

ASPC Cashbook Summary 2020/21 (including earmarked reserves)

Opening Bank Balance	£16,435.35	
Plus, Income receipts	£14,729.13	<i>Auto-Cell</i>
(Balance plus receipts)	£31,164.48	
Less, payments previously approved	£12,370.98	<i>Auto-Cell</i>
Balance as per <u>reconciliation</u>	£18,793.50	A
Less, payments still to be approved	£1,301.53	B
Total Payments made y.t.d (cashbook)	£13,672.51	
Balance as per cash book figures	£17,491.97	C (A - B)

Represented by, Lloyds Bank Plc - Treasurers Account (end JAN21)	£18,742.60
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£18,742.60

Add, payments not yet cleared through accounts

Less, payments not yet approved FEB2021	-£1,301.53	B
Plus, receipts not yet reconciled	£50.90	
	£17,491.97	C (check)

Earmarked reserves as at (31/01/2021)

2020 Election Fund	£500.00	
P3	£1,096.25	
AED Sinking Fund	£129.78	
NLS Sinking Fund	£300.00	
CV19	£96.07	
CIL receipts reserve	£13.90	
Sub-Total: Earmarked reserves	£2,136.00	D
General unearmarked reserves	£14,922.34	E
Cash Balance, less reserves	£433.63	F (= C - D - E)

Paul Hayward, RFO 03/02/2021 _____

 Cllr. A Forbes 03/02/2021 _____

All Saints Parish Council - PAYMENTS TO BE APPROVED

Payments for month of:

Feb-21

To be approved on:

02/03/2021

Date:	Description	Method	Folio#	Coding	Amount	Reclaim VAT
26/02/2021	Staff Remuneration Period 11	Online	FEB/001	STAFF	£429.43	£0.00
03/01/2021	EDF Energy DD PAV	DD	FEB/002	PAV	£17.00	£0.00
26/02/2021	HMRC PAYE/NI Period 11	Online	FEB/003	STAFF	£107.20	£0.00
26/02/2021	NEST Payments	DD	FEB/004	STAFF	£78.26	£0.00
26/02/2021	Reimbursement PGH Expenses	Online	FEB/005	VAR	£211.87	£22.94
26/02/2021	Plusnet Comms	DD	FEB/006	Phone	£30.54	£5.09
26/02/2021	BT PLC	Online	FEB/007	Phone	£0.00	£0.00
26/02/2021	All Saints Parish Magazine Advert / Grant	Online	FEB/008	ADVERT	£200.00	£0.00
26/02/2021	Land registry fees (to be reimbursed)	DD	FEB/009	Fees	£6.00	£0.00
26/02/2021	Parish Lengthsman (P3)	Online	FEB/010	P3	£122.23	£8.37
26/02/2021	Parish Mapping Online (shared cost)	Online	FEB/011	SUBS	£40.50	£6.75
26/02/2021	Chardstock Parish Council	Online	FEB/012	CRWS	£58.50	£0.00

£1,301.53

Combined

£1,301.53

Signed _____ RFO 02/03/2021 Date

Signed _____ Chair 02/03/2021 Date

Payments made under Chair / RFO delegated authority

Date	Description	Amount	Code

ALL SAINTS PARISH COUNCIL - PAYMENTS 2020-21

Date	Description	CQ #	Invoice	Cost Centre	Amount		
						£13,672.51	
27/04/2020	Clerks Reimbursement Exp.	Online	APR20/01	VAR	£498.38	Annual approved	
27/04/2020	EDF	DD	APR20/02	PAV	£11.00		
27/04/2020	Clerk Salary P1/20-21	Online	APR20/03	STAFF	£323.55		
27/04/2020	HMRC	Online	APR20/04	STAFF	£80.80		
27/04/2020	NEST Pensions	Online	APR20/05	STAFF	£58.97		
27/04/2020	DALC/NALC	Online	APR20/06	SUBS	£126.47		
27/04/2020	BDHPN Subs	Online	APR20/07	SUBS	£60		
27/04/2020	BT PLC	Online	APR20/08	AWA	£36.00		
27/04/2020	Clerks Reimbursement Exp.	Online	APR20/09	VAR	£4.60		
27/04/2020	PlusNet Comms.	DD	APR20/10	IT	£30.52		
27/04/2020	eMediaSW	Online	APR20/11	WEB / IT	£30.00		
						April	
						£1,260.29	
04/05/2020	EDF	DD	MAY20/001	PAV	£19.00		
07/05/2020	GW Electrics	Online	MAY20/002	PAV	£426.25		
27/05/2020	Clerk Salary P2/20-21	Online	MAY20/003	STAFF	£323.55		
27/05/2020	HMRC	Online	MAY20/004	STAFF	£80.80		
27/05/2020	NEST Pensions	Online	MAY20/005	STAFF	£58.97		
27/05/2020	Clerks Reimbursement Exp.	Online	MAY20/006	VAR	£124.73		
27/05/2020	PlusNet Comms.	DD	MAY20/007	IT	£31.80		
27/05/2020	BT PLC	Online	MAY20/008	AWA	£36.00		
27/05/2020	HM Land Registry (to be reimbursed) CPC	DD	MAY20/009	Fees	£3.00		
							May
							£1,104.10
01/06/2020	Jack Lawrence (maintenance)	Online	JUN/001	CRWS	£99.00		
05/06/2020	EDF	DD	JUN/002	PAV	£19.00		
08/06/2020	WPS Insurance (annual premium)	Online	JUN/003	INSUR	£428.97		
26/06/2020	Clerk Salary P3/20-21	Online	JUN/004	STAFF	£323.55		
26/06/2020	HMRC	Online	JUN/005	STAFF	£81.00		
26/06/2020	NEST Pensions	DD	JUN/006	STAFF	£58.97		
26/06/2020	Clerks Reimbursement Exp.	Online	JUN/007	VAR	£286.12		
26/06/2020	PlusNet Comms.	DD	JUN/008	IT	£31.80		
26/06/2020	BT PLC	Online	JUN/009	AWA	£36.00		
							June
							£1,364.21
01/07/2020	Salisbury Diocese	Online	JUL/001	RENT	£500.00		
01/07/2020	Totally Locally CV19 Funding	Online	JUL/002	Grant	£200.00		
03/07/2020	EDF Energy DD PAV	DD	JUL/003	PAV	£19.00		
14/07/2020	Land Registry Fees	DD	JUL/004	Fees	£12.00		
27/07/2020	Staff Remuneration Period 4	Online	JUL/005	STAFF	£323.55		
27/07/2020	HMRC PAYE/NI	Online	JUL/006	STAFF	£80.80		
27/07/2020	NEST Payments	DD	JUL/007	STAFF	£58.97		
27/07/2020	Reimbursement PGH Expenses	Online	JUL/008	VAR	£205.20		
21/07/2020	Plusnet Comms	DD	JUL/009	Phone	£31.80		
27/07/2020	BT PLC	Online	JUL/010	AWA	£36.00		
27/07/2020	Land Registry Fees	DD	JUL/011	Fees	£3.00		
						July	
						£1,470.32	
03/08/2020	EDF Energy DD PAV	DD	AUG/001	PAV	£19.00		
24/08/2020	Staff Remuneration Period 5	Online	AUG/002	STAFF	£323.55		
24/08/2020	HMRC PAYE/NI	Online	AUG/003	STAFF	£80.80		
24/08/2020	NEST Payments	DD	AUG/004	STAFF	£58.97		
24/08/2020	Reimbursement PGH Expenses	Online	AUG/005	VAR	£67.32		
24/08/2020	Plusnet Comms	DD	AUG/006	Phone	£31.80		
24/08/2020	BT PLC	Online	AUG/007	AWA	£36.00		
24/08/2020	EDDC	Online	AUG/008	Maint	£436.80		
							August
							£1,054.24
03/09/2020	EDF Energy DD PAV	DD	SEP/001	PAV	£19.00		
25/09/2020	Staff Remuneration Period 6	Online	SEP/002	STAFF	£323.35		
25/09/2020	HMRC PAYE/NI Period 6	Online	SEP/003	STAFF	£81.00		
25/09/2020	NEST Payments	DD	SEP/004	STAFF	£58.97		
25/09/2020	Reimbursement PGH Expenses	Online	SEP/005	VAR	£67.32		
25/09/2020	Plusnet Comms	DD	SEP/006	Phone	£31.80		
25/09/2020	BT PLC	Online	SEP/007	AWA	£36.00		
						September	
						£617.44	
03/10/2020	EDF Energy DD PAV	DD	OCT/001	PAV	£19.00		
26/10/2020	Staff Remuneration Period 7	Online	OCT/002	STAFF	£323.55		
26/10/2020	HMRC PAYE/NI Period 7	Online	OCT/003	STAFF	£80.80		
26/10/2020	NEST Payments	DD	OCT/004	STAFF	£58.97		
26/10/2020	Reimbursement PGH Expenses	Online	OCT/005	VAR	£173.51		
26/10/2020	Plusnet Comms	DD	OCT/006	Phone	£31.80		
26/10/2020	BT PLC	Online	OCT/007	AWA	£36.00		
							October
							£723.63
03/11/2020	EDF Energy DD PAV	DD	NOV/001	PAV	£17.00		
25/11/2020	Staff Remuneration Period 8	Online	NOV/002	STAFF	£352.43		
25/11/2020	HMRC PAYE/NI Period 8	Online	NOV/003	STAFF	£90.23		
27/11/2020	NEST Payments	DD	NOV/004	STAFF	£352.02		
25/11/2020	Reimbursement PGH Expenses	Online	NOV/005	VAR	£353.24		
25/11/2020	Plusnet Comms	DD	NOV/006	Phone	£31.80		
25/11/2020	BT PLC	Online	NOV/007	Phone	£36.00		
25/11/2020	Axe Valley Ring and Ride	Online	NOV/008	GRANT	£100.00		
25/11/2020	Parish Lengthsman	Online	NOV/009	MAINT	£513.97		
24/11/2020	Land Registry Fees	DD	NOV/010	Fees	£6.00		
						November	
						£1,852.69	
01/12/2020	Purchase of 5 sets of Defib. pads for group	Online	DEC/001	AED	£577.74		
18/12/2020	Staff Remuneration Period 9	Online	DEC/002	STAFF	£352.63		
01/12/2020	Land Registry Fees	DD	DEC/003	Fees	£3.00		
03/12/2020	EDF Energy DD PAV	DD	DEC/004	PAV	£17.00		
18/12/2020	HMRC PAYE/NI Period 9	Online	DEC/005	STAFF	£88.00		
18/12/2020	NEST Payments	DD	DEC/006	STAFF	£64.26		
18/12/2020	Parish Lengthsman Labour and materials	Online	DEC/007	MAINT	£186.95		
18/12/2020	Information Commissioners Office	Online	DEC/008	FEEES	£40.00		
18/12/2020	Reimbursement PGH Expenses	Online	DEC/009	VAR	£67.32		
18/12/2020	Plusnet Comms	DD	DEC/010	Phone	£31.30		
18/12/2020	BT PLC	Online	DEC/011	Phone	£36.00		
16/12/2020	Land Registry Fees	DD	DEC/012	Fees	£18.00		
22/12/2020	Land Registry Fees	DD	DEC/013	Fees	£21.00		
						December	
						£1,503.20	
25/01/2021	Staff Remuneration Period 10	Online	JAN/001	STAFF	£352.43		
10/01/2021	Land Registry Fees	DD	JAN/002	Fees	£6.00		
03/01/2021	EDF Energy DD PAV	DD	JAN/003	PAV	£17.00		
25/01/2021	HMRC PAYE/NI Period 10	Online	JAN/004	STAFF	£88.20		
25/01/2021	NEST Payments	DD	JAN/005	STAFF	£64.26		
25/01/2021	Reimbursement PGH Expenses	Online	JAN/006	VAR	£136.69		
25/01/2021	Plusnet Comms	DD	JAN/007	Phone	£30.54		
25/01/2021	BT PLC	Online	JAN/008	Phone	£63.74		
13/01/2021	IT reimbursement	Online	JAN/009	IT	£662.00		
							January
							£1,420.86
26/02/2021	Staff Remuneration Period 11	Online	FEB/001	STAFF	£429.43		
03/01/2021	EDF Energy DD PAV	DD	FEB/002	PAV	£17.00		
26/02/2021	HMRC PAYE/NI Period 11	Online	FEB/003	STAFF	£107.20		
26/02/2021	NEST Payments	DD	FEB/004	STAFF	£78.26		
26/02/2021	Reimbursement PGH Expenses	Online	FEB/005	VAR	£211.87		
26/02/2021	Plusnet Comms	DD	FEB/006	Phone	£30.54		
26/02/2021	BT PLC	Online	FEB/007	Phone	£0.00		
26/02/2021	All Saints Parish Magazine Advert / Grant	Online	FEB/008	ADVERT	£200.00		
26/02/2021	Land registry fees (to be reimbursed)	DD	FEB/009	Fees	£6.00		
26/02/2021	Parish Lengthsman (P3)	Online	FEB/010	P3	£122.23		
26/02/2021	Parish Mapping Online (shared cost)	Online	FEB/011	SUBS	£40.50		
26/02/2021	Chardstock Parish Council	Online	FEB/012	CRWS	£58.50		
						February	
						£1,301.53	

Bank Reconciliation Report for ALL SAINTS PARISH COUNCIL

Balance as per bank statement No. Online dated 31/01/2021 £18,742.60

Less, any unpresented cheque already issued and approved:

Cheque No.			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____

Total: £0.00

Less, prepayments:	£0.00
Plus, any payments received not yet reconciled	£0.00
	<u>£18,742.60</u>

CashBook Balance as at 31/01/2021 (date) £18,742.60 (A)

The net balance shown reconciles to the Cash Book (receipts and payments) as follows:

Cash Book

Opening Balance:		£16,435.35	
Add: Receipts	ADD	£14,678.23	
Less: payments	LESS	£12,370.98	
Current / Closing Balance:		<u>£18,742.60</u>	(B)

(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return

Prepared By : Paul Hayward, Clerk and RFO, All Saints Parish Council

_____ Sign 02/03/2021 Date

Approved By: _____

_____ Sign 02/03/2021 Date

Draft SECTION TWO Accounting Statement for 2020-21

	Year Ending		Notes and Guidance Please round all figures to nearest £1. All figures must agree to underlying financial records	VAR	Comments
	31 March 2020 £	31 March 2021 £			
1. Balance brought forward	16368	16435		n/a	
2. (+) Precept or Rates and Levies	12000	12000		0%	
3. (+) Total Other Receipts	5228	2729		-48%	Part Year
4. (-) Staff Costs	6037	6278		4%	Part Year
5. (-) Loan Interest / Capital Repayments	0	0		0	
6. (-) All other Payments	11112	7394		-33%	Part Year
7. (=) Balances carried forward	16435	17492		n/a	
8. Total Value of cash and ST Invests.	16435	17492		n/a	
9. Total Fixed Assets	23107	tba		0	
10. Total Borrowings	0	0		0	
11. For Locals Councils Only Disclosure Note re: Trust Funds	YES	NO	The council acts as sole trustee for and is responsible for managing Trust Funds or Assets		
		X			