

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL
of Tuesday 4th July 2017 at All Saints Village Hall, All Saints, held at 7.30pm**

Present:

Cllrs. Forbes (Chairman), Speed (Vice-Chair), Bale, Hubbard and Nixon & Clerk.
Cllr. Ian Hall. 6 members of the public.

Fire regulations and precautions:

Fire Regulations and emergency exits highlighted to those in attendance

Police Report:

No police report received.

Police representative unable to attend due to shift working patterns.

(*NB. Report received subsequently: 1 reported crime in June)

County Councillor Report:

Cllr. Hall highlighted ongoing issues with CCG & DCC Scrutiny Committee re: plans to remove inpatient beds from Seaton & Honiton hospitals. Highway matters also discussed.

District Councillor Report:

Cllr. Diviani was not present and had not sent a report.

Other Reports:

1) P3: Nothing to report. Strimming / Maintenance ongoing until end of season.

2) Trees: No report provided.

3) Website: DW sent email report that website domain renewed for a further 12m.

All sections of website are up to date with regards to Transparency & Audit Conformance.

4) School Liaison: No report provided.

6) N/H Watch. Mr. Coltham pointed out that Michael Shaw is taking on the Deputy Co-ordinator role. Previous minutes corrected. There was no police contact last month.

"RAV4" vehicle has been observed patrolling suspiciously. Regn. information sought by LD.

Public Forum:

Mr. Frampton raised the issue of the Former Chalk Pit planning application in Churchill.

Cllr. Hall, attending in his capacity as County Councillor, suggested that ASPC seek meeting with Cllr. Mike Howe (Chair of DMC@EDDC) to discuss the application in cooperation with Ward member, Cllr. Diviani (not present). Mrs. Riley (Applicant) also in attendance said that she and her husband just wished to have an answer either way so they could plan their next steps in resolution of this matter.

Chair raised the issue of the Stability Survey that Council thought would be necessary and it was agreed that Clerk should write to Cllr. Howe to arrange this meeting between parish council and district council members and officers, as had been requested previously but declined.

Clerk: please note and action accordingly. Copy Chair, members, Cllrs. Diviani & Hall.

Chairman noted that Mr. and Mrs. Coltham were moving from the parish and thanked Mr. Coltham for all of his support, volunteering, participation and goodwill over the years.

2017/549

1) Apologies Received:

Cllr. Diviani. Police representative, Dave Wicken, Kevin Feeney, Amanda Dunkley
Tim Pedder, David Baker, Janet Verplancke.

2017/550

2) Declarations of Notifiable Interests:

None declared at this point.

2017/551

3) Minutes of previous meetings:

a) Minutes of the Ordinary meeting Tuesday 2nd May 2017
(*draft minutes amended re: NHWatch correction above*)
b) Minutes of the Annual meeting Tuesday 2nd May 2017
c) Minutes of the ExtraOrdinary meeting Thursday 25th May 2017
Acceptance of amended minutes a) proposed by Cllr. Nixon, seconded by Cllr. Hubbard.
Acceptance of minutes b) proposed by Cllr. Hubbard, seconded by Cllr. Bale.
Acceptance of minutes c) proposed by Cllr. Bale, seconded by Cllr. Speed.
Agreed unanimously. Signed by Chairman as a true record of proceedings.
No matters arising raised by Chairman or members.

2017/552

4) Chairmans Announcements:

None.

2017/553

5) Financial Matters:

a) to receive current monthly cashbook / bank reconciliation / budget monitor
Financial documents previously circulated to members.
Approval proposed by Chair, seconded Cllr. Hubbard. Approved 5/0
b) to consider and, if thought fit, approve accounts for payment.
Council received Summary of Accounts payable.
Approval proposed by Cllr. Nixon, seconded Chair. Agreed 5/0
c) To consider matters of expenditure authorised under Chairmans delegated powers.
None.
d) To consider status of current Grant Applications
i) Highway Community Enhancement Fund (HCEF). Successful, via Chardstock. £400
ii) Parishes Together AED Project. Successful, Hawkchurch and Kilmington now involved.

2017/554

6) Planning Matters:

a) To consider planning applications received. None.
b) To consider planning applications received after publication of agenda. None.
c) To consider minor amendments. None.
d) To consider Tree Matters. None.
e) Determinations
As per agenda listed.
f) Enforcement Matters
17/0278/FUL - 15 Waggs Plot. *File closed. Retrospective approval granted.*
(*Cllr. Bale declared a personal interest as a close neighbour*)
16/1210/COU - Yarde Farm, Churchill. *Enforcement proceeding for non-compliance.*
g) Planning Correspondence received.
Letter from Mr. Frampton re: Site of former Chalk Pit, Churchill.

2017/555

7) Business to be conducted:

a) To consider current status of Cricket Field as recreation space.

Members and public discussed the field issue at length. It was agreed that Council should strive to take possession of land from Diocese if at all possible but that views of parish residents should be sought to justify such action. It was further agreed that a suitable leaflet be circulated at Village Breakfast Fayre and on website to gauge enthusiasm.

Clerk: please prepare leaflet and deliver to Libby for dispersal at VBF accordingly 8/7

b) To consider Parish Maintenance

Cllr. Nixon reported that a first grass verge cut has been requested of our contractor and that this has already been done. A further cut, and a hedge cut, will be carried out towards the end of August / early September as per recommended timescales for bird nesting etc.

c) To consider repairs to parish noticeboard outside Village Hall

After discussion regarding the need, style and nature of the repair, and after advice from the Clerk, Chair proposed, seconded by Cllr. Hubbard, that a sliding glass panel be installed at a cost of circa. £100 plus labour / fitting and repairs to the backboard too. Approved 5/0

Clerk: please order materials to enable repair and arrange labour accordingly.

d) To consider publication of a parish Information Pack for all residents

This matter was deferred until September's meeting to enable to Clerk to contact local sponsors, to prepare draft content and to liaise with supplier for re-costings for 300 copies.

Clerk: please note and action as instructed.

e) To consider creation of parish crest / flag / logo for use on VH flagpole

Cllr. Bale proposed that the village children throughout the parish, and via the school, be asked to design a suitable flag which can then be flown on the parish flagpole.

It was suggested that the competition be coupled with a small, nominal prize to encourage participation. Cllr. Bale will make enquiries and report back to council in September.

f)1) To consider Emergency Planning

In the absence of Tim Pedder, Chair proposed that this item be deferred until September.

f)2) To consider provision of night landing site for Devon Air Ambulance

Libby Dibble spoke about possible parish support for the provision of a night landing site. The costs are likely to be in the region of £2850 plus VAT for the installation of the lighting equipment and it was suggested that information be gathered to determine where funding could be sought from and possible options for the site itself, with landowner consent.

Clerk: please make initial enquiries as to funding and liaise with Libby as necessary.

Please add to September agenda for update.

g) To consider First Aid / Defibrillator training within parish.

Clerk advised that this matter was linked to the concurrent AED installation programme and will be completed once all 6 new defibrillators are installed across the five parishes.

h) To consider Hamlet Representative roles

Matter deferred until September.

2017/556

8) Highways Matters:

Cllr. Nixon outlined the works that have been proposed within the parish, namely the patching to Goldsmiths Lane, the resurfacing of A358 and repairs to significant potholes.

Cllr. Nixon and Clerk (as Road Wardens) will undertake repairs throughout the summer months on as many smaller RSD's as is possible, where safe to do so.

Clerk reported that Landowners Register is nearing completion and sought members help to finalise details, especially where land ownership was uncertain.

2017/557

9) Neighbourhood Plan update:

Clerk reported that the Evidence questionnaire was ready for circulation, and the postage arrangements had been made but that he had taken advice from Devon Communities Together (DCT) who cautioned against any such information gathering during the school holiday period as response rate would be adversely affected. It was agreed to postpone the process until September and then start in earnest at that time.

Clerk: please note and prepare paperwork / postage in anticipation of start date.

2017/558

10) Matters considered as urgent by presiding Chairman:

A local resident had offered to arrange a Christmas event and Tree ceremony within the parish. It was suggested that the Clerk contact this person and seek further clarification.

Clerk: please note and report back to members as soon as possible with logistical and financial plans for this event and how parish council might be involved / or assist.

2017/559

11) Correspondence received:

The Boundary Commission East Devon Final Report had been published.

All Saints PC will join Chardstock, Hawkchurch & Membury in amended YARTY ward 2019.

Clerk advised that all other correspondence is available to members for reference if not already circulated via email.

2017/560

12) Date of next meeting:

Tuesday 5th September 2017 at 7.30pm. All Saints Village Hall.

With no further business to discuss, the meeting closed at 9.20pm

Final Public Forum

No questions raised.

Signed: _____ Chairman

Date: _____