

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL
of Tuesday 5th March 2019 at All Saints Village Hall, All Saints, held at 8.00pm**

Present:

Cllrs. Forbes (Chair) Speed (Vice-Chair), Hubbard, Lightfoot and Nixon.
Clerk, Paul Hayward.
11 members of the public

Fire regulations and precautions:

Fire Regulations and emergency exits highlighted to those in attendance

Public Forum:

As there was to be a discussion later in the meeting regarding Council's Landowner Register, the Chair invited members of the the public to speak at that point.
Residents expressed concern that neither the County Councillor, nor District Councillor, were present.
No other questions from residents. Chair closed the public forum at this point to begin meeting.

19/11 Apologies Received:

Cllr. Hall (DCC) sent his apologies as he was feeling unwell.

19/12 Declarations of Notifiable Interests:

None declared at this point.

19/13 Minutes of previous Ordinary meeting:

Minutes of the Ordinary meeting held Tuesday 8th January 2019

Approval of minutes proposed by Cllr. Speed, seconded by Cllr. Nixon. Resolved unanimously.

Signed by Chair as a true record of proceedings.

No matters arising from those minutes.

19/14 Minutes of previous Planning meeting:

Minutes of the Planning meeting held Friday 15th February 2019

Approval of minutes proposed by Cllr. Nixon, seconded by Cllr. Hubbard. Resolved unanimously.

Signed by Chair as a true record of proceedings.

No matters arising from those minutes.

19/15 Chair's Announcements / Matters of urgency for report only:

None.

Chair proposed that agenda item 19/20 be brought forward for consideration. Approved unan.

19/20 Correspondence received:

Council had received correspondence from a resident following receipt of Council's Land Ownership Letter in January. The resident had challenged Council's statement regarding responsibility for the verges and ditches outside their property. Chair asked Clerk to outline advice and guidance received from the County Council Highways Officer. Councillors assured those present that the Parish Council had no intention of threatening or lambasting the landowners who had been contacted but were merely trying to take sensible precautions in the event that the County Council withdrew their works programme for roadside verges, ditches and gulleys as had been discussed at an earlier meeting. After further discussion, it was suggested that Council liaise with the County Solicitor to obtain exact legal clarification of the responsibilities for these areas, and that no further action should be taken by the Parish Council until such time as this advice was received. In the meantime, Councillors agreed unanimously that any legal disputes between landowners and the County Council should be discussed by those parties alone, as the Parish Council had neither the means, nor the duty, to be embroiled in such legal disputes and negotiations. Council will keep "significant" landowners abreast of further developments as and when they arise. Clerk: Please note and contact DCC C/Sol. accordingly. Please copy the County Councillor on all correspondence.

19/16 Planning Matters:

a) To consider planning applications received prior to agenda publication:

i) 19/0106/FUL - Overbrook, Smallridge. Constr. of detached garage.

Council supports. Proposed Cllr. Nixon, seconded Cllr. Hubbard. Resolved unanimously.

ii) 19/0242/FUL - Woodlands, Churchill. CoU to holiday let, addition 4 windows and ext. flue

Council supports change of use (and alterations in principle) but would seek a condition that the flue proposed be installed internally so as to not affect the existing landscape in the AONB.

Proposed Cllr. Nixon, seconded Cllr. Lightfoot. Resolved unanimously.

b) To ratify planning applications made previously under delegation authority / policy:

None.

c) To consider applications received after agenda publication:

19/0438/HRN. Yarde Farm, Churchill. Submitted by DCC in connection with FP34 diversion order.

Council supports. Proposed Cllr. Speed, seconded Cllr. Lightfoot. Resolved unanimously.

d) To consider Tree Matters:

None.

e) Determinations / Decisions advised by EDDC (LPA) Local Planning Authority:

None advised.

** denotes where decision was contrary to Council's views / recommendations.*

f) Enforcement Matters.

None advised.

g) Planning Correspondence received.

i) EDDC CIL draft Consultation.

Noted. Council resolved not to make any formal comments to consultation.

19/17**Financial Matters:****a) To consider and, if thought fit, approve payments for January and February 2019**

It was proposed by Cllr. Hubbard, seconded by Cllr. Lightfoot, that these payments (as per schedule previously circulated) be approved. Resolved unanimously.

b) To consider matters of expenditure authorised under Chairman's / Clerk's delegated powers.

None put forward.

c) To receive report from RFO as to Council's present financial position.

Received and noted.

d) Questions from members of Council on aforementioned reports and financial accounts.

None received.

e) To re-appoint Internal Auditor for financial year 2019/20.

It was proposed by Cllr. Lightfoot, seconded by Cllr. Hubbard, that Council re-appoint Christopher Tipping as their Internal Auditor for the forthcoming financial year. Resolved unanimously.

Clerk advised that Mr. Tipping was only able to serve for one more term. Noted.

19/18**Business to be conducted:****a) To consider request for Grit Bin and contents at Socks Hill:**

It was proposed by Cllr. Lightfoot, seconded by Cllr. Hubbard, that a new Grit Bin be purchased and filled using parish grit supplies upon installation. Cost £60. Resolved unanimously.

Clerk: please note and make arrangements accordingly.

b) To consider matter of parish and district council elections May 2nd:

Clerk outlined timetable and procedures for nominations etc.

Council agreed to advertise across parish for candidates.

Clerk: please note and make arrangements accordingly.

c) To consider arrangements for additional First Aid / AED training:

It was agreed that Council would ask Tim Pedder to make arrangements for a practical CPR demonstration at the next village breakfast in the Village Hall, together with a concurrent demonstration by the Clerk of the Defibrillator equipment. The arrangement, and financial implications, of a separate First Aid course for parishioners was deferred until May.

Clerk: please note and make arrangements with Mr. Pedder accordingly.

d) To consider schedule of works for the Pavilion building and field maintenance:

It was agreed to defer this item of business until the new Council administration is formed as their views may differ to that of the sitting Councillors.

Clerk: please note and add to May agenda accordingly.

e) To consider proposals for creation of play area on recreation field.

It was unanimously agreed that no further action be taken on this matter given the short lease existing on the site and the absence of any significant financial support from the District Council.

f) To consider arrangements for launch of V/Hall Audio / Visual system:

Having been discussed at the Annual Parish Meeting earlier that evening, the matter was noted and Councillor looked forward to the availability of the equipment for use by the wider community.

19/19

Highways / CRWS / Footpath Matters:

i) Regarding the issue of road repairs at Socks Hill, Clerk was directed to make urgent contact with the DCC Highways Officer and CClr. Hall to ascertain when the proposed works were scheduled for and to seek confirmation that they would be carried out in this financial year (pre. 31/3/19) as promised.

Clerk: please note and make contact accordingly.

ii) In response to a request from a parishioner for a re-numbering exercise of the parish footpaths, it was proposed by CClr. Nixon and seconded by Chair that this matter not be taken forward on the grounds of adverse cost and administrative burden to DCC and PC officers. Resolved Unan.

Chair opened the meeting for the final Public Forum:

Councillors and residents discussed the future use and governance of the recreation field and Pavilion building. Chair reiterated Council's position that the Community could run the facility for the overall benefit of the parish but parishioners responded by acknowledging that the existing hall trustees were already under pressure and heavy workload and that an additional burden would be unfair.

19/21

Date and time of next Ordinary meeting:

Tuesday 14th May 2019 2018 at 7.30pm in the Village Hall; meeting deferred from usual 1st Tuesday of the month as a result of the scheduled parish and district council elections on May 2nd.

Clerk also advised that, with Chair's agreement, an additional Extraordinary Meeting of Council should be convened, as recommended by the Internal Auditor, at the end of March to finalise the 2018/19 accounts and to deal with any other matters as they arise, such as planning etc before the year end.

Clerk: Please make necessary arrangements and liaise with members of Council to agree a mutually convenient time & date for the meeting.

19/22

It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Proposed RS, seconded JH. Resolved unanimously.

19/23

To consider business to be transacted in committee:**i) To consider staff remuneration.**

It was proposed by CClr. Nixon, seconded by CClr. Speed, that the Clerk be awarded a bonus equivalent to 10% of net pay in recognition of the service performed for the Council in the last year. Resolved unanimously.

Clerk: Please note and make arrangements for Pay period 12 accordingly.

Clerk thanked Councillors for their very generous gesture.

ii) To consider staff performance review arrangements.

It was agreed that Chairman and Vice-Chairman would be delegated to liaise with Clerk to undertake his appraisal so that the matter can be finalised by the next meeting of Council.

360° Appraisal templates to be circulated to Councillors for their completion.

With no further business to discuss, the meeting closed at 9.40pm

Signed: _____ Chairman

Date: _____

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