

**Minutes of the Extraordinary meeting of ALL SAINTS PARISH COUNCIL
of Wednesday 27th March 2019 at All Saints Pavilion at 6.00pm**

Present:

Cllrs. Forbes (Chair), Speed (Vice-Chair), Hubbard & Nixon
Clerk & 1 member of the public.

Fire regulations and precautions:

Fire Regulations and emergency exits highlighted to those in attendance

Open Public Forum:

Neighbour of applicant for 19/0567/FUL made a representation regarding the application.

EX19/01

Apologies Received:

Apologies received from Cllr. Lightfoot. Reason for absence approved unanimously.

EX19/02

Declarations of Disclosable Interests:

Cllr. Nixon declared a personal interest in agenda item 19/04a) as a near neighbour to the applicant. Noted.

EX19/03

Minutes:

i) To consider and, if thought fit, approve minutes of Ordinary Meeting held 5th March 2019.

It was proposed by Cllr. Hubbard, seconded by Cllr. Speed, that these minutes be approved.

Resolved unanimously. The minutes were signed by the Chair as a true record of that meeting. No matters arising from those minutes.

EX19/04

Planning:

a) Planning matters to be considered

19/0567/FUL - South Haven, Goldsmiths Lane, All Saints

Raising of roof ridge, roof extensions, dormer window creation, extension to garage.

Applicant not present.

After discussion, it was proposed by Cllr. Speed, seconded by Chair, that Council support the application but note, with regret, the loss of another bungalow in the parish as these types of property were in demand but were not being replaced by new builds. Resolved unanimously.

Clerk: please submit comment to EDDC planning team by deadline as directed.

b) Determinations and Decisions:

As per agenda published: 19/0106/FUL- 18/2450/FUL both approved.

c) Planning Correspondence to be considered;

i) *Appeal Notification for 18/1462/PDQ - Connell: land adj. to Poppins.*

It was agreed that Council's original objection remains unchanged and that Clerk was directed to submit a comment in that respect to the Planning Inspectorate by the 22nd April 2019.

ii) *Chair reported that he had written to the Chair of the Development Management Comm. (DMC) at EDDC regarding the pending planning application - 19/0078/FUL - but had, to date, not received a response. It was agreed that this failure to respond to, or even acknowledge, the correspondence by noted in the minutes of this meeting. Cllr. Nixon stated that he considered it a matter of impoliteness and that our District Councillor should be made aware. Agreed.*

Clerk: Please note and liaise with Cllr. Diviani accordingly.

EX19/05

Business to be transacted:

a) To consider arrangements for the management of the Pavilion building:

It was agreed to defer this matter until the May meeting to consider further and to allow other volunteers to be sought to assist with the running and administration of the building.

Clerk: Please note and diarise for May accordingly.

b) To ratify Chair's delegated decision to purchase 4 meeting tables and 20 chairs for the Pavilion building from the District Council for the sum of £50:

It was proposed by Cllr. Nixon, seconded by Cllr. Speed. Resolved unanimously.

c) To consider formation of a duly delegated Planning Committee, to appoint members to the same, and to determine Terms of Reference:

It was proposed by Cllr. Nixon, seconded by Cllr. Speed, that the Planning committee be formed with the inclusion of all Councillors as members, and with a quorum of 3 members as per the extant Council Standing Orders. Clerk was directed to put together Terms of Reference for approval at the first convened meeting, whereupon a Chair could be elected.

d) To consider the consequences of the recent announcement regarding the delays to the Axminster Masterplan:

Discussed and noted. Due to the imminent District Council elections, it was felt prudent to await the outcome of the election and to then liaise with the newly elected ward member for Yarty to take this matter forward at District Council.

Clerk: Please add to May's agenda to be discussed with the newly elected Yarty Ward member.

e) To consider delays advised to Highway repairs to Socks Hill:

Councillors were advised that road markings had been applied to the entire stretch of highway from Dennings Down to Poachers but that the actual repairs might not be completed until Autumn / Winter 2019. Noted.

Clerk: Please continue to apply pressure on County Council for progress in this respect.

f) To consider arrangements for Parish Council elections 2019:

Chair outlined timetable for the Parish Council elections. The final nominations would not be published until 4th April whereupon Council would know whether an election was required.

Clerk: Please publish Statements of Nomination as soon as they are received from EDDC.

EX19/06

Finance:

a) To approve payments for March 2019
Total amount £1159.69 as per schedule published.

It was proposed by Cllr. Hubbard, seconded by Cllr. Nixon, that these be approved.

Resolved unanimously. Clerk: Please arrange to make payments accordingly.

b) To consider arrangements for Annual Return (AGAR3) for 2018/19:

Clerk outlined procedure and latest updates from External Auditors, PKF Littlejohn LLP.

Clerk advised that an appointment had been made with Internal Auditor to review accounts and that full and final sign-off in accordance with the regulations was anticipated for May.

EX19/07

Matters considered as urgent for discussion:

None raised.

EX19/08

Correspondence received; not already circulated to members:

Councillors received an invitation to a Public event in Axminster on 23/4/19 where the CPRE would be making a presentation on their review of Devon's Housing Need numbers.

EX19/09

Date of next meeting:

Annual Meeting of Council 13th May 2019 - 7.00pm to be held at the Pavilion building

EX19/10

It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

Proposed Chair, seconded Cllr. Nixon. Resolved unanimously.

EX19/09

Matters to be considered in committee discussion:

a) Staff Appraisal.

It was proposed that the arrangements for the Clerk's annual performance review be delegated to the Chair with contributions from all Councillors. Resolved unanimously.

With no further business to discuss, the meeting closed at 6.30pm.

Signed:

Chair

Date: