

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of  
Tuesday 2nd November 2021 at 7.00pm, held in All Saints Village Hall, All Saints**

**Present:**

Cllrs Forbes (Chair), Speed (Vice-Chair), Galvin, Hubbard and Lightfoot. (Quorate)  
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)  
Cllr. Ian Hall (representing Devon County Council)  
Tim Pedder, Hon. Footpath Warden  
Libby Dibble, School Representative  
Michael Shaw, Neighbourhood Watch Co-ordinator  
4 members of the public present.  
Meeting started at 7.00pm.

**Public Forum:**

- a) Chair outlined fire regulations and guidance pertaining to CV19 compliance and hygiene.
- b) No Police Report available for review.
- c) Cllr. Hall (DCC) arrived at 7.45pm (see later minutes for representations).
- d) Cllr. Hayward (EDDC) asked Chair for permission to provide a verbal report. Received and noted.
- e) Representations were received from members of the public regarding two issues; hedges and Jubilee event.  
*Chair closed public forum at 7.15pm.*

**21/061 Apologies Received:**

No apologies received from members of Council; all present.

**21/062 Declarations of Notifiable Interests:**

None declared.

**21/063 To consider minutes of previous meetings:**

Minutes of the Extraordinary Meeting held Tuesday 5th October 2021 were considered.  
*Approval of minutes proposed by Cllr. Lightfoot, seconded by Cllr. Hubbard. Resolved unanimously.*  
*Minutes were signed by Chair as a true record of proceedings.*  
Matters arising raised:  
*None raised.*

**21/064 Chair's Announcements / Matters of urgency for report only:**

Chair stated that a Remembrance event would be held outside the village hall on 11th November at 11am.

**21/065 To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admissions to Meetings) Act 1960:**

No matters considered as confidential other than agenda items already listed (see 21/075)

**21/066 Footpath Matters:**

*In the absence of Cllr. Hall, Chair proposed that only agenda item i) be considered.*

**i) Footpaths / P3.**

Mr. Pedder presented a brief report on P3 works and outlined the collaboration between Parish Lengthsman and himself. All works either in progress or pending (or awaiting materials).

**21/067 Planning Matters:**

**a) To consider planning applications received prior to agenda publication:**

i) 20/2298/FUL - Land adjacent to Heather Bell, South Common.

To consider additional documents submitted to the LPA.

It was proposed by Cllr. Lightfoot, seconded by Cllr. Galvin, that Council maintain its objection to this application, the new information having not altered their opposition. Resolved unanimously.

ii) 21/2693/FUL - Cloverhayes Farm, Smallridge. EX13 7JN

Alterations, two storey and a single storey extension to dwellinghouse.

Chair proposed suspension of Standing Orders to permit public representations. Resolved unanimously.

The applicant (in attendance) was invited to speak in support of their application.

Cllr. Lightfoot (as Chair of the Planning Committee) spoke in support of the application following a site visit.

It was proposed by Cllr. Lightfoot, seconded by Cllr. Speed, that Council support this application.

Resolved unanimously.

iii) 21/2747/FUL (and 2748/FUL) - Alston Farm, Alston, EX13 7LG

Detailed applications for erection of two new agricultural buildings.

It was proposed by Cllr. Lightfoot, seconded by Cllr. Hubbard, that Council support both applications.

Resolved unanimously.

Chair proposed reinstatement of Standing Orders to preclude public representations. Resolved unanimously.

**b) To consider planning applications received after agenda publication:**

See 21/2748/FUL above.

**c) To consider tree matters (planning related):**

None advised by EDDC Planning Authority.

**d) LPA Decisions as advised (determinations):**

None advised by EDDC Planning Authority.

**e) Enforcement and Appeal matters:**

None advised by EDDC Planning Authority.

**f) To consider planning correspondence received / planning matters in adjoining wards:**

None advised by EDDC Planning Authority.

**g) To consider planning applications which are to be heard at forthcoming EDDC**

**Planning Committee meetings:**

None advised by EDDC Planning Authority.

Cllr. Hall joined the meeting at 7.45pm.

Chair proposed that agenda item 21/066 be reconsidered (items ii. to v. inclusive). Resolved unan.

**21/066 Highways / Flooding / and traffic & speeding matters:**

Chair asked Cllr. Hall to present an update on matters as above.

Cllr. Hall offered to liaise with school re: speeding and congestion issues and suggested a staggered leave time system to encourage swift pick-up's by parents. It was acknowledged that school already advises parents to leave in a timely fashion but that sometimes the message is ignored.

Cllr. Hall suggested that the parish may wish to take advantage of DCC funding for Speed Activated Signage.

Cllr. Hall suggested that the recreation field parking area be opened Am & PM to allow parents to park there instead of in the VH car park with a "walking bus" system in operation to ensure student safety.

Cllr. Lightfoot put forward an alternate suggestion that the school enter into dialogue with the Diocese to acquire the adjacent field for hardstanding and parking amenity.

Cllr. Hall confirmed that DCC MAT had given their assent for the Viatec VQ6 material to be used on parish roads as per a previous "in principle" resolution. Clerk was therefore directed to place the order asap.

Matters pertaining to speeding elsewhere in the parish (ie. Goldsmiths Lane) were discussed and Cllr. Hall asked residents to report incidents to him with vehicle registrations, times, approx. speeds etc so that he can relay these to the Police authorities. There was a 20mph pilot scheme ongoing elsewhere in Devon and the outcomes of that will be used to determine similar schemes in East Devon.

Cllr. Hall acknowledged that police resource was stretched and that a lot of focus was now on "online" crime and thus physical patrols in the rural area were problematic.

In terms of flooding, Cllr. Hall outlined recent events in and around Axminster (and at Weycroft Bridge and along the A358) and confirmed that gully, ditch and drain clearance was a priority for him and DCC HWO.

In respect of the ongoing issues relating to hedge and verge maintenance, the Clerk repeated the challenges that faced the PC in encouraging landowners to cut their hedges and trim their verges to minimise road safety hazards. Cllr. Hall confirmed that DCC can - and will - issue formal legal letters to errant landowners who do not maintain their roadside foliage accordingly. Cllr. Hall confirmed he was happy to talk with any landowner about this sensitive issue.

Finally, Cllr. Hall also touched upon ongoing challenges with regards to Health and Social Care in Axminster.

Chair thanked Cllr. Hall for his attendance and for his comprehensive report to the PC.

**21/068 Financial Matters:**

**a) To consider financial reports for October 2021.**

Noted.

**b) To consider and, if thought fit, approve payments for October 2021.**

Payments to value of £3317.29. *Proposed Cllr. Speed. Seconded Cllr. Hubbard. Resolved unanimously.*

**c) To consider items of expenditure paid under delegated authority for October 2021.**

None to report.

**d) To consider Grant Assistance request from Axe Valley Ring and Ride Transport Group.**

*Proposed by Chair, seconded by Cllr. Speed, that Council award the sum of £100. Resolved unanimously.*

**e) To consider 1st draft of 2022-23 Budget and Precept calculations.**

Noted. Chair suggested that Councillors gather together in December (in the absence of a formal Council meeting to consider the draft, revise and edit accordingly, and then bring back to Council in January for a final discussion and review (in public) before making their final decision on budget and precept sums.

**f) To consider revised proposal for contribution towards Clerk's shared IT equipment.**

*Proposed by Cllr. Speed, seconded by Cllr. Hubbard, that Council proceed to share the costs with Chardstock Parish Council (as previously agreed) with an application being made to DCC Locality Fund (as per Cllr. Hall's generous offer) for £450 towards the costs of this equipment which allows greater community digital and online engagement. Resolved unanimously.*

*Cllr. Hall left the meeting at 8.30pm.*

**21/069 Business to be conducted:**

**a) To receive update on Fibre Broadband provision in All Saints parish:**

In the absence of Mr. Feeney, Chair invited Cllr. Galvin to provide a report to Council on the recent meeting in the parish to discuss this subject. A written report was provided by Mr. Feeney also and has been noted.

**b) To consider opportunities for tree planting in the parish and to seek grant funding to cover costs:**

*In the absence of Mr. Davis, Chair proposed that this matter be deferred to a later date.*

**c) To consider timetable for future meetings of the Parish Council (2022):**

*Chair proposed that this matter be deferred to a later date.*

**d) To consider costs for possible picnic bench installation on recreation field:**

*Chair proposed that this matter be deferred to a later date.*

**e) To consider timetable for Parish Policy Review timetable.**

*Chair proposed that this matter be deferred to a later date.*

**f) To consider update on safety/amenity works in parish pertaining to hedges and verges:**

*Chair proposed that this matter be deferred to a later date.*

**g) To consider report on more extensive and frequent cutting of the recreation field grass:**

*Chair proposed that this matter be deferred to a later date.*

**h) To consider proposals for re-wilding of Parish Recreation field (partial):**

*Chair proposed that this matter be deferred to a later date.*

**i) To consider suggestions for Parish Event(s) to celebrate Her Majesty the Queen's Platinum Jubilee:**

*Chair invited representations from members of the public in attendance.*

It was confirmed by a parishioner that the Friends of All Saints church group were intending to light the parish beacon on the 2nd June to co-ordinate with national event along the same lines.

Clerk was asked to submit a suitable article into the December edition of the Parish Newsletter seeking community support for this endeavour.

**j) To consider future programme of works for Parish Lengthsman (incl. P3 works in conjunction with HFW):**

Clerk confirmed that the Lengthsman was due to undergo his Chapter 8 training imminently.

*Chair proposed that this matter be deferred to a later date.*

**21/070****Correspondence received:**

None received.

**21/071****Chair to propose suspension of standing orders to permit public representations at this point of the meeting.**

*Proposed by Chair. Resolved unanimously. Standing Orders hereby suspended.*

*No further representations/questions from members of the public in attendance.*

Chair subsequently closed the final public forum at 8.50pm.

**21/072****Chair to propose resumption of standing orders to preclude public representations thereafter at this meeting.**

*Proposed by Chair. Resolved unanimously. Standing Orders hereby resumed.*

**21/073****Date and time of next Ordinary meeting:**

There is no Ordinary meeting of the Parish Council scheduled for December 2021.

The next meeting of the Parish Council was scheduled for Tuesday 11th January 2022 - 7.00pm

**21/074**

**It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.**

*Proposed Chair. Seconded Cllr. Lightfoot. Resolved unanimously.*

*All members of the public and honorary representatives left the meeting at this point.*

**21/075****Matters to be considered in committee:**

i) To consider matters pertaining to employment.

*Clerk outlined his changing employment roles elsewhere and the anticipated effect on All Saints parish. Noted.*

With no further business to discuss, Chair closed the meeting at 9pm

**Signed:** \_\_\_\_\_ (Chair)

**Date:** \_\_\_\_\_

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**Actions to be carried out as a result of this evening's meeting:**

Action Required	By	When	Spend	Notes
Submit Planning Comments	Clerk	ASAP	£0	Minute entry 21/067a)
Make OCT payments	RFO	ASAP	See schedule	Minute entry 21/068b)
Pay Grant Award to AVRR	RFO	By 30/11/2021	£100.00	Minute entry 21/068d)
B&P; add to Jan Agenda	Clerk	Jan. 2022	£0	Minute entry 21/068e)
Purchase IT equipment & apply to DCC Locality	RFO	After Locality Grant awarded.	£850 (net)	Minute entry 21/068f)
Note Business deferrals	Clerk	Jan. 2022	£0	See Minutes 21/069b) to j) inclusive
Note date of next ORD meeting in 2022	Clerk	Jan. 2022	£0	Advertise and publicise accordingly.