

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of  
Monday 19th July 2021 at 7.00pm, held in All Saints Village Hall, All Saints**

**Present:**

Cllrs Forbes (Chair), Speed (Vice-Chair), Galvin and Lightfoot. (Quorate)  
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)  
Four members of the public present.  
Meeting started at 7.00pm.

**Public Forum:**

- a) Chair outlined fire regulations and guidance pertaining to CV19 compliance and hygiene.
  - b) No Police Report available for review
  - c) Cllr. Hall (DCC) was not in attendance and had provided no report beforehand.
  - d) Cllr. Hayward (EDDC) asked Chair for permission to provide a verbal report. Noted.
  - e) No questions or representations.
- Chair closed public forum at 7.05pm.*

**21/017**

**Apologies Received:**

Apologies received from Cllr. Hubbard. Approval proposed by Chair.  
Resolved unanimously. Apologies also received from DCC Cllr. Hall and Mr. Pedder (P3 warden)

**21/018**

**Declarations of Notifiable Interests:**

None declared.

**21/019**

**To consider minutes of previous meetings:**

Minutes of the Extraordinary Meeting held Tuesday 22nd June 2021 were considered.  
*Approval of minutes proposed by Chair, seconded by Cllr. Galvin. Resolved unanimously.*  
*Minutes were signed by Chair as a true record of proceedings.*  
Matters arising raised:  
*None raised.*

**21/020**

**Chair's Announcements / Matters of urgency for report only:**

Details of the traffic diversions due to Weycroft roadworks were highlighted

**21/021**

**To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admissions to Meetings) Act 1960:**

No matters considered as confidential.

**21/022**

**Highways / CRWS / Footpath Matters:**

**i) Footpaths / P3.**

*In the absence of Mr. Pedder, nothing further in this regard was discussed.*

**ii) Highway repairs and defect reporting.**

*Nothing to report other than ongoing works on bridge and on A358 into Axminster Town.*

**21/023 Planning Matters:**

*Chair proposed suspension of Standing Orders to permit public representation on planning matters. Resolved unan.*

**a) To consider planning applications received prior to agenda publication:**

*21/1603/FUL - The Chestnuts, Goldsmiths Lane, All Saints.*

*Erection of a storage barn.*

*It was proposed by Cllr. Lightfoot, seconded by Cllr. Galvin, that Council support this application but seek a condition that the building's use be restricted to storage ancillary to the main dwelling with no independent / separate residential occupancy. Resolved unanimously.*

*Clerk: Please submit consultee comment to the Planning Authority.*

**b) To consider planning applications received after agenda publication:**

*None received.*

**c) To consider tree matters (planning related):**

*None received.*

**d) LPA Decisions as advised (determinations):**

*Clerk advised that application 20/2677/FUL had been refused.*

**e) Enforcement and Appeal matters:**

*PP-07533972 - Lily Cottage, Goldsmiths Lane, All Saints. Appeal awaiting decision. Noted*

**f) To consider planning correspondence received / planning matters in adjoining wards:**

*Correspondence had been received regarding application 21/0484/FUL after Council had resolved to support.*

*Chair proposed that correspondence be noted but that no further action be taken in that regard.*

*Resolved unanimously. Clerk: Please note.*

**g) To consider planning applications which are to be heard at forthcoming EDDC****Planning Committee meetings:**

*None advised to Clerk.*

**21/024 Financial matters:****a) To consider and review Council's financial reports and position at as 30th June 2021:**

*These reports had been previously circulated to members. Noted.*

*No questions for RFO on the reports or accounts.*

**b) To approve payments for July 2021 (£993.37) as per schedule previously circulated:**

*Approval proposed by Cllr. Lightfoot, seconded by Cllr. Galvin. Resolved unanimously.*

**c) i) To consider delegating authority to the RFO to make any additional payments as may be required in July; any such payments to be ratified by the Parish Council at the September ORD meeting:**

*Delegated authority approval proposed by Cllr. Lightfoot, seconded by Cllr. Galvin. Resolved unanimously.*

**c) ii) To consider delegating authority to the RFO to make any necessary payments as may be required in August \*; any such payments to be ratified by the Parish Council at the September ORD meeting:**

*\* Noting that the Parish Council does not ordinarily meet in August annually.*

*Delegated authority approval proposed by Chair, seconded by Cllr. Speed. Resolved unanimously.*

**d) To note items of expenditure authorised in July under Chair's/Clerk's delegated authority:**

*Noted - purchase of grit salt ready for colder weather to take advantage of lower price & availability.*

21/025

**Business to be conducted:**

**a) To receive update on Fibre Broadband provision in All Saints parish:**

In the absence of Mr. Feeney, this matter was deferred to the next Ordinary meeting in September. Chair did ask members to recognise the tireless efforts of Mr. Feeney in trying to help deliver faster broadband to the parish of All Saints. Noted.

**b) To consider suggestion to hold an Extraordinary Parish Meeting to discuss rural broadband provision in All Saints Parish and to invite 3rd party representatives to attend:**

As mentioned above, this matter could not readily be discussed in the absence of Mr. Feeney. However, members agreed with the principle of such a meeting, with invitations being extended to Lynda Sudlow (Airband), CDS, BBUK, BT Openreach and other delivery partners. Clerk was asked to add to September ORD agenda for this matter to be reconsidered.

*Clerk: Please note and action accordingly.*

**c) To consider items for submission into Parish Magazine:**

i) For August; *Clerk advised that a submission had already been made.*

ii) For September; *Content proposed - Defibrillators and training (quarterly repetition), ORD meeting on 7/9/21 Rural broadband discussions, the role of Parish Lengthsman (and suggestions for works to be attended to).*

*Clerk: Please note and action accordingly on behalf of the Chair and Parish Council.*

**d) To consider opportunities for tree planting in the parish and to seek grant funding to cover costs:**

*In the absence of the Hon. Tree Warden, Chair proposed that this matter be deferred to September's ORD meeting. Resolved unanimously.*

*Clerk: please note and action accordingly. Add to SEP agenda and invite Mr. Davis to attend.*

**e) To consider creation of a Parish Council "Forward Plan":**

*Chair proposed that this matter be deferred to September's ORD meeting.*

*Resolved unanimously.*

*Clerk: please note and action accordingly.*

**f) To consider purchase and installation of amenity benches in recognition of the eminent service to the Parish (and Council) by former members of the Parish Council, Sylvia Spiller and Doreen Bale:**

It was felt by members that perhaps tree planting would be more appropriate than the purchase of benches (with a longer-lasting "green" benefit to the parish) and it was therefore proposed that Cllrs. Speed and Galvin would talk to the families of the two former Councillors (respectively) to gauge their thoughts on that proposal. The matter could then be rediscussed at a future Parish Council meeting.

*Cllrs. Speed & Galvin: Please note and action accordingly, returning to members with your findings.*

**g) To consider proposal for the creation and publication of a parish "property/household" map:**

*It was suggested by Chair that this matter be deferred to September's ORD meeting*

*Resolved unanimously.*

*Clerk: Please note and add to September meeting agenda accordingly.*

*Please liaise with the Clerk of West Hill PC to discuss their published map (provided by AL as an example)*

**h) To consider proposal for further defibrillator/first aid training in the parish:**

*It was suggested by Chair that this matter be deferred to September's ORD meeting*

*Resolved unanimously.*

*Clerk: Please note and add to September meeting agenda accordingly.*

**i) To consider suggestion from parishioner for the removal and disposal of the cricket nets (and poles):**

Proposed by Chair, seconded by Cllr. Lightfoot, that this be undertaken as a matter of urgency on public safety grounds and citing lack of use by parishioners. Resolved unanimously.

*Clerk: Please liaise with Parish Lengthsman to ascertain work and disposal costs involved. If additional help required, Cllr. Lightfoot offered his services and expertise.*

**j) To consider scope and frequency of maintenance works on recreation field:**

Cllr. Lightfoot suggested that a site meeting take place with both a representative of the Archery group and the Project Leader at DAAT \* to ascertain what could be done on the field to provide community amenity but also to consider some element of "rewilding" and biodiversity in accord with the Council's Green aims and objectives. \* Devon Air Ambulance Trust (re: use of site as a Night Landing point)

Clerk confirmed that the break clause for the recreation field lease could be exercised in May 2023, but that the lease would continue until 2028 otherwise.

*Clerk: Please make arrangements to organise these site meetings with parties mentioned above.*

**k) To consider future programme of works for Parish Lengthsman in All Saints parish:**

The programme of works was duly delegated to the Clerk to arrange until the matter could be discussed at greater length in September (noting the proposals above).

*Clerk: Please make arrangements to organise maintenance works around parish as and when required.*

**l) To consider request from Chardstock Eco-Group to speak at September's Ordinary Meeting:**

Members were in agreement to allow CEG to make a formal presentation in September but felt that a formal invitation should also be extended to the Hon. Tree Warden to allow a collaborative approach.

*Clerk: Please make arrangements to liaise with all parties and add to SEP agenda.*

**m) To consider review of Parish Council's policies and schemes (and to agree timetable and method):**

It was suggested by Chair that this matter be deferred to October's ORD meeting Resolved unanimously.

*Clerk: Please note and add to October meeting agenda accordingly.*

**n) To note that the Parish Council does not ordinarily meet in August (annually) and therefore, subject to the Parish Council's Policy of Delegation (already approved), to delegate to the Clerk (and RFO) the authority to carry out any regulated and lawful activities on behalf of the Parish Council that may be necessary in the absence of a formally convened Council meeting; any such decisions and actions to be referred to the Chair and members of Council (by email, or post) and which must then be ratified by the Council at the first available opportunity:**

*Delegated authority approval proposed by Chair, seconded by Cllr. Speed. Resolved unanimously.*

**o) To consider suggestions for Parish Event(s) to celebrate Her Majesty the Queen's Platinum Jubilee:**

*Chair proposed suspension of Standing Orders to permit public representation on this matter. Resolved unan.*

A parishioner spoke on this subject and members considered the potential events likely to be held.

It was suggested by Chair that this matter be deferred to September's ORD meeting

Resolved unanimously.

*Clerk: Please note and add to September meeting agenda accordingly.*

**21/026**

**Correspondence received:**

None received.

**21/027 Chair to propose suspension of standing orders to permit public representations at this point of the meeting.**

*Proposed by Chair. Resolved unanimously. Standing Orders hereby suspended.*

*Representation from Mr and Mrs Connell re: planning application on land adj. to Poppins. Noted.*

*Representation from Mr Storey regarding reappearance of orchids on recreation field. Noted.*

*Representation from Mr Storey regarding hedge cutting on safety/visibility grounds in parish. Noted.*

*Clerk: Please add subject of hedges to September's ORD agenda.*

Chair thanked all speakers for their contributions.

**21/028 Chair to propose resumption of standing orders to preclude public representations thereafter at this meeting.**

*Proposed by Chair. Resolved unanimously. Standing Orders hereby resumed.*

**21/029 Date and time of next Ordinary meeting:**

The next meeting of the Parish Council was scheduled for Tuesday 7th September 2021 - 7.00pm

**There is no scheduled meeting of the Parish Council in August 2021.**

Clerk: Please note and publish agenda accordingly on parish website, local social media and noticeboards.

**21/030 It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.**

*Proposed Chair. Seconded Cllr. Lightfoot. Resolved unanimously.*

*All members of the public and honorary representatives left the meeting at this point.*

**21/031 Matters to be considered in committee:**

i) To consider matters pertaining to Clerk's remuneration and Terms & Conditions of Employment.

It was proposed by Chair, seconded by Cllr. Lightfoot, that Clerk's SCP scale be increased to SCP26 backdated to the formal date of Performance Review (as per contract) - 1st April 2021.

Resolved unanimously. Clerk thanked members for their decision.

Clerk: Please note and amend salary payment for August accordingly.

**With no further business to discuss, Chair closed the meeting at 8.50pm**

Signed: \_\_\_\_\_ (Chair)

Date: \_\_\_\_\_

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