

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of
Tuesday 22nd March 2022 at 7.00pm, held in All Saints Pavilion (Recreation Field)**

Present:

Cllrs. Forbes (Chair), Speed (Vice-Chair), Galvin and Hubbard (Quorate)
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)
Mr. Tim Pedder, Hon. Footpath Warden
11 members of the public present.
Meeting started at 7.00pm.
Chair welcomed all in attendance.

Public Forum:

a) Chair outlined fire regulations and guidance pertaining to CV19 compliance and hygiene.
b) No Police Report available for review. P3 Footpath report received and previously circulated.
c) Cllr. Hall (DCC) was unable to attend but had provided the DCC Conservative Group Councillors report.
d) Cllr. Hayward (EDDC) asked Chair for permission to provide a verbal report. Received and noted.
e) Chair invited representations from members of the public in attendance.
No representations made.
Chair closed public forum at 7.05pm.

22/032 To record members present at the meeting:

All members present (as above).

22/033 Apologies Received:

No apologies received - all members present.

**22/034 To note members not otherwise present or with approved absence,
To receive any other apologies for absence:**

Apologies received from County Councillor, Ian Hall, and Hon. Broadband Champion, Kevin Feeney. Noted.

22/035 Declarations of Notifiable Interests:

None declared.

22/036 To consider minutes of previous meetings:

Minutes of the Ordinary Meeting held Tuesday 8th March 2022 were considered.
Approval of minutes proposed by Cllr. Galvin, seconded by Cllr. Speed. Resolved unanimously.
Minutes were signed by Chair as a true record of proceedings.
Matters arising raised:
None raised.

22/037 Chair's Announcements / Matters of urgency for report only:

Clerk advised that he was still awaiting requests for financial assistance/expenditure re: QJ22 celebrations.

22/038 To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admissions to Meetings) Act 1960:

No matters considered as confidential other than agenda items already listed (see 22/047)

22/039 Footpath and Highway Matters:

Chair proposed suspension of Standing Order's to permit representations from non-members of Council. Approved.

i) Footpaths / P3 matters

Mr. Pedder enquired of Clerk as to whether the budget allocation for P3 2022-23 had been advised as yet. Clerk reported that DCC had not yet advised the annual grant award sum as at the date of the meeting. Noted. Mr. Pedder reported that he had been asked to host a stall at the Annual Village Show to promote P3 scheme. DCC PROW team had kindly agreed to provide Mr. Pedder with some P3 literature for visitors to take away. No footpath usage data was available to support the belief that footpath traffic had increased substantially. A resident asked Mr. Pedder about the Knights Farm Footpath Diversion issue and Mr. Pedder kindly agreed to chase DCC PROW team for an update in this regard, having clarified his understanding of the present situation. Chair thanked Mr. Pedder for his hard work and diligence.

ii) Highway Safety and Maintenance Matters

Cllr. Galvin reported that DCC had recently completed some pothole repairs in the Colston Cross area adjacent to Buffers. This was warmly welcomed by Councillors.

iii) Matters relating to traffic speed and volume in the parish

DCC were currently seeking consultation responses from parishes as to whether they wished to see 20mph zones introduced at certain points within the parish. After debate, **it was proposed by Cllr. Galvin, seconded by Cllr. Speed, that the Council should formally request a 20mph zone between Goldsmiths Lane and Smallridge Road i.e. the highway that included the school, the village hall and the church. Resolved unanimously.**

Clerk: Please note and liaise with DCC accordingly to complete the necessary paperwork. CC to Cllr. Hall.

A resident challenged the principle of the 20mph zone asking "who would enforce breaches of the limit?". Noted.

iv) To consider a proposal from Chardstock Parish Council that the two adjoining authorities jointly purchase a Vehicle Activated Speed device (VAS) to be shared and rotated between the two parishes

The debate on this matter reached agreement that something needs to be done to prevent loss of life and injury.

It was proposed by Cllr. Speed, seconded by Cllr. Hubbard, that the Parish Council approve "in principle" this proposed purchase in conjunction with Chardstock Parish Council subject to their approval at their next meeting. The costs of the shared equipment and mounting poles (2) were anticipated to be no more than £2000, this sum to be taken from Council's unearmarked reserves; expenditure by way of the powers afforded by S137 of the Local Government Act 1972 - The Power to incur expenditure for the benefit of the community of All Saints. Resolved unanimously.

Clerk: please note and liaise with the Clerk of Chardstock Parish Council to make the necessary arrangements.

Clerk: please liaise with DCC Highways Officer to establish two sites for mounting pole installation.

It was also suggested that Council liaise with local Police team to initiate arrangements for a Community Speedwatch Team in the parish. Clerk: Please note and action accordingly.

22/040 Planning Matters:**a)i) To consider planning applications received prior to agenda publication:**

None received for consideration.

a)ii) To consider planning applications received prior to agenda publication

where a decision was made under Council's extant Scheme of Delegation; decision to be ratified:

22/0284/FUL - The Barn, Churchill. EX13 7LZ. Proposed extension to front and porch to side elevation.

Under delegated authority, and after consultation with members, Council supported this application.

It was proposed by Cllr. Speed, seconded by Cllr. Hubbard, that this decision be ratified. Resolved unan.

b) To consider planning applications received after agenda publication:

Clerk advised that application 22/0584/FUL had been received.

Clerk: Please liaise with members to arrange a site visit and consult with members on Council's position.

c) To consider tree matters (planning related):

None advised by EDDC Planning Authority.

d) LPA Decisions as advised (determinations):

None advised by EDDC Planning Authority.

e) Enforcement and Appeal matters:

See agenda for appeals lodged. Members considered proposal to make further written representations.

Proposed from the Chair that Council do NOT submit anything further to their published consultee comments.

Resolved unanimously.

f) To consider planning correspondence received / planning matters in adjoining wards:

None advised by EDDC Planning Authority.

g) To consider planning applications which are to be heard at forthcoming EDDC

Planning Committee meetings:

None advised by EDDC Planning Authority.

22/041 Financial Matters:**a) To consider and, if thought fit, to approve Council's Annual Risk Assessment Review.**

Draft document had been circulated to members before the meeting for review .

Adoption proposed Cllr. Hubbard. Seconded Cllr. Speed. Resolved unanimously.

b) To consider and, if thought fit, to approve Council's Internal Financial Control Review.

Draft document had been circulated to members before the meeting for review .

Adoption proposed Cllr. Hubbard. Seconded Cllr. Galvin. Resolved unanimously.

c) To consider and, if thought fit, approve payments for February 2022.

FEB Payments to value of £1238.09. Proposed by Chair. Seconded Cllr. Galvin. Resolved unanimously.

d) To consider and, if thought fit, approve payments for March 2022.

MAR Payments to value of £1113.43. Proposed by Chair. Seconded Cllr. Galvin. Resolved unanimously.

e) To consider items of expenditure paid under delegated authority.

None to report.

f) To receive and review Council's Financial Reports for Q4 (21-22FY):

Noted.

g) Questions to the RFO.

None.

22/042**Business to be conducted:****a) To consider matters pertaining to the current Casual Vacancy in the Parish Council.**

Clerk outlined the vacancy protocol/process and confirmed that no election had been petitioned by the CVP3 deadline. Therefore, Council was free to seek candidates for co-option at the earliest opportunity. Chair suggested that members ask around and see if any parishioners are interested.

Clerk: Please publicise vacancy via the usual channels.

The business of the co-option is to be considered at the next convened meeting of the Parish Council.

b) To consider the date for the Annual Parish Meeting and to agree format of the meeting.

Chair proposed 19th April which was agreeable to all members. Format to be consistent with previous APM's.

Clerk: Please book venue for 7pm and summon all members, parishioners and hon. representatives accordingly.

c) To note the planting of the EDDC Jubilee Oak tree on the recreation field.

Noted. Chair conveyed his thanks to the Chair of EDDC and the planting team.

d) To consider Council's priorities for the forthcoming 12 months.

It was proposed by Cllr. Speed that Council prioritise the reduction of speeding in the parish by whatever means possible. Approved.

Clerk: Please note and commence actions as outlined earlier in these minutes.

e) To consider timetable for Parish Policy Review timetable.

Chair suggested that this matter be deferred to the May ORD meeting of the Council to allow the Proper Officer time to compile the draft versions and circulate to all members for review. Agreed.

f) To receive report on parish maintenance/lengthsman and to agree works on the recreation field.

Report received and noted. Delegated authority afforded to Clerk to continue with parish maintenance works. Re-wilding of parts of the recreation field were approved in conjunction with the grass cutting programme agreed.

g) To consider request from Axminster Town Council for a trial loan of the All Saints (CRWS) parish generator.

Loan (for an initial 3m period) proposed by Chair, seconded by Cllr. Galvin. Resolved unanimously.

h) To receive update on recent defibrillator training event in the village hall and to consider future first aid training courses/events in the parish.

Proposed by Chair, seconded by Cllr. Speed, that the Parish Council would be happy to make arrangements for a more comprehensive parish first aid training event and would support financially upto £200. Resolved unanimously.

Clerk: Please action accordingly as soon as is practicable.

22/043**Chair to propose suspension of standing orders to permit public representations at this point of the meeting.**

Proposed by Chair. Resolved unanimously. Standing Orders hereby suspended.

Representations on: P3 Grant funding, Parish Gazebo availability and hires, Traffic and Highways signage.

Chair thanked all speakers for their contributions.

22/044**Chair to propose resumption of standing orders to preclude further public representations thereafter at this meeting.**

Proposed by Chair. Resolved unanimously. Standing Orders hereby resumed.

22/045**Date and time of next Ordinary meeting:**

The next Ordinary meeting of the Parish Council was scheduled for Tuesday 10th May 2022 - 7.00pm
This will be the ANNUAL Meeting of the Parish Council.

22/046

It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

Proposed Chair. Seconded Cllr. Hubbard. Resolved unanimously.

All members of the public left the meeting at this point.

22/047**Matters to be considered in committee:**

i) To consider matters pertaining to confidential employment matters.

It was proposed by Chair, seconded by Cllr. Speed, that the Parish Council recognise the NJC/NALC Pay Settlement Recommendation for 2020/21 (agreed in 2022) and that the award of 1.75% be applied to the Clerks remuneration, backdated to the 1st April 2021. Resolved unanimously.

With no further business to discuss, Chair closed the meeting.

Signed: _____ (Chair)

Date: _____

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