

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of
Thursday 20th January 2022 at 7.30pm, held in All Saints Pavilion (Recreation Field)**

Present:

Cllrs. Galvin, Hubbard and Lightfoot. (Quorate)
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)
3 members of the public present.
Meeting started at 7.30pm.

In the absence of the Chair and Vice-Chair, Cllr. Galvin proposed that Cllr. Lightfoot assume the role of Presiding Chair for this meeting. Seconded by Cllr. Hubbard. Resolved 2 votes for, 1 abstention (AL). Acting Chair welcomed all in attendance.

Public Forum:

a) Acting Chair outlined fire regulations and guidance pertaining to CV19 compliance and hygiene.
b) No Police Report available for review. P3 Footpath report received and previously circulated.
Acting Chair proposed that correspondence be sent to the Devon and Cornwall P&CC, Ms. Alison Hernandez, making clear Council's frustration at the lack of Police presence at meetings of the Parish Council. Seconded by Cllr. Hubbard. Resolved unanimously. Clerk: Please arrange and copy in all members to the correspondence.
c) Cllr. Hall (DCC) was unable to attend due to health issues.
d) Cllr. Hayward (EDDC) asked Chair for permission to provide a verbal report. Received and noted.
e) Representations were received from 2 members of the public regarding the issue of a recent planning application (subsequently refused by the LPA - EDDC). Acting Chair thanked them for their representation.
Acting Chair closed public forum at 8pm.

22/001 Apologies Received:

Apologies received from Cllrs. Forbes, and Speed (on health grounds).
Acting Chair proposed that both the absence, and reasons given, be accepted and approved.
Seconded by Cllr. Galvin. Resolved unanimously.
Apologies also received from Cllr. Ian Hall (DCC) and Tim Pedder (Hon. Footpath Warden).

22/002 Declarations of Notifiable Interests:

None declared.

22/003 To consider minutes of previous meetings:

Minutes of the Ordinary Meeting held Tuesday 2nd November 2021 were considered.
Approval of minutes proposed by Acting Chair, seconded by Cllr. Hubbard. Resolved unanimously.
Minutes were signed by Acting Chair as a true record of proceedings.
Matters arising raised:
None raised.

22/004 Acting Chair's Announcements / Matters of urgency for report only:

None raised.

22/005 To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admissions to Meetings) Act 1960:

No matters considered as confidential other than agenda items already listed (see 22/015)

22/006 Footpath and Highway Matters:

i) Footpaths / P3 matters

In the absence of Mr. Pedder, Clerk confirmed that completion of annual P3 survey was imminent and that Mr. Pedder continued to liaise with Clerk and Parish Lengthsman to arrange necessary works on P3 paths.

ii) Highway Safety and Maintenance Matters

Clerk reported that a major pothole outside Larkhill (Smallridge) had been repaired under the CRWS project. Clerk sought consent for additional road safety/works signage to be purchased within the CRWS budget at a cost of £185 (to be shared with Chardstock Parish Council as per reciprocal agreement).

Proposed by Acting Chair, seconded by Cllr. Galvin. Resolved unanimously.

Clerk was also asked to liaise with DCC Highways Officer regarding overhanging tree branches on the A358.

iii) Matters relating to traffic speed and volume in the parish

Correspondence had been received from a parishioner on this subject.

After discussion and consideration of the issue, it was felt that the Parish Council could not afford to purchase its own VAS (vehicle activated speed) device but might be able to borrow one for a short period from a neighbouring parish. Clerk was asked to make these enquiries.

Acting Chair highlighted the fact that this was another issue that the Council would wish to discuss with a Police Officer in attendance to consider actions such as Community Speedwatch, Speed traps etc.

22/007 Planning Matters:**a) To consider planning applications received prior to agenda publication:**

None received for consideration.

b) To consider planning applications received after agenda publication:

None received for consideration.

c) To consider tree matters (planning related):

None advised by EDDC Planning Authority.

d) LPA Decisions as advised (determinations):

See agenda for determinations received. Acting Chair asked Clerk to check details as some recent decisions appeared to have been omitted/not recorded.

e) Enforcement and Appeal matters:

See agenda for appeals lodged. Clerk also reported that an appeal had been lodged after the agenda publication date in respect of planning application 20/2298/FUL (previously refused by the LPA).

f) To consider planning correspondence received / planning matters in adjoining wards:

None advised by EDDC Planning Authority.

g) To consider planning applications which are to be heard at forthcoming EDDC**Planning Committee meetings:**

None advised by EDDC Planning Authority.

2 members of the public left the meeting at this point (20.20hrs)

22/008 Financial Matters:**a) To consider financial reports for November and December 2021 (and January 2022).**

Reviewed and noted.

b) i) To consider and, if thought fit, ratify payments for November and December 2021.

NOV Payments to value of £6023.08. Proposed Cllr. Hubbard. Seconded Cllr. Galvin. Resolved unanimously.

DEC Payments to value of £3311.88. Proposed Cllr. Hubbard. Seconded Cllr. Galvin. Resolved unanimously.

b) ii) To consider and, if thought fit, approve payments for January 2022.

JAN Payments to value of £2665.03. Proposed Cllr. Hubbard. Seconded Cllr. Galvin. Resolved unanimously.

c) To consider items of expenditure paid under delegated authority.

None to report.

d) To confirm cessation of financial assistance arrangements with Chardstock Parish Council.

Clerk confirmed that all sums expended as per previous resolution have been repaid in full to the Council.

Chair of Chardstock Parish Council has confirmed that she will be writing to our Chair to express her thanks.

e) To consider Council's 2022-23 Budget calculations and Precept demand and to approve if agreed.

Acting Chair proposed that Council's Precept Demand (upon EDDC) for 2022-23 be approved at the figure of £16,000 and that the expenditure budget for the same period be set at £19,850.

Seconded by Cllr. Galvin and resolved unanimously.

RFO: Please submit to EDDC as required, and prepare a budget/precept statement for Chair's signature.

f) To consider revised proposal for contribution towards Clerk's shared IT equipment with Chardstock PC.

Proposed by Acting Chair, seconded by Cllr. Galvin, that Council contribute £175 towards shared costs of replacement A3 colour printer for Clerk's use. Resolved unanimously.

22/009 Business to be conducted:**a) To consider programme of parish works for the 2022 calendar year.**

Proposed by Acting Chair, seconded by Cllr. Hubbard, that this matter be deferred to a Working Party to consider as part of a wider consideration of maintenance, improvements and parish amenity delivery.

Resolved unanimously. Clerk: Please prepare Terms of Reference for the working party and add to next Ordinary meeting agenda to consider, revise and approve (if appropriate).

b) To consider matters pertaining to Parish Maintenance.

Acting Chair suggested that this matter be covered within the remit of the Working Party (see a - above). Agreed.

c) To re-consider timetable for future meetings of the Parish Council (2022):

Acting Chair proposed that the Council resume bi-monthly meetings from the 8th March onwards.

Seconded by Cllr. Galvin. Resolved unanimously.

Clerk: Please amend existing diary date notices and liaise with Village Hall bookings secretary to amend hall bookings already arranged.

d) To consider request for recreational helicopter landing event on the parish recreation field:

It was proposed by Acting Chair that this event be permitted by the Parish Council subject to the conditions below. Seconded by Cllr. Galvin. Resolved unanimously. Clerk: Please arrange accordingly.

Conditions to be applied:

- 1) That confirmation provided by helicopter flight organiser that all risks would be insured/considered.*
- 2) That confirmation supplied beforehand that aircraft is licensed and certified to land/take-off by CAA.*
- 3) That details of the flight times were notified to the Parish Council beforehand to ensure access arrangements.*
- 4) That Clerk notify DAAT of the proposed flight times to ensure no hindrance to the Air Ambulance service.*
- 5) That applicant notify all adjacent neighbours of the proposed event and flight times beforehand.*
- 6) That applicant pay the Parish Council the sum of £1.00 (one GBP) as a Consent Charge for the exclusive use of the recreation field before, during and after the flight event.*

Clerk confirmed that Council's lease with the Salisbury Diocese did NOT preclude such recreational activity.

e) To consider timetable for Parish Policy Review timetable.

Acting Chair suggested that this matter be deferred to the next ORD meeting of the Council in light of the absence of both the Chair and Vice-Chair. Agreed. Clerk: Please action accordingly.

f) To consider suggestions for Parish Event(s) to celebrate Her Majesty the Queen's Platinum Jubilee:

Cllr. Speed had previously circulated an email outlining his discussions with residents in this respect.

Chair suggested that the matter be re-considered at the next ORD meeting in February.

22/010 Correspondence received:

Acting Chair proposed that this standing agenda item be removed as all correspondence was now circulated via email to all members and that the volume of correspondence so received made such discussion impossible.

Proposed by Acting Chair. Seconded by Cllr. Hubbard. Resolved unanimously. Clerk: Please action accordingly.

22/011 Acting Chair to propose suspension of standing orders to permit public representations at this point of the meeting.

Proposed by Acting Chair. Resolved unanimously. Standing Orders hereby suspended.

Resident spoke again on subject of speeding and traffic volumes. Acting Chair highlighted that the Parish Council had very few powers to act in this regard and that the speaker should contact the County Councillor, Ian Hall, or the local Police Team, but accepted that Council could take some actions to alleviate/reduce the problem.

Chair subsequently closed the final public forum at 8.50pm.

22/012 Acting Chair to propose resumption of standing orders to preclude further public representations thereafter at this meeting.

Proposed by Acting Chair. Resolved unanimously. Standing Orders hereby resumed.

22/013 Date and time of next Ordinary meeting:

The next Ordinary meeting of the Parish Council was scheduled for Tuesday 8th February 2022 - 7.00pm

22/014 It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

Proposed Acting Chair. Seconded Cllr. Hubbard. Resolved unanimously.

All members of the public left the meeting at this point.

22/015 Matters to be considered in committee:

i) To consider matters pertaining to internal auditing arrangements.

ii) To consider matters pertaining to proposed hire/letting of the Pavilion building.

Clerk presented a verbal report on both items which Councillors noted.

With no further business to discuss, Chair closed the meeting at 9.40pm

Signed: _____ (Chair)

Date: _____

Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of Thursday 20th January 2022 at 7.30pm, held in All Saints Pavilion (Recreation Field)

Actions to be carried out as a result of this evening's meeting:

Action Required	By	When	Spend	Notes
Write to OPCC D&CP	Clerk	ASAP	£0	Minute entry : Public Forum
Purchase Road signage	Clerk	ASAP	£100	Minute entry : 22/006ii)
Make JAN payments	RFO	ASAP	See schedule	Minute entry : 22/008b)ii)
Submit Precept Demand	RFO	By 21/1	None	Minute entry : 22/008e)
Liaise with CPC re: printer	Clerk	ASAP	£175	Minute entry : 22/008f)
Establish W/Party & create ToR	Clerk	ASAP	None	Minute entry : 22/009a)
Note Business deferrals	Clerk	FEB. 2022	None	
Liaise re: helicopter event	Clerk	ASAP	None	Minute entry 22/009d)
Note date of next ORD meeting in 2022	Clerk	Feb-22	None	Minute entry 22/0013