

ASPC Cashbook Summary 2021/22 (including earmarked reserves)

Opening Bank Balance	<u>£16,857.85</u>	
Plus, Income receipts	£14,781.61	<i>Auto-Cell</i>
(Balance plus receipts)	<u>£31,639.46</u>	
Less, payments previously approved	£12,640.95	<i>Auto-Cell</i>
Balance as per <u>reconciliation</u>	£18,998.51	A
Less, payments still to be approved	£3,317.29	B
Total Payments made y.t.d (cashbook)	£15,958.24	
Balance as per cash book figures	£15,681.22	C (A - B)
Represented by, Lloyds Bank Plc - Treasurers Account (end SEP21)		
	£18,801.86	
	<u>£18,801.86</u>	
Add, payments not yet cleared through accounts	£0.00	
Less, payments not yet approved OCT2021	-£3,317.29	B
Plus, receipts not yet reconciled	£196.65	
	£15,681.22	C (check)

Earmarked reserves as at (30/09/2021)

2021-22 Election Fund	£500.00	
P3	£1,081.41	
AED Sinking Fund	£148.58	
NLS Sinking Fund	£300.00	
CV19	£96.07	
CIL receipts reserve	£13.90	
Sub-Total: Earmarked reserves	£2,139.96	D
General unearmarked reserves	£8,825.18	E
Cash Balance, less reserves	£4,716.08	F (= C - D - E)

Paul Hayward, RFO 02/11/2021 _____

 Cllr. A Forbes 02/11/2021 _____

Month	Balance as at	£4,814.98	£1,081.41	£500.00	£27.80	£0.00	£0.00	£35.78	£300.00	£96.07	£8,825.18	£15,681.22
November	Balance as at 30/11	£4,814.98	£1,081.41	£500.00	£27.80	£0.00	£0.00	£35.78	£300.00	£96.07	£8,825.18	£15,681.22
December	Balance as at 31/12	£4,814.98	£1,081.41	£500.00	£27.80	£0.00	£0.00	£35.78	£300.00	£96.07	£8,825.18	£15,681.22
January	Balance as at 31/1/21	£4,814.98	£1,081.41	£500.00	£27.80	£0.00	£0.00	£35.78	£300.00	£96.07	£8,825.18	£15,681.22
February	Balance as at 28/2/21	£4,814.98	£1,081.41	£500.00	£27.80	£0.00	£0.00	£35.78	£300.00	£96.07	£8,825.18	£15,681.22
March	Balance as at 31/3/21	£4,814.98	£1,081.41	£500.00	£27.80	£0.00	£0.00	£35.78	£300.00	£96.07	£8,825.18	£15,681.22
		Parish	P3	ELEC.	CIL	AWA	NHP	AED	NLS	CV19	NEMR	

Summary Balances:	
Parish Excl. 1, 2, 3 & 4	£4,814.98
TAP	£27.80
AWA / VH fund	£0.00
Election Fund	£500.00
AED S/Fund	£35.78
NLS S/Fund	£300.00
NEMR	£8,825.18
CV19	£96.07
Parish Combined:	£14,599.81
P3	£1,081.41
NHP	£0.00
	£15,681.22

£14,781.61 (A)
Receipts

Reconciliation

Bal c/f	£16,857.85	
add, receipts	£14,781.61	(A)
less, payments	£15,958.24	(B)
Bal b/f	£15,681.22	

Receipts	Precept
	£13,000.00
	Other
	£1,781.61
	£14,781.61 Tally: (A)

Payments	Staff
	£4,375.71
	Other
	£11,582.53
	£15,958.24 Tally: (B)

Reconciliation	
RECEIPTS	£14,781.61 (A)
Bal c/f	£16,857.85
add, receipts	£14,781.61 (A)
less, payments	£15,958.24 (B)
Bal b/f	£15,681.22

£15,958.24
(B)

All Saints Parish Council - PAYMENTS TO BE APPROVED

Payments for month of:

Oct-21

To be approved on:

02/11/2021

Date:	Description	Method	Folio#	Coding	Amount	Reclaim VAT	
03/10/2021	EDF Energy (PAV)	DD	OCT/001	PAV	£28.00	£0.00	£28.00
11/10/2021	Chardstock PC (assistance)	Online	OCT/002a)	Council Services	£964.50	£0.00	£964.50
25/10/2021	Chardstock PC (assistance)	Online	OCT/002b)	Council Services	£1,381.37	£0.00	£1,381.37
25/10/2021	Clerk Reimbursement	Online	OCT/003	VAR	£267.29	£0.00	£267.29
11/10/2021	British Telecom	Online	OCT/004	AWA	£41.34	£6.89	£34.45
25/10/2021	NEST (pension)	DD	OCT/005	STAFF	£81.22	£0.00	£81.22
22/10/2021	Clerk Salary P7/21-22	Online	OCT/006	STAFF	£417.83	£0.00	£417.83
22/10/2021	HMRC P7	Online	OCT/007	STAFF	£104.60	£0.00	£104.60
21/10/2021	PlusNet Comms.	DD	OCT/008	IT	£31.14	£5.19	£25.95
					£3,317.29		
					£3,317.29		

Signed _____ RFO _____ 02/11/2021 _____ Date

Signed _____ Chair _____ 02/11/2021 _____ Date

Payments made under Chair / RFO delegated authority

Date	Description	Amount	Code

ALL SAINTS PARISH COUNCIL - PAYMENTS 2021-22

Date	Description	CQ #	Invoice	Cost Centre	Amount	
						£15,958.24
						Annual approved
26/04/2021	Clerks Reimbursement Exp.	Online	APR/001	VAR	£116.62	
26/04/2021	EDF	DD	APR/002	PAV	£17.00	
26/04/2021	Clerk Salary P1/21-22	Online	APR/003	STAFF	£352.63	
26/04/2021	HMRC	Online	APR/004	STAFF	£88.00	
26/04/2021	NEST Pensions	DD	APR/005	STAFF	£64.26	
26/04/2021	DALC/NALC	Online	APR/006	SUBS	£132.15	
26/04/2021	TinderBox (Parish Lengthsman)	Online	APR/007	MAINT	£36.00	
26/04/2021	TinderBox (Parish Lengthsman)	Online	APR/008	P3	£114.95	
09/04/2021	BT PLC	Online	APR/009	AWA	£73.43	
26/04/2021	PlusNet Comms.	DD	APR/010	IT	£10.20	
26/04/2021	EDDC	Online	APR/011	MAINT	£453.60	April
26/04/2021	Land Registry Fees (to be reimbursed)	DD	APR/012	Fees	£9.00	£1,467.84
24/05/2021	Clerks Reimbursement Exp.	Online	MAY/001	VAR	£245.20	
24/05/2021	EDF Energy (PAV)	DD	MAY/002	PAV	£28.00	
24/05/2021	Clerk Salary P2/21-22	Online	MAY/003	STAFF	£352.43	
24/05/2021	HMRC	Online	MAY/004	STAFF	£88.20	
24/05/2021	NEST Pensions	DD	MAY/005	STAFF	£64.26	
19/05/2021	BT PLC	Online	MAY/006	AWA	£41.34	
24/05/2021	PlusNet Comms.	DD	MAY/007	IT	£33.20	
24/05/2021	Land Registry Fees (to be reimbursed)	DD	MAY/008	Fees	£12.00	
12/05/2021	ASVH	Online	MAY/009	Hall Hire	£84.00	
24/05/2021	Community Action Suffolk	Online	MAY/010	INS	£386.90	
24/05/2021	BDHPN membership	Online	MAY/011	SUBS	£60.00	
24/05/2021	S E Webb (FCA)	Online	MAY/012	Fees	£100.00	
24/05/2021	Parish Lengthsman	Online	MAY/013	P3	£54.00	May
24/05/2021	Salisbury Diocese	Online	MAY/014	Rent	£500.00	£2,049.53
01/06/2021	Clerk Reimbursement (Training-SLCC)	Online	JUN/001	TRAIN	£90.00	
01/06/2021	Clerk Reimbursement (N/Board Order)	Online	JUN/002	ASSET	£2,413.91	
04/06/2021	ASVH	Online	JUN/003	HALL	£14.00	
03/06/2021	EDF Energy (PAV)	DD	JUN/004	PAV	£28.00	
25/06/2021	Clerk Salary P3/21-22	Online	JUN/005	STAFF	£352.63	
25/06/2021	HMRC P3	Online	JUN/006	STAFF	£88.00	
25/06/2021	NEST Pensions	DD	JUN/007	STAFF	£64.26	
25/06/2021	BT PLC	Online	JUN/008	AWA	£41.34	
21/06/2021	PlusNet Comms.	DD	JUN/009	IT	£31.31	
25/06/2021	Parish Lengthsman	Online	JUN/010	P3	£290.87	
25/06/2021	Parish Lengthsman	Online	JUN/011	PL	£82.38	
25/06/2021	Clerks Reimbursement Exp.	Online	JUN/012	VAR	£201.49	June
25/06/2021	Axminster Printing	Online	JUN/013	ADV.	£60.00	£3,758.19
03/07/2021	EDF Energy (PAV)	DD	JUL/001	PAV	£28.00	
26/07/2021	NEST Pensions	DD	JUL/002	STAFF	£64.26	
26/07/2021	BT PLC	Online	JUL/003	AWA	£41.34	
26/07/2021	Clerk Salary P4/21-22	Online	JUL/004	STAFF	£352.43	
26/07/2021	HMRC P4	Online	JUL/005	STAFF	£88.20	
21/07/2021	PlusNet Comms.	DD	JUL/006	IT	£31.14	
26/07/2021	Clerks Reimbursement Exp.	Online	JUL/007	VAR	£227.70	
26/07/2021	Parish Lengthsman	Online	JUL/008	Maint	£47.50	July
19/07/2021	DefibPad (via Clerk)	Online	JUL/009	Defib	£112.80	£993.37
03/08/2021	EDF Energy (PAV)	DD	AUG/001	PAV	£28.00	
27/08/2021	NEST Pensions	DD	AUG/002	STAFF	£134.36	
27/08/2021	BT PLC	Online	AUG/003	AWA	£41.34	
27/08/2021	Clerk Salary P5/21-22	Online	AUG/004	STAFF	£678.17	
27/08/2021	HMRC P5	Online	AUG/005	STAFF	£209.68	
27/08/2021	PlusNet Comms.	DD	AUG/006	IT	£31.31	
27/08/2021	Clerks Reimbursement Exp.	Online	AUG/007	VAR	£102.74	
03/08/2021	ASVH	Online	AUG/008	Hall Hire	£21.00	
03/08/2021	Cloudabove (IT/Web)	Online	AUG/009	IT	£8.64	
27/08/2021	Parish Lengthsman	Online	AUG/010	MAINT	£64.00	August
25/08/2021	Axe Skip Hire	Online	AUG/011	MAINT	£408.00	£1,727.24
03/09/2021	Clerks Reimbursement Exp.	Online	SEP/001	VAR	£214.81	
03/09/2021	EDF Energy (PAV)	DD	SEP/002	PAV	£28.00	
24/09/2021	NEST Pensions	DD	SEP/003	STAFF	£81.22	
24/09/2021	BT PLC	Online	SEP/004	AWA	£41.34	
24/09/2021	Clerk Salary P6/21-22	Online	SEP/005	STAFF	£519.27	
24/09/2021	HMRC P6	Online	SEP/006	STAFF	£129.80	
21/09/2021	PlusNet Comms.	DD	SEP/007	IT	£31.14	
24/09/2021	Clerks Reimbursement Exp. (2nd)	Online	SEP/008	VAR	£228.91	
24/09/2021	Chardstock Parish Council	Online	SEP/009	Council Services	£1,284.29	September
24/09/2021	Parish lengthsman (Tinderbox)	Online	SEP/010	MAINT	£77.00	£2,644.78
24/09/2021	HM Land Registry (to be refunded)	DD	SEP/011	FEES	£9.00	
03/10/2021	EDF Energy (PAV)	DD	OCT/001	PAV	£28.00	
11/10/2021	Chardstock PC (assistance)	Online	OCT/002a)	Council Services	£964.50	
25/10/2021	Chardstock PC (assistance)	Online	OCT/002b)	Council Services	£1,381.37	
25/10/2021	Clerk Reimbursement	Online	OCT/003	VAR	£267.29	
11/10/2021	British Telecom	Online	OCT/004	AWA	£41.34	
25/10/2021	NEST (pension)	DD	OCT/005	STAFF	£81.22	
22/10/2021	Clerk Salary P7/21-22	Online	OCT/006	STAFF	£417.83	
22/10/2021	HMRC P7	Online	OCT/007	STAFF	£104.60	October
21/10/2021	PlusNet Comms.	DD	OCT/008	IT	£31.14	£3,317.29

Bank Reconciliation Report for ALL SAINTS PARISH COUNCIL

Balance as per bank statement No. Online dated 30/09/2021 £18,801.86

Less, any unpresented cheque already issued and approved:

Cheque No.			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____
			for: _____

Total: £0.00

Less, prepayments:	£0.00
Plus, any payments received not yet reconciled	£0.00
	£18,801.86

CashBook Balance as at 30/09/2021 (date) £18,801.86 (A)

The net balance shown reconciles to the Cash Book (receipts and payments) as follows:

Cash Book

Opening Balance:		£16,857.85	
Add: Receipts	ADD	£14,584.96	
Less: payments	LESS	£12,640.95	
 Current / Closing Balance:		£18,801.86	(B)

(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return

Prepared By : Paul Hayward, Clerk and RFO, All Saints Parish Council

_____ Sign 02/11/2021 _____ Date

Approved By: _____

_____ Sign 02/11/2021 _____ Date

Draft SECTION TWO Accounting Statement for 2021-22

	Year Ending		Notes and Guidance	VAR	Comments
	31 March 2021 £	31 March 2022 £	Please round all figures to nearest £1. All figures must agree to underlying financial records		
1. Balance brought forward	16435	16858		n/a	
2. (+) Precept or Rates and Levies	12000	13000		8%	
3. (+) Total Other Receipts	2978	1782		-40%	Part Year
4. (-) Staff Costs	6839	4376		-36%	Part Year
5. (-) Loan Interest / Capital Repayments	0	0		0	
6. (-) All other Payments	7717	11583		50%	Part Year
7. (=) Balances carried forward	16858	15681		n/a	
8. Total Value of cash and ST Invests.	16858	15681		n/a	
9. Total Fixed Assets	21703	tba		0	
10. Total Borrowings	0	0		0	
11. For Locals Councils Only Disclosure Note re: Trust Funds	YES	NO	The council acts as sole trustee for and is responsible for managing Trust Funds or Assets		
		X			