of £0.18 per household per week)*

Chair explained why the increase in precept (Parish Council Tax) was required and that the Council was using its reserves to provide better services to the Parish as the higher authorities (DCC & EDDC) were passing the responsibility for the same down to the PC. Council will assess the impact of the new lease next year and make necessary provisions.
Clerk: please note and submit Precept demand to EDDC immediately to meet deadline.

2018/7

7) Business to be conducted:

a) To consider proposed lease of land at Corner School Lane / Goldsmiths Lane

- i) Clerk provided a brief update as to current situation with land formerly used by ASCC.
- ii) Clerk reported that negotiations were still ongoing as a result of Councils instructions.
- iii) The matter of the forthcoming meeting on 5th February was discussed.

Chair reiterated that the whole community must be involved in the effective management of this site, and that Council had acted to take on the lease as a result of residents wishes.

A brief outline of the proposed DAAT Night Landing project was provided by Clerk.

Chair reminded all present that the meeting would be a platform for ideas, not decisions and that further meetings would be required once the lease had been signed.

Clerk: please note & add to March ORD agenda once meeting notes circulated.

b) To consider potential Parishes Together projects 2018/19.

In light of absence of two members of Council, this matter was deferred until March.

Clerk: please note and add to March ORD agenda.

c) To consider implications of GDPR compliance.

Clerk outlined the current position with regards to GDPR legislation, effective from May18.

Clerk requested that Council contribute £13 towards costs of local training course and

Clerk can then report back once more information known and available.

Chair agreed to pay for training course under delegated authority as within budget.

Clerk: please note and action accordingly. Please update Council after attendance.

d) To consider publication of a Parish Information Pack: update on production

Clerk advised that no photos had been provided following the appeal and he had been

in touch with a drone photographer in Axminster whose work had been featured in

Devon Life magazine. It was proposed by Cllr. Nixon and seconded by Chair that Council

contract the photographer, at a cost of £45 to include labour and all copyright on finished

photos, to provide an aerial shot of the parish under the most optimum conditions.

Resolved unanimously. (Public raised concerns about privacy & nuisance)

Clerk: please note and liaise with photographer to make arrangements

Please mention residents concerns and obtain dates of drone pass to alert public if poss.

e) To consider creation of parish crest / flag / logo for use on VH flagpole

In Cllr. Bale's absence, this matter was deferred until March meeting.

Clerk: please note and add to next agenda as instructed.

f) To consider Parish Council membership of CPRE at annual cost of £36.

After discussion and a difference in views between members as to the benefits of Council

membership and the wider aims and objectives of the organisation, it was agreed to defer

this matter until March when Full Council can re-consider and make their decision.

Clerk: please note and add to next agenda as instructed.

g) To consider vacancy for School representative.

Libby Dibble brought along a newsletter from the School, having been in contact with

the Headteacher recently, and it was agreed by all members that, if Libby was agreeable,

that she take on the role u.f.n. The report was to be published on the PC website.

Clerk: please note arrange for publication as directed.

h) To consider future parish maintenance (hedge and verge) arrangements.

It was agreed that Cllr. Nixon and Clerk will draft a suitable letter for use by Council to

parish landowners whose properties are adjacent to the highway via a verge or a hedge

to alert them to the decrease in DCC cuts and the feasibility of Parish Council contractors

or their own undertaking the maintenance in future, and the likely costs of the same.

TN / Clerk: please note and circulate draft to members accordingly.

Clerk: Please add to March agenda for reconsideration.

2018/8 8) Highways Matters:

Representations from public regarding parts of parish that were omitted from recent maintenance works schedule / program. Clerk to discuss with DCC HWO.
It was agreed that Clerk will add a relevant section to Parish Newsletter submission for March to highlight the Council's intentions this year and to set the scene for a change in responsibility for the financial year 19/20 as per item h) above.

Clerk: please note and action accordingly.

Concerns also raised about under-road drainage systems and recent breaches due to over-capacity.

2018/9 9) Neighbourhood Plan Survey update:

Clerk reported that data analysis was progressing and that report should be available for March meeting and for onward delivery to all households with Parish Info. booklet. so as to save on postage by combining both deliveries in one package.

2018/10 10) Matters considered as urgent by presiding Chairman:

Council had been asked to contribute towards a training course for the Clerk, the costs of which were to be shared amongst the Clerk's four Council employers. The course will deliver the CiLCA accreditation which is of commensurate benefit to Council. Cost £35. Proposed by Cllr. Nixon, seconded by Cllr. Hubbard. Resolved unanimously.

Clerk: Please arrange for other Councils to reimburse ASPC for their agreed 1/4 share of the combined costs for this training course.

2018/11 11) Proposed dates for future meetings

Dates for future meetings of Council in 2018 had been circulated. These were agreed by general consensus. **Clerk: Please publish on noticeboards and on website. Please notify parishioners via suitable insert into Parish Magazine in March.**

2018/12 12) Correspondence received:

None, not already circulated to members.

Ongoing Consultation from DCPolice. for increased precepting for future policing needs.

2018/13 13) Date of next meeting:

Tuesday 6th March 2018 at 7.30pm. All Saints Village Hall, immediately preceded at 7.00pm by Annual Parish Meeting

Final Public Forum

No representations or questions raised.

With no further business to discuss, the meeting closed at 9.50pm

Signed: _____ Chairman

Date: _____