

**Minutes of the Extraordinary meeting of ALL SAINTS PARISH COUNCIL of
Monday 14th December 2020 at 7.00pm, held in "virtual" session (remotely) as
per legislation contained within Clause 78, Coronavirus Regulations 2020.**

Present:

CLLrs Speed (Acting Chair), Barrett, Hubbard and Lightfoot.
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)
Two members of the public present online.
Meeting started at 7.15pm due to technical difficulties with Zoom access.

Online meeting regulations and guidance:

a) Clerk outlined regulations and guidance pertaining to meetings held in virtual session.

Public Forum:

e) Two public representations regarding agenda item EOM20/020 a)ii). *Chair closed public forum at 7.30pm*

EOM20/016 Apologies Received:

Cllr. Forbes (unable to attend due to IT issues). Members approved the absence unanimously.

EOM20/017 Declarations of Notifiable Interests:

Cllr. Lightfoot declared a personal interest as a trustee of the All Saints Village Hall.
Cllr. Speed declared a personal interest in respect of agenda item EOM20/020b)

EOM20/018 To consider minutes of previous meetings:

Minutes of the Ordinary meeting held Tuesday 3rd November 2020 were considered.
Approval of minutes proposed by Acting Chair, seconded by Cllr. Barrett. Resolved unanimously.
Minutes could not be signed by Chair as a true record of proceedings due to remote nature of meeting.
Clerk to liaise with Chair to arrange signing of minutes at the earliest opportunity.
Matters arising raised: *None raised*

EOM20/019 Chair's Announcements / Matters of urgency for report only:

No Chair's announcements.
Cllr. Lightfoot raised an issue of the Parish Council's response to concerns around sustainability and climate change in the parish after the matter had been raised with him by a parishioner. The interest in the subject was noted by members and it was agreed that the matter be considered in more depth at January's ORD meeting.
Clerk: Please add to January ORD agenda as directed.

EOM20/020 Planning Matters:

a) To consider planning applications received prior to agenda publication:

i) 20/1962/FUL - Waggs Plot Farm, Waggs Plot, EX13 7NG
Proposed new covered slurry store and assoc. access track

Cllr. Lightfoot proposed that Council supports the application.

Seconded by Cllr. Barrett. Resolved unanimously.

ii) 20/2298/FUL - Land adjacent to Heatherbell, South Common, EX13 7NA
Proposed conversion of existing building to form 1 unit of holiday let accommodation.

Cllr. Lightfoot outlined his reasoning for not supporting the application.

Primarily, the application does not accord with policy E16 of the EDDC Local Plan
Additionally, there were concerns over the veracity of the application and the suitability of the building for actual conversion from a garage / garden store to a habitable dwelling.
The multiple objections from neighbours were also noted and taken into account.

Cllr. Lightfoot proposed that Council does NOT support the application.

Seconded by Cllr. Barrett. Resolved unanimously.

Clerk: please submit these planning consultee comments to EDDC Planning Team (East) and copy to ward member.

b) To consider matters pertaining to the AONB boundary issues at Porch Farm.

Cllr. Speed had earlier declared a personal interest in this matter.

This discussion followed on from previous consideration of planning applications at this site and the significance of the AONB boundary lines as per historic mapping.

After further discussion, it was proposed that no further action was necessary at this time although Clerk was asked to keep an eye on matters relating to this subject and to keep members up to date on the issue.

Members of the public left the meeting at this stage.

EOM20/021 Business to be conducted:

i) To consider update on provision of superfast fibre broadband to AS Village Hall:

Clerk reported that order had been completed as resolved, and that service was now live.

Clerk: Please note. No further action required at this time.

ii) To note resignation of current Internal Auditor: Noted.

Clerk: Please write and thank Mr. Warwick for his services in this financial year.

iii) To consider appointment of replacement Internal Auditor, Mrs SE Webb of Chardstock.

RFO presented the case for this statutory appointment.

It was proposed by Cllr. Lightfoot, seconded by Cllr. Hubbard, that Mrs Webb be appointed.

Remuneration agreed at £100 per annum for the internal audit services to be provided.

Resolved unanimously.

Clerk: please note and send a formal letter of appointment to Mrs Webb accordingly.

Diarise for end of this financial year (ie. 31/3/2020) to begin internal audit discussion for 2020-21

iv) To consider renewal of ICO registration for 2021 - £40 annual fee:

Proposed by Cllr. Hubbard, seconded by Cllr. Lightfoot that Council renew their registration.

Cost £40 per annum (£35 if paid by d/debit). Proposed that Council enter into a DD agreement.

Resolved unanimously. *Clerk: Please note and action accordingly.*

EOM20/022 Highways / CRWS / Footpath Matters:

Socks Hill highway works.

As mentioned above, Cllr. Hall has provided a works date of 15th December for completion.

Clerk: please note and monitor Socks Hill repair status and keep Council up-to-date in this respect.

EOM20/023 Date and time of next Ordinary meeting:

The next meeting of the Parish Council was scheduled for 12th January 2021, it having been previously resolved that Council would not meet in December. Venue as yet undetermined but likely to held in "virtual session" in light of ongoing Coronavirus restrictions and legislation.

Clerk: Please note and publish agenda accordingly on parish website, local social media and noticeboards.

With no further business to discuss, Acting Chair closed the meeting at 8.15pm

Signed: _____ (Chair)

Date: _____

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Actions to be carried out as a result of this evening's meeting:

Action Required	By	When	Spend	Notes
<i>Add Sustainability Subject to January ORD agenda</i>	<i>Clerk</i>	<i>Jan-21</i>	<i>n/a</i>	<i>Following on from Cllr. AL discussion.</i>
<i>Submit planning comments</i>	<i>Clerk</i>	<i>ASAP</i>	<i>n/a</i>	<i>To EDDC Planning; cc. ward member</i>
<i>Write to current IA with thanks</i>	<i>Clerk</i>	<i>ASAP</i>	<i>n/a</i>	<i>To current Internal Auditor for services rendered</i>
<i>Write to replacement IA confirming appointment</i>	<i>Clerk</i>	<i>ASAP</i>	<i>£100</i>	<i>To confirm appointment and agree terms</i>
<i>Renew ICO registration</i>	<i>RFO</i>	<i>By Jan 2021</i>	<i>£35 by D/D</i>	<i>Annual registration required</i>