

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of
Tuesday 6th April 2021 at 6.30pm, held in "virtual" session (remotely) as
per legislation contained within Clause 78, Coronavirus Regulations 2020.**

Draft - as yet to be approved

Present:

Cllrs Forbes (Chair) Speed (Vice Chair), Galvin, Hubbard and Lightfoot. (Quorate)
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)
Five members of the public present online.
Tim Pedder (Hon. Footpath Warden)
Meeting started at 6.35pm.

Public Forum:

- a) Chair outlined regulations and guidance pertaining to meetings held in virtual session.
- b) i) No Police Report available for review
- ii) Mr. Shaw (N/Hood Watch Coordinator) provided a verbal report on related matters in the parish.
- c) Cllr. Hall (DCC) was not in attendance.
- d) Cllr. Hayward (EDDC) advised that, in light of purdah, he should not present a report.
- e) Mr. Shaw reported a loose drain cover in the recreation field car park. Noted.

Clerk: Please note and take necessary corrective action re: maintenance.

Chair closed public forum at 6.55pm.

20/110 Apologies Received:

None. All members are present. Cllr. Hall's absence was noted.

20/111 Declarations of Notifiable Interests:

None declared.

20/112 To consider minutes of previous meetings:

Minutes of the Ordinary meeting held Tuesday 2nd March 2021 were considered.

Approval of minutes proposed by Cllr Lightfoot, seconded by Cllr. Hubbard. Resolved unanimously.

Minutes could not be signed by Chair as a true record of proceedings due to remote nature of meeting.

Clerk to liaise with Chair to arrange signing of minutes at the earliest opportunity.

Matters arising raised:

Arrangements for resumption of Archery Club activity on recreation field and storage of equipment.

Update on drainage situation in NW corner of recreation field

Update on noticeboard refurbishment/replacement project

Clerk confirmed that a parishioner had kindly cut the field grass free-of-charge.

Cllr. Lightfoot sought clarity that said parishioner had the requisite insurance cover to undertake such work.

Clerk: Please seek clarity on this matter from our insurers.

20/113 Chair's Announcements / Matters of urgency for report only:

Cllr. Lightfoot raised the topic of the drainage in the recreation field, and his recent excavations to expose the historic drainage pipes in the NW corner. Cllr. Hubbard thanked Cllr. Lightfoot for his efforts.

The issue of re-designating that corner of the field as a "Conservation Area" was also discussed.

Chair asked Clerk to add to a future agenda of the Parish Council.

At this point of the meeting, the Chair left the meeting due to IT difficulties and Cllr. Speed assumed the Chair.

20/114 To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admissions to Meetings) Act 1960:

No matters considered as confidential.

20/115 To consider matters pertaining to the Coronavirus situation in All Saints parish:

The Acting Chair had nothing further to add on this matter.

20/116 Highways / CRWS / Footpath Matters:

i) Footpaths / P3.

Mr. Pedder kindly gave a verbal report on P3/Footpath matters in the parish.

Ongoing/proposed works were highlighted and approved for action within P3 budget expenditure.

Mr. Pedder was still awaiting some "Dog Mess" signage for parish fingerposts to publicise nuisance.

Acting Chair thanked Mr. Pedder for his continued sterling works and service to the parish and Council.

ii) DCC/DWM programme.

Clerk updated Council as to ongoing works/recent repairs and continued correspondence with DCC.

Cllr. Forbes re-joined the Zoom meeting and resumed the Chair.

20/117 Planning Matters:

a) To consider planning applications received prior to agenda publication:

i) 21/0890/AGR - Yarde Farm, Churchill. Installation of Greenhouse.

The applicant spoke in support of her application.

It was proposed by Cllr. Lightfoot, seconded by Cllr. Galvin, that Council support this application.

Resolved unanimously.

ii) 21/0601/FUL & 21/0602/FUL & 21/0603/FUL & 21/0604/FUL - (All at) Alston Farm, Alston

4 separate applications for erection of roofs over existing silage clamps and cow yards

It was proposed by Cllr. Lightfoot, seconded by Cllr. Speed, that Council support these four applications.

Resolved unanimously.

b) To consider planning applications received after agenda publication:

None received.

c) To consider tree matters (planning related):

None received.

d) LPA Decisions as advised (determinations):

None advised.

e) Enforcement and Appeal matters:

PP-07533972 - Lily Cottage, Goldsmiths Lane, All Saints. Appeal awaiting decision. Noted

f) To consider planning correspondence received / planning matters in adjoining wards:

None received.

g) To consider planning applications which are to be heard at forthcoming EDDC

Planning Committee meetings:

None scheduled at present.

20/118 Financial matters:

a) To consider and review Council's financial reports and position at as 31st March 2021 (end of FY20/21):

These reports had been previously circulated to members. Noted.

No questions for RFO on the reports or accounts.

b) To ratify payments for March 2021 (£888.15) as per schedule previously circulated:

Approval proposed by Cllr. Hubbard, seconded by Cllr. Galvin. Resolved unanimously.

c) To receive report from RFO as to arrangements for Internal & External Audit for FY 2020-21

Received and noted.

d) To consider virements in Council's accounts at start of FY 2021-22:

RFO advised that no such virements were possible as Council ended the previous financial year in a technical 'deficit' position (albeit forecast within the 2020-21 budget). Noted.

e) To consider the creation of a Council "Forward Plan for All Saints":

Chair proposed that this matter be deferred until the next meeting of the Council. Agreed.

Clerk: Please add to May AM agenda for further consideration

20/119

Business to be conducted:

a) To consider review of Council's policies (partial review) as per previous resolution:

Chair proposed that this matter be deferred until the Annual Meeting to be held on 4th May 2021
So resolved.

Clerk: please add to that agenda accordingly.

b) To receive update on Fibre Broadband provision in All Saints parish:

Mr Feeney presented a report to members of Council on recent updates and progress. Clarity was sought by other contributors as to the extent of personal liability for Community Partnership agreements with BT Openreach and it was acknowledged that multiple pockets of dwellings were considering entering into similar partnership schemes and it was wondered whether a combined CIC approach would be viable. Cllr. Lightfoot stressed that the Parish Council should be 100% supportive of such schemes to improve digital connectivity in All Saints parish and that pressure should be maintained on both DCC and our member of parliament to lobby for, and deliver, improvements in rural broadband.

Clerk: please add to future agendas as a standing discussion item.

c) To consider arrangements for future community use of the recreation field:

Clerk confirmed that articles had been placed in the parish magazine and on social media seeking residents views on the future use of the field but no responses had been forthcoming as yet.

Chair acknowledged that the field was popular for recreation / dog walking etc but that it could be used a lot more for a wider range of local activities.

Cllr. Lightfoot felt that there was a degree of apathy about the amenity and that it was the role of the PC to encourage, and enthruse, parishioners to make the best use of a facility that they paid for via precept. No further action was proposed at this time but the matter would need to be discussed again.

d) To receive update from Clerk as to current legislative guidance for Council meetings after 6th May 2021:

Clerk provided a verbal report based on guidance from DALC / NALC and national government. Currently, after the 6th May 2021, 'virtual' meetings would not be lawful and all Council meetings would need to be held in physical form ie at the village hall. The trustees had confirmed that bookings should be possible after 17th May (if the roadmap out of lockdown remains unchanged) and that, therefore, the planned meeting for the 1st June should be possible.

Clerk: Please monitor the situation and make the booking at the Village Hall as necessary/appropriate.

e) To note arrangements for the Devon County Council election on May 6th 2021:

Mr. Shaw (on behalf of Village Hall trustees) confirmed that officers from EDDC had visited the hall and had confirmed that Covid19 compliance measures were satisfactory to permit use as a polling station. Noted.

f) To agree upon Parish Council's response to the EDDC Community Asset Transfer Policy consultation:

It was agreed that Council should register its support for the draft CAT policy as published.

Proposed by Cllr. Lightfoot, seconded by Chair. Resolved unanimously.

Clerk: Please submit on Council's behalf.

g) To consider and formulate the Parish Council's response to the Devon Waste Plan consultation:

Clerk outlined the basis behind the consultation and why local council's opinions were being sought.

It was proposed by Cllr. Lightfoot, seconded by Chair, that no response be submitted on the Council's behalf but that individual members of Council were encouraged to submit their own views and opinions.

Resolved unanimously. Please note. No further action necessary.

20/120**Correspondence received:**

Clerk had received a text message from a parishioner regarding the nuisance of dog mess and this was read out to members who noted the content and sentiment. Mr Pedder confirmed (as mentioned earlier in the minutes) that he was awaiting signage from DCC but may have to seek alternate sources.

Chair suggested that the next PC article in the parish newsletter be used to highlight the continuing problem of dog mess, especially as Council already spent taxpayers money on bins (and the contract to empty them via EDDC). Mr Shaw asked Mr Pedder how often he came across dog-poo bags hung off branches and hedgerows on the parish footpath routes. Very infrequently was the reply!

Clr. Lightfoot mentioned that lockdown had caused a surge in footpath usage but that this had resulted in a surge in dog waste on the same paths, and in areas close by the exit and entry points, often on private land - much to the landowners frustration and annoyance.

Clerk: please note and submit a suitable article accordingly. Please also publicise via social media channels.

20/121**Chair to propose suspension of standing orders to permit public representations at this point of the meeting.**

Proposed by Chair. Resolved unanimously. Standing Orders hereby suspended.

No members of the public wished to speak.

20/122**Chair to propose resumption of standing orders to preclude public representations thereafter at this meeting.**

Proposed by Chair. Resolved unanimously. Standing Orders hereby resumed.

20/123**Date and time of next Ordinary meeting:**

The next meeting of the Parish Council was scheduled for Tuesday 4th May 2021 - Earlier start time of 6.00pm This will be the Annual Meeting of the Council; Venue as yet undetermined but likely to held in "virtual session" in light of ongoing Coronavirus restrictions and legislation.

Clerk: Please note and publish agenda accordingly on parish website, local social media and noticeboards.

20/124

It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

Proposed Chair, seconded Vice-Chair. Resolved unanimously.

All members of the public and honorary representatives left the meeting at this point.

20/125**Matters to be considered in committee:**

i) Employee Performance Review. In agreement with the Clerk, this matter was deferred to a later date.

With no further business to discuss, Chair closed the meeting at 8.45pm

Signed: _____ (Chair)

Date: _____

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Actions to be carried out as a result of this evening's meeting:

Action Required	By	When	Spend	Notes
<i>Investigate loose drain cover in PAV car park</i>	Clerk	ASAP	TBA	<i>Highlighted within Public Forum by resident</i>
<i>Seek clarity on volunteer labour and equipment for field grass cutting</i>	Clerk	ASAP	TBA	<i>Minute entry 20/112</i>
<i>Submit Planning Comments</i>	Clerk	ASAP	<i>none</i>	<i>Minute entry 20/117</i>
<i>Add to May agenda; Council's Forward Plan</i>	Clerk	04/05/2021	<i>none</i>	<i>Minute entry 20/118</i>
<i>Add to May agenda; Review of Pols.</i>	Clerk	May-21	<i>none</i>	<i>Minute entry 20/119a</i>
<i>Add to future agendas; Broadband etc</i>	Clerk	Future	<i>none</i>	<i>Minute entry 20/119b</i>
<i>Book hall after 17/5</i>	Clerk	17/5 >	<i>As per budget</i>	<i>Minute entry 20/119d</i>
<i>Submit PC response to EDDC CAT consultation</i>	Clerk	ASAP	<i>none</i>	<i>Minute entry 20/119f</i>
<i>Submit Dog Waste article to P/Mag. And S/Media</i>	Clerk	ASAP	<i>none</i>	<i>Minute entry 20/120</i>