

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of
Tuesday 8th February 2022 at 7.00pm, held in All Saints Village Hall.**

Present:

Cllrs. Forbes (Chair), Speed (Vice-Chair), Galvin, Hubbard and Lightfoot. (Quorate)
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)
DCC Councillor, Ian Hall.
Honorary Footpath Warden, Tim Pedder.
Honorary Broadband Champion, Kevin Feeney.
10 members of the public present.
Meeting started at 7.00pm.
Chair welcomed all in attendance.

Public Forum:

- a) Chair outlined fire regulations and guidance pertaining to CV19 compliance and hygiene.
- b) No Police Report available for review. P3 Footpath report received and previously circulated.
- c) Cllr. Hall (DCC) was present and spoke on County Council matters including:
 - Financial pressures on household budgets due to fuel costs, energy bills and inflation.*
 - Speeding and congestion in the parish.*
 - Devon County Council budget setting and provision of healthcare services.*

Chair thanked Cllr. Hall for his report and expressed Council's happiness at seeing him back from illness.

- d) Cllr. Hayward (EDDC) asked Chair for permission to provide a verbal report. Received and noted.
- e) Representations were received from 3 members of the public regarding the 'Websters' car park in Axminster, the condition of footpath adjacent to Knights Lane (see below re: P3 discussion) and finally on hospital services in Axminster following recent decision to sell off part of the site for (possible) development.
Cllr. Hall asked to speak further on this matter which was approved by the Chair.
Clerk was directed to write to Cllr. Hall, copying in the constituency MP, expressing regret at the proposed sale at a time when Axminster was growing with the resultant increase in demand on infrastructure and services.
Chair closed public forum at 7.45pm.

22/016 To record members of the Council present at the meeting:

All members of the Council were present

22/017 To receive apologies from members absent and to approve reasons given for absence: (LGA 1972 s.85 (i))

None received. All members of the Council were present

22/018 To note members of Council who were neither present or who had offered their apologies for absence: (LGA 1972 s.85 (i)) **To note any other apologies received.**

None received.

22/019 Declarations of Notifiable Interests:

None declared.

22/020 To consider minutes of previous meetings:

Minutes of the Ordinary Meeting held Thursday 20th January 2022 were considered.

Approval of minutes proposed by Cllr. Hubbard, seconded by Cllr. Galvin. Resolved unanimously.

Minutes were signed by Chair as a true record of proceedings.

Matters arising raised:

None raised.

22/021 Chair's Announcements / Matters of urgency for report only:

A Planning Enforcement issue had been raised with Council and Chair proposed that this matter be considered in Part Two session due to the confidential and private details of the purported enforcement matter. Agreed.

See 22/031 below.

22/022 To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admissions to Meetings) Act 1960:

No matters considered as confidential other than business already listed (see 22/030) and the matter above.

Chair proposed the suspension of Standing Orders to permit public participation in the next item of business. Approved.

22/023 Footpath and Highway Matters:

i) Footpaths / P3 matters

Mr. Pedder reported that the 2022-23 P3 Footpath condition survey had been submitted to DCC as requested together with the annual claim for financial assistance. Council would hear in due course if our bid was successful. Mr. Pedder updated members as to works proposed and in the pipeline to be completed both by DCC and in conjunction with the parish lengthsman. A resident asked to make a representation regarding FP60 which he considered unusable and requiring attention due to waterlogging problems.

Cllr. Lightfoot declared a personal interest as the landowner adjacent to this particular footpath.

Mr. Pedder updated Council as to his discussions with the landowner and DCC on the subject of the standing water but stated that the field which was crossed by the path was notoriously "soggy" at the best of times and that the landowner was not compelled to take actions to remedy the situation; footpath users should wear adequate footwear for conditions likely to be experienced in rural agricultural fields.

Clerk confirmed the current balance in the earmarked P3 reserve fund (£802) and stated that Council had sought an additional £1200 for specified projects in the annual grant submission process in addition to the standard annual grant. Mr. Pedder offered to keep Council abreast of further discussions in regard to this path.

ii) Highway Safety and Maintenance Matters

Nothing to report other than ongoing repairs to potholes as identified.

iii) Matters relating to traffic speed and volume in the parish

Further correspondence had been received from a parishioner on this subject.

Councillors discussed the potential imposition of a 20mph limit and Cllr. Hall offered to research the matter and return to Council with further information when obtained.

Chair asked how the 20mph limit would be realistically enforced given the shortage of police officers locally.

Cllr. Hubbard felt that the problem only really caused issues at 9am and 3pm (ie school drop off and collection) It was felt that the only feasible location of a Community Speedwatch observation point was at the Greenbank at the Goldsmith Lane "crescent".

A parishioner repeated the suggestion made in previous meetings that the school might wish to surrender land under their ownership to create a parking amenity to alleviate pressure on "School" Lane at peak times.

Cllr. Hall kindly offered to liaise with the school to discuss the possibility (and cost) of such works.

22/024 Planning Matters:**a) To consider planning applications received prior to agenda publication:**

21/3324/FUL - The Ridgeway Inn, Smallridge.

Conversion of hotel into residential accommodation (with 3 associated carports/home office units)

The applicant was present and Chair invited them to speak in support of their application but they (initially) declined but, after questions were put to them, they participated in the debate.

Councillors queried the validity of the economic viability reports provided by the applicant but were told that EDDC Economic Appraisal officers had not specified that such reports should be professionally sourced and had, as a result, had submitted evidence that they felt to be sufficient. Councillors also expressed regret at the loss to the parish of this recreational/economic amenity but appreciated that the decision to seek conversion had been assessed and deemed necessary by the applicant.

Chair opened up the discussion to other members of the public present.

Cllr. Hall left the meeting at 8.15pm.

Several members of the public spoke in opposition to the proposal.

It was proposed by Cllr. Lightfoot, seconded by Cllr. Galvin, that Council did not support the proposed conversion of the property ie that a recommendation of Refusal be submitted to EDDC.

2 votes were cast for the proposal to refuse, 2 cast against the proposal. Chair voted for the proposal.

Resolution was therefore carried.

Clerk: Please submit comments to EDDC Planning Office, copying in the EDDC Yarty Ward Member.

b) To consider planning applications received after agenda publication:

None received for consideration.

c) To consider tree matters (planning related):

None advised by EDDC Planning Authority.

d) LPA Decisions as advised (determinations):

See agenda for determinations received.

e) Enforcement and Appeal matters:

See agenda for appeals lodged. Clerk also reported that an appeal had been lodged after the agenda publication date in respect of planning application 20/2298/FUL (previously refused by the LPA).

Cllr. Lightfoot proposed that this agenda item be moved into Part Two session. Seconded Cllr. Hubbard.

Resolved unanimously. (see 22/030 below)

f) To consider planning correspondence received / planning matters in adjoining wards:

None advised by EDDC Planning Authority.

g) To consider planning applications which are to be heard at forthcoming EDDC**Planning Committee meetings:**

None advised by EDDC Planning Authority.

22/025 Financial Matters:**a) To consider timetable for Council's Annual Risk Assessment Review.**

Reviewed and noted. Clerk to bring back the final draft version to the next meeting.

b) To consider timetable for Council's Internal Financial Control Review.

Reviewed and noted. Clerk to bring back the final draft version to the next meeting.

c) To consider items of expenditure paid under delegated authority.

None to report.

d) To confirm timetable for completion and submission of 2021-22 Annual Return (AGAR2).

Reviewed and noted. Clerk to bring back the first draft version to the next meeting.

22/026**Business to be conducted:****a) To consider draft Terms of Reference for the Parish Works Working Party.**

Proposed by Cllr. Hubbard, seconded by Vice-Chair, that these Terms of Reference be adopted.

Resolved unanimously.

b) To consider matters pertaining to provision of Fibre Broadband in the parish.

Chair proposed the suspension of Standing Orders to permit public participation in the next item of business.

Approved. Mr. Feeney was invited to speak on this matter by the Chair. Report noted.

Chair thanked Mr. Feeney on behalf of the Council and community for his tenacity and patience in securing the progression from Airband UK on improved broadband roll-outs in the parish (scheduled for Winter 2022).

c) To note receipt of the annual LTN30 (Defamation) advice from the Proper Officer to members.

Received and noted by all members.

Clerk: Please annotate the annual Risk Assessment Register accordingly.

d) To consider revisions and review of Parish Council's Forward Plan 2022-27.

It was proposed by Chair that this matter be deferred until the next available meeting of the Council.

Noted and agreed. Clerk: Please schedule onto agenda accordingly.

e) To consider timetable for Parish Policy Review project.

Chair suggested that this matter be considered at an Extraordinary meeting of the Council convened for that single purpose in order to complete the entire review in one session. Agreed by all.

Clerk: Please note and liaise with Chair to agree a date on which this meeting can be convened.

f) To consider suggestions for Parish Event(s) to celebrate Her Majesty the Queen's Platinum Jubilee:

Cllr. Speed proposed that the Parish Council accept the generous offer of a Jubilee Oak tree from EDDC and that this tree be planted in the SW corner of the recreation field following the removal of the cricket nets. Seconded by Cllr. Lightfoot. Resolved unanimously.

Clerk: Please liaise with EDDC Planting Team in this regard.

In relation to other potential expenditure for the Jubilee celebration event, the Clerk reported that costs were as yet unknown but that such expenditure could be justified by way of Section 137 LGA 1972.

A parishioner offered to gather together some likely costs for the Council to assist with and bring these back to the Council in March for consideration. Noted

g) To consider whether Council wishes to nominate a member for the EDDC Standards Committee.

By unanimous agreement, Council decided to not put forward a nomination.

h) To consider whether Council wishes to submit a formal response to the EDDC Code of Conduct consultation.

By unanimous agreement, Council decided to not put submit a formal response.

22/027**Chair to propose suspension of standing orders to permit public representations at this point of the meeting.**

This was unnecessary as the Standing Orders remained suspended from an earlier point of the meeting.

Two representations regarding the revision of the Forward Plan (re: inclusion of footpath works) and also an offer from the parishioner to assist with the removal of the cricket net frame and netting. Noted with thanks.

Chair subsequently closed the final public forum at 8.45pm.

22/028**Chair to propose resumption of standing orders to preclude further public representations thereafter at this meeting.**

Proposed by Chair. Resolved unanimously. Standing Orders hereby resumed.

22/029**Date and time of next Ordinary meeting:**

The next Ordinary meeting of the Parish Council was scheduled for Tuesday 8th March 2022 - 7.00pm

22/030

It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Proposed Chair. Seconded Cllr. Hubbard. Resolved unanimously.

All members of the public left the meeting at this point.

22/031**Matters to be considered in committee:**

i) Matters pertaining to Clerk's contract of employment, working hours and remuneration were discussed.

ii) Matters pertaining to agenda item 22/024e) (Enforcement) were considered and the Clerk was directed to liaise with the EDDC Ward Member to seek clarity and possible action on the reported enforcement breach.

With no further business to discuss, Chair closed the meeting at 9.15pm

Signed: _____ (Chair)

Date: _____

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of
Tuesday 8th February 2022 at 7.00pm, held in All Saints Village Hall.**