

ASPC Cashbook Summary 2020/21 (including earmarked reserves)

Opening Bank Balance	£16,435.35	
Plus, Income receipts	£14,978.16	<i>Auto-Cell</i>
(Balance plus receipts)	£31,413.51	
Less, payments previously approved	£13,667.51	<i>Auto-Cell</i>
Balance as per <u>reconciliation</u>	£17,746.00	A
Less, payments still to be approved	£888.15	B
Total Payments made y.t.d (cashbook)	£14,555.66	
Balance as per cash book figures	£16,857.85	C (A - B)

Represented by, Lloyds Bank Plc - Treasurers Account (end FEB21)	£17,496.97
---	------------

£17,496.97

Add, payments not yet cleared through accounts

Less, payments not yet approved FEB2021	-£888.15	B
Plus, receipts not yet reconciled	£249.03	
	£16,857.85	C (check)

Earmarked reserves as at (31/03/2021)

2020 Election Fund	£500.00	
P3	£1,096.25	
AED Sinking Fund	£129.78	
NLS Sinking Fund	£300.00	
CV19	£96.07	
CIL receipts reserve	£13.90	
Sub-Total: Earmarked reserves	£2,136.00	D
General unearmarked reserves	£14,721.85	E
Cash Balance, less reserves	£0.00	F (= C - D - E)

Paul Hayward, RFO 06/04/2021 _____

 Cllr. A Forbes 06/04/2021 _____

All Saints Parish Council - PAYMENTS TO BE APPROVED

Payments for month of:

Mar-21

To be approved on:

06/04/2021

Date:	Description	Method	Folio#	Coding	Amount	Reclaim VAT
01/03/2021	Parish Lengthsman (P3)	Online	MAR/001	P3	£45.00	
02/03/2021	Land registry fees (to be reimbursed)	DD	MAR/002	Fees	£2.00	
03/03/2021	EDF Energy DD PAV	DD	MAR/003	PAV	£17.00	
22/03/2021	HMRC PAYE/NI Period 12	Online	MAR/004	STAFF	£87.40	
22/03/2021	NEST Payments	DD	MAR/005	STAFF	£78.26	
22/03/2021	Reimbursement PGH Expenses	Online	MAR/006	VAR	£158.72	
22/03/2021	Plusnet Comms	DD	MAR/007	Phone	£60.54	£10.09
22/03/2021	Staff Remuneration Period 12	Online	MAR/008	STAFF	£349.23	
26/03/2021	Parish Lengthsman	Online	MAR/009	MAINT	£90.00	
					£888.15	
					£888.15	
Combined					£888.15	

Signed _____ RFO _____ 06/04/2021 _____ Date

Signed _____ Chair _____ 06/04/2021 _____ Date

Payments made under Chair / RFO delegated authority

Date	Description	Amount	Code

ALL SAINTS PARISH COUNCIL - PAYMENTS 2020-21

Date	Description	CQ #	Invoice	Cost Centre	Amount	
27/04/2020	Clerks Reimbursement Exp.	Online	APR20/01	VAR	£498.38	£14,555.66
27/04/2020	EDF	DD	APR20/02	PAV	£11.00	
27/04/2020	Clerk Salary P1/20-21	Online	APR20/03	STAFF	£323.55	approved
27/04/2020	HMRC	Online	APR20/04	STAFF	£80.80	
27/04/2020	NEST Pensions	Online	APR20/05	STAFF	£58.97	
27/04/2020	DALC/NALC	Online	APR20/06	SUBS	£126.47	
27/04/2020	BDHPN Subs	Online	APR20/07	SUBS	60	
27/04/2020	BT PLC	Online	APR20/08	AWA	£36.00	
27/04/2020	Clerks Reimbursement Exp.	Online	APR20/09	VAR	£4.60	
27/04/2020	PlusNet Comms.	DD	APR20/10	IT	£30.52	April
27/04/2020	eMediaSW	Online	APR20/11	WEB / IT	£30.00	£1,260.29
04/05/2020	EDF	DD	MAY20/001	PAV	£19.00	
07/05/2020	GW Electrics	Online	MAY20/002	PAV	£426.25	
27/05/2020	Clerk Salary P2/20-21	Online	MAY20/003	STAFF	£323.55	
27/05/2020	HMRC	Online	MAY20/004	STAFF	£80.80	
27/05/2020	NEST Pensions	Online	MAY20/005	STAFF	£58.97	
27/05/2020	Clerks Reimbursement Exp.	Online	MAY20/006	VAR	£124.73	
27/05/2020	PlusNet Comms.	DD	MAY20/007	IT	£31.80	
27/05/2020	BT PLC	Online	MAY20/008	AWA	£36.00	May
27/05/2020	HM Land Registry (to be reimbursed) CPC	DD	MAY20/009	Fees	£3.00	£1,104.10
01/06/2020	Jack Lawrence (maintenance)	Online	JUN/001	CRWS	£99.00	
05/06/2020	EDF	DD	JUN/002	PAV	£19.00	
08/06/2020	WPS Insurance (annual premium)	Online	JUN/003	INSUR	£428.97	
26/06/2020	Clerk Salary P3/20-21	Online	JUN/004	STAFF	£323.35	
26/06/2020	HMRC	Online	JUN/005	STAFF	£81.00	
26/06/2020	NEST Pensions	DD	JUN/006	STAFF	£58.97	
26/06/2020	Clerks Reimbursement Exp.	Online	JUN/007	VAR	£286.12	
26/06/2020	PlusNet Comms.	DD	JUN/008	IT	£31.80	June
26/06/2020	BT PLC	Online	JUN/009	AWA	£36.00	£1,364.21
01/07/2020	Salisbury Diocese	Online	JUL/001	RENT	£500.00	
01/07/2020	Totally Locally CV19 Funding	Online	JUL/002	Grant	£200.00	
03/07/2020	EDF Energy DD PAV	DD	JUL/003	PAV	£19.00	
14/07/2020	Land Registry Fees	DD	JUL/004	Fees	£12.00	
27/07/2020	Staff Remuneration Period 4	Online	JUL/005	STAFF	£323.55	
27/07/2020	HMRC PAYE/NI	Online	JUL/006	STAFF	£80.80	
27/07/2020	NEST Payments	DD	JUL/007	STAFF	£58.97	
27/07/2020	Reimbursement PGH Expenses	Online	JUL/008	VAR	£205.20	
27/07/2020	Plusnet Comms	DD	JUL/009	Phone	£31.80	
27/07/2020	BT PLC	Online	JUL/010	AWA	£36.00	July
27/07/2020	Land Registry Fees	DD	JUL/011	Fees	£3.00	£1,470.32
03/08/2020	EDF Energy DD PAV	DD	AUG/001	PAV	£19.00	
24/08/2020	Staff Remuneration Period 5	Online	AUG/002	STAFF	£323.55	
24/08/2020	HMRC PAYE/NI	Online	AUG/003	STAFF	£80.80	
24/08/2020	NEST Payments	DD	AUG/004	STAFF	£58.97	
24/08/2020	Reimbursement PGH Expenses	Online	AUG/005	VAR	£67.32	
24/08/2020	Plusnet Comms	DD	AUG/006	Phone	£31.80	
24/08/2020	BT PLC	Online	AUG/007	AWA	£36.00	August
24/08/2020	EDDC	Online	AUG/008	Maint	£436.80	£1,054.24
03/09/2020	EDF Energy DD PAV	DD	SEP/001	PAV	£19.00	
25/09/2020	Staff Remuneration Period 6	Online	SEP/002	STAFF	£323.35	
25/09/2020	HMRC PAYE/NI Period 6	Online	SEP/003	STAFF	£81.00	
25/09/2020	NEST Payments	DD	SEP/004	STAFF	£58.97	
25/09/2020	Reimbursement PGH Expenses	Online	SEP/005	VAR	£67.32	
25/09/2020	Plusnet Comms	DD	SEP/006	Phone	£31.80	September
25/09/2020	BT PLC	Online	SEP/007	AWA	£36.00	£617.44
03/10/2020	EDF Energy DD PAV	DD	OCT/001	PAV	£19.00	
26/10/2020	Staff Remuneration Period 7	Online	OCT/002	STAFF	£323.55	
26/10/2020	HMRC PAYE/NI Period 7	Online	OCT/003	STAFF	£80.80	
26/10/2020	NEST Payments	DD	OCT/004	STAFF	£58.97	
26/10/2020	Reimbursement PGH Expenses	Online	OCT/005	VAR	£173.51	
26/10/2020	Plusnet Comms	DD	OCT/006	Phone	£31.80	October
26/10/2020	BT PLC	Online	OCT/007	AWA	£36.00	£723.63
03/11/2020	EDF Energy DD PAV	DD	NOV/001	PAV	£17.00	
25/11/2020	Staff Remuneration Period 8	Online	NOV/002	STAFF	£352.43	
25/11/2020	HMRC PAYE/NI Period 8	Online	NOV/003	STAFF	£90.23	
27/11/2020	NEST Payments	DD	NOV/004	STAFF	£352.02	
25/11/2020	Reimbursement PGH Expenses	Online	NOV/005	VAR	£353.24	
25/11/2020	Plusnet Comms	DD	NOV/006	Phone	£31.80	
25/11/2020	BT PLC	Online	NOV/007	Phone	£36.00	
25/11/2020	Axe Valley Ring and Ride	Online	NOV/008	GRANT	£100.00	
25/11/2020	Parish Lengthsman	Online	NOV/009	MAINT	£513.97	November
24/11/2020	Land Registry Fees	DD	NOV/010	Fees	£6.00	£1,852.69
01/12/2020	Purchase of 5 sets of Defib. pads for group	Online	DEC/001	AED	£577.74	
18/12/2020	Staff Remuneration Period 9	Online	DEC/002	STAFF	£352.63	
01/12/2020	Land Registry Fees	DD	DEC/003	Fees	£3.00	
03/12/2020	EDF Energy DD PAV	DD	DEC/004	PAV	£17.00	
18/12/2020	HMRC PAYE/NI Period 9	Online	DEC/005	STAFF	£88.00	
18/12/2020	NEST Payments	DD	DEC/006	STAFF	£64.26	
18/12/2020	Parish Lengthsman Labour and materials	Online	DEC/007	MAINT	£186.95	
18/12/2020	Information Commissioners Office	Online	DEC/008	FEES	£40.00	
18/12/2020	Reimbursement PGH Expenses	Online	DEC/009	VAR	£67.32	
18/12/2020	Plusnet Comms	DD	DEC/010	Phone	£31.30	
18/12/2020	BT PLC	Online	DEC/011	Phone	£36.00	
16/12/2020	Land Registry Fees	DD	DEC/012	Fees	£18.00	December
22/12/2020	Land Registry Fees	DD	DEC/013	Fees	£21.00	£1,503.20
25/01/2021	Staff Remuneration Period 10	Online	JAN/001	STAFF	£352.43	
10/01/2021	Land Registry Fees	DD	JAN/002	Fees	£6.00	
03/01/2021	EDF Energy DD PAV	DD	JAN/003	PAV	£17.00	
25/01/2021	HMRC PAYE/NI Period 10	Online	JAN/004	STAFF	£88.20	
25/01/2021	NEST Payments	DD	JAN/005	STAFF	£64.26	
25/01/2021	Reimbursement PGH Expenses	Online	JAN/006	VAR	£136.69	
25/01/2021	Plusnet Comms	DD	JAN/007	Phone	£30.54	
25/01/2021	BT PLC	Online	JAN/008	Phone	£63.74	January
13/01/2021	IT reimbursement	Online	JAN/009	IT	£662.00	£1,420.86
26/02/2021	Staff Remuneration Period 11	Online	FEB/001	STAFF	£429.43	
03/01/2021	EDF Energy DD PAV	DD	FEB/002	PAV	£17.00	
26/02/2021	HMRC PAYE/NI Period 11	Online	FEB/003	STAFF	£107.20	
26/02/2021	NEST Payments	DD	FEB/004	STAFF	£64.26	
26/02/2021	Reimbursement PGH Expenses	Online	FEB/005	VAR	£211.87	
26/02/2021	Plusnet Comms	DD	FEB/006	Phone	£30.54	
26/02/2021	BT PLC	Online	FEB/007	Phone	£0.00	
26/02/2021	All Saints Parish Magazine Advert / Grant	Online	FEB/008	ADVERT	£200.00	
26/02/2021	Land registry fees (to be reimbursed)	DD	FEB/009	Fees	£15.00	
26/02/2021	Parish Lengthsman (P3)	Online	FEB/010	P3	£122.23	
26/02/2021	Parish Mapping Online (shared cost)	Online	FEB/011	SUBS	£40.50	February
26/02/2021	Chardstock Parish Council	Online	FEB/012	CRWS	£58.50	£1,296.53
01/03/2021	Parish Lengthsman (P3)	Online	MAR/001	P3	£45.00	
02/03/2021	Land registry fees (to be reimbursed)	DD	MAR/002	Fees	£2.00	
03/03/2021	EDF Energy DD PAV	DD	MAR/003	PAV	£17.00	
22/03/2021	HMRC PAYE/NI Period 12	Online	MAR/004	STAFF	£87.40	
22/03/2021	NEST Payments	DD	MAR/005	STAFF	£78.26	
22/03/2021	Reimbursement PGH Expenses	Online	MAR/006	VAR	£158.72	
22/03/2021	Plusnet Comms	DD	MAR/007	Phone	£60.54	
22/03/2021	Staff Remuneration Period 12	Online	MAR/008	STAFF	£349.23	March
26/03/2021	Parish Lengthsman	Online	MAR/009	MAINT	£90.00	£888.15

£14,555.66

Bank Reconciliation Report for ALL SAINTS PARISH COUNCIL

Balance as per bank statement No.

Online

dated

28/02/2021

£17,496.97

Less, any unpresented cheque already issued and approved:

Cheque No.

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

Total: £0.00

Less, prepayments:

£0.00

Plus, any payments received not yet reconciled

£0.00

£17,496.97

CashBook Balance as at

28/02/2021 (date)

£17,496.97

(A)

The net balance shown reconciles to the Cash Book (receipts and payments) as follows:

Cash Book

Opening Balance: **£16,435.35**

Add: Receipts ADD **£14,729.13**

Less: payments LESS **£13,667.51**

Current / Closing Balance: £17,496.97 **(B)**

(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return

Prepared By : Paul Hayward, Clerk and RFO, All Saints Parish Council

_____ Sign 02/03/2021 Date

Approved By: _____

_____ Sign 02/03/2021 Date

Bank Reconciliation Report for ALL SAINTS PARISH COUNCIL

Balance as per bank statement No.

Online

dated

31/03/2021

£16,857.85

Less, any unrepresented cheque already issued and approved:

Cheque No.

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

for: _____

Total: £0.00

Less, prepayments:

£0.00

Plus, any payments received not yet reconciled

£0.00

£16,857.85

CashBook Balance as at

31/03/2021 (date)

£16,857.85

(A)

The net balance shown reconciles to the Cash Book (receipts and payments) as follows:

Cash Book

Opening Balance: **£16,435.35**

Add: Receipts ADD **£14,978.16**

Less: payments LESS **£14,555.66**

Current / Closing Balance: £16,857.85 **(B)**

(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return

Prepared By : Paul Hayward, Clerk and RFO, All Saints Parish Council

_____ Sign _____ **06/04/2021** Date

Approved By: _____

_____ Sign _____ **06/04/2021** Date

Draft SECTION TWO Accounting Statement for 2020-21

	Year Ending		Notes and Guidance Please round all figures to nearest £1. All figures must agree to underlying financial records	VAR	Comments
	31 March 2020 £	31 March 2021 £			
1. Balance brought forward	16368	16435		n/a	
2. (+) Precept or Rates and Levies	12000	12000		0%	
3. (+) Total Other Receipts	5228	2978		-43%	Part Year
4. (-) Staff Costs	6037	6839		13%	Part Year
5. (-) Loan Interest / Capital Repayments	0	0		0	
6. (-) All other Payments	11112	7717		-31%	Part Year
7. (=) Balances carried forward	16435	16858		n/a	
8. Total Value of cash and ST Invests.	16435	16858		n/a	
9. Total Fixed Assets	23107	tba		0	
10. Total Borrowings	0	0		0	
11. For Locals Councils Only Disclosure Note re: Trust Funds	YES	NO	The council acts as sole trustee for and is responsible for managing Trust Funds or Assets		
		X			