

ASPC Cashbook Summary 2018/19
(including earmarked reserves)

Opening Bank Balance	<u>£19,072.61</u>	
Plus, Income receipts	<u>£14,648.15</u>	<i>Auto-Cell</i>
(Balance plus receipts)	<u>£33,720.76</u>	
Less, payments previously approved	<u>£6,431.41</u>	<i>Auto-Cell</i>
Balance as per <u>reconciliation</u>	<u>£27,289.35</u>	A
Less, payments still to be approved	<u>£1,325.57</u>	B
Total Payments made y.t.d (cashbook)	<u>£7,756.98</u>	
Balance as per cash book figures	<u>£25,963.78</u>	C (A - B)
Represented by,		
Lloyds Bank Plc - Treasurers Account (end JUL18)	<u>£27,228.88</u>	
	<u>£27,228.88</u>	
Less, payments not yet cleared through accounts		
Less, payments not yet approved	<u>£1,277.10</u>	B
Plus, receipts not yet reconciled	<u>£12.00</u>	
	<u>£25,963.78</u>	C

Earmarked reserves as at (31/08/18)

Parishes Together Projects	£7,624.58	
AWARDS FOR ALL reserve	£878.42	
NHP Funds	£512.47	
2019 Election Fund	£500.00	
P3	£1,016.10	
Sub-Total: Earmarked reserves	<u>£10,531.57</u>	D
Total ASPC reserves	<u>£10,531.57</u>	E
General Balance, less reserves	<u>£15,432.21</u>	F (C - E)

Paul Hayward, RFO 31/08/2018



Cllr. A Forbes 31/08/2018

ALL SAINTS PARISH COUNCIL - PAYMENTS 2018-19

Date	Description	CQ #	Invoice	Cost Centre	Amount	
						£7,756.98
						Annual approved
04/04/2018	Land Registry Fees (Var DD)	DD	18/001	MAINT	£6.00	
26/04/2018	Staff Remuneration Period 1	17061	18/002	STAFF	£243.50	
26/04/2018	HMRC PAYE/NI	17062	18/003	STAFF	£60.80	
26/04/2018	DALC/NALC	17063	18/004	SUBS	£122.92	
26/04/2018	Reimbursement PGH Expenses	17064	18/005	VAR.	£374.85	
12/04/2018	NEST Payments	DD	18/006	STAFF	£38.66	
26/04/2018	Chardstock Parish Council	17065	18/007	TRAIN	£30.00	
26/04/2018	EDDC / Dog Bin emptying	17066	18/008	MAINT	£480.00	April £1,356.73
08/05/2018	NEST Payments	DD	18/009	STAFF	£53.74	
29/05/2018	Staff Remuneration Period 2	17067	18/010	STAFF	£338.44	
29/05/2018	HMRC PAYE/NI - P2	17068	18/011	STAFF	£84.60	
29/05/2018	Ellis Holt - Web Design	17069	18/012	IT	£250.00	
29/05/2018	DALC/CILCA Training	17070	18/013	TRAIN	£138.00	
29/05/2018	Beviss and Beckingsale Legal Fees	17071	18/014	FEES	£590.00	
29/05/2018	MAT Electrics for NLS Axminster	17072	18/015	P/TOG.	£1,344.02	
29/05/2018	Clerk Reimbursement	17073	18/016	VAR	£88.60	May £2,887.40
30/06/2018	NEST Payments	DD	18/017	STAFF	£40.19	
30/06/2018	Staff Remuneration Period 3	ONLINE	18/018	STAFF	£253.17	
30/06/2018	HMRC PAYE/NI - P3	ONLINE	18/019	STAFF	£63.20	
30/06/2018	Land Registry Fees	DD	18/020	FEES	£12.00	
30/06/2018	WPS Insurance	ONLINE	18/021	INS	£396.48	
30/06/2018	Clerk Reimbursement	ONLINE	18/022	VAR	£121.21	June £886.25
27/07/2018	NEST Payments	DD	18/023	STAFF	£59.89	
27/07/2018	Staff Remuneration Period 4	ONLINE	18/024	STAFF	£377.01	
27/07/2018	HMRC PAYE/NI - P4	ONLINE	18/025	STAFF	£94.40	
27/07/2018	Land Registry Fees	DD	18/026	FEES	£6.00	
27/07/2018	Clerk Reimbursement	ONLINE	18/027	VAR	£407.45	
27/07/2018	Cllr. Mileage Reimbursement	ONLINE	18/028	TRAIN	£27.90	
27/07/2018	MicroShade Business Ltd	ONLINE	18/029	GDPR	£150.00	
27/07/2018	Hampshire Flag Co.	ONLINE	18/030	FLAGS	£33.60	
27/07/2018	DCC - Highways	ONLINE	18/031	HWAYS	£144.78	July £1,301.03
07/08/2018	Land Registry Fees (Var DD)	DD	18/032	FEES	£3.00	
28/08/2018	NEST Payments	DD	18/033	STAFF	£48.47	
28/08/2018	Staff Remuneration Period 5	ONLINE	18/034	STAFF	£305.29	
28/08/2018	HMRC PAYE/NI	ONLINE	18/035	STAFF	£76.20	
28/08/2018	DALC Training	ONLINE	18/036	TRAIN	£30.00	
28/08/2018	PKF Littlejohn LLP	ONLINE	18/037	FEES	£240.00	
28/08/2018	Clerk Reimbursement	ONLINE	18/038	VAR.	£552.45	
28/08/2018	Clerk Reimbursement PAV MAINT	ONLINE	18/039	MAINT	£70.16	August £1,325.57

£7,756.98

All Saints Parish Council - PAYMENTS TO BE APPROVED

Payments for month of:

Aug-18

To be approved on:

04/09/2018

Date:	Description	Method	Folio#	Coding	Amount	Reclaim VAT
07/08/2018	Land Registry Fees	DD	18/032	FEES	£3.00	£0.00
28/08/2018	NEST Payments	DD	18/033	STAFF	£48.47	£0.00
28/08/2018	Staff Remuneration Period 5	ONLINE	18/034	STAFF	£305.29	£0.00
28/08/2018	HMRC PAYE/NI - P5	ONLINE	18/035	STAFF	£76.20	£0.00
28/08/2018	DALC Training	ONLINE	18/036	TRAIN	£30.00	£5.00
28/08/2018	PKF Littlejohn LLP	ONLINE	18/037	FEES	£240.00	£40.00
28/08/2018	Clerk Reimbursement	ONLINE	18/038	VAR	£552.45	£50.32
28/08/2018	Clerk Reimbursement PAV MAINT	ONLINE	18/039	MAINT	£70.16	£11.69

£1,325.57

Signed  RFO Date 28/8/18

Signed _____ Chair Date _____

Payments made under Chair / RFO delegated authority

Date	Description	Amount	Code
	See Clerk Reimbursement summary		

Bank Reconciliation Report for ALL SAINTS PARISH COUNCIL

Balance as per bank statement No. 65 dated 31/07/2018 £27,228.88

Less, any unpresented cheque already issued and approved:

Cheque No.			for:
			for:
			for:
			for:
			for:
			for:
			for:
			for:
			for:
			for:
			for:
			for:
			for:

Total: £0.00

<i>Less, prepayment of August DD for NEST Pensions</i>	-£48.47
Plus, any payments received not yet reconciled	<u>£0.00</u>
	<u><u>£27,277.35</u></u>

CashBook Balance as at 31/07/2018 (date) £27,277.35 (A)

The net balance shown reconciles to the Cash Book (receipts and payments) as follows:

Cash Book

Opening Balance:		£19,072.61	
Add: Receipts	ADD	£14,636.15	
Less: payments	LESS	£6,431.41	
Current / Closing Balance:		<u>£27,277.35</u>	(B)

(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return

Prepared By : Paul Hayward, Clerk and RFO, All Saints Parish Council
 _____ Sign 29/8/18 _____ Date

Approved By: _____
 _____ Sign _____ Date

Draft SECTION TWO Accounting Statement for 2018/19

	Year Ending		Notes and Guidance	VAR	Comments						
	31 March 2018 £	31 March 2019 £									
1. Balance brought forward	18340	19073	<p>Please round all figures to nearest £1. All figures must agree to underlying financial records</p> <p>No Annual Return due for this financial year as ASPC will be designated as EXEMPT. Transparency Code rules will apply for conformance.</p>	n/a							
2. (+) Precept or Rates and Levies	9295	5966		-36%	Precept Unchanged						
3. (+) Total Other Receipts	26314	8682		-67%	Part Year						
4. (-) Staff Costs	5144	2034		-60%	Part Year						
5. (-) Loan Interest / Capital Repayments	0	0		0							
6. (-) All other Payments	29733	5723		-81%	Part Year						
7. (=) Balances carried forward	19073	25964		n/a							
8. Total Value of cash and ST Invests.	19073	25964		n/a							
9. Total Fixed Assets	17655	tba		0							
10. Total Borrowings	0	0		0							
<p>11. For Locals Councils Only Disclosure Note re: Trust Funds</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 10%;">YES</th> <th style="width: 10%;">NO</th> </tr> </thead> <tbody> <tr> <td>The council acts as sole trustee for and is responsible for managing Trust Funds or Assets</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </tbody> </table>							YES	NO	The council acts as sole trustee for and is responsible for managing Trust Funds or Assets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	YES	NO									
The council acts as sole trustee for and is responsible for managing Trust Funds or Assets	<input type="checkbox"/>	<input checked="" type="checkbox"/>									