

**Minutes of the Extraordinary meeting of ALL SAINTS PARISH COUNCIL of
Tuesday 28th June 2022 at 6.00pm, held in All Saints Pavilion (Recreation Field)**

Approved at the Ordinary Meeting of the Council held on 26th July 2022

Present:

Cllrs. Forbes (Chair), Speed (Vice-Chair), Galvin and Hubbard (Quorate)

Clerk, Paul Hayward. (also representing Yarty ward, EDDC)

0 members of the public present.

Meeting started at 6.00pm.

Chair welcomed all in attendance.

Public Forum:

i) No members of the public in attendance. Chair closed public forum at 6.05pm.

EM 22/001 i) To record members present at the meeting:

All members present (as above).

EM 22/001 ii) To note apologies received and to approve reasons for absence:

Cllr. Hall sent his apologies as he had a conflicting work commitment.

Approval of reason proposed by Cllr. Hubbard, seconded by Cllr. Speed. Resolved unanimously.

**EM 22/001 iii) To note members not otherwise present or with approved absence,
To receive any other apologies for absence:**

None received.

EM 22/002 Declarations of Notifiable Interests:

None declared.

**EM 22/003 To consider any matters listed on this agenda that Councillors consider should
be dealt with as confidential business as per the provisions of The Public Bodies
(Admissions to Meetings) Act 1960:**

None proposed by members.

**EM 22/004 To consider minutes of the meeting held 10th May 2022 (The Annual Meeting)
and, if thought fit, to approve those minutes as a true record of the meeting.**

Minutes of the Annual Meeting held Tuesday 10th May 2022 were considered.

Approval of minutes proposed by Cllr. Hubbard, seconded by Cllr. Galvin. Resolved unanimously.

Minutes were signed by Chair as a true record of proceedings.

Matters arising raised:

None raised.

EM 22/005 Planning Matters:

a)i) To consider planning applications received prior to agenda publication:

22/0826/FUL - 3 Socks Hill, Smallridge. EX13 7JN

Retrospective erection of shed in rear garden.

Support of application proposed by Chair, seconded by Cllr. Galvin noting retrospection. Resolved unanimously.

a)ii) To consider planning applications received prior to agenda publication

where a decision was made under Council's extant Scheme of Delegation; decision to be ratified:

None advised.

b) To consider planning applications received after agenda publication:

None advised.

c) To consider tree matters (planning related):

None advised by EDDC Planning Authority.

d) LPA Decisions as advised (determinations):

As per agenda published.

e) Enforcement and Appeal matters:

As per agenda published.

f) To consider planning correspondence received / planning matters in adjoining wards:

None received.

g) To consider planning applications which are to be heard at forthcoming EDDC

Planning Committee meetings:

None advised by EDDC Planning Authority.

EM 22/006 Financial Matters:

a) To consider and, if thought fit, approve payments for June 2022.

FEB Payments to value of £1221.02. *Proposed by Cllr. Hubbard. Seconded Cllr. Galvin. Resolved unanimously.*

b) To receive and review Council's Financial Reports for financial year to June 2022.

Noted.

c) Questions to the RFO.

None.

d) To consider items of expenditure paid under delegated authority.

None to report.

e) To consider report from the Internal Auditor for FY21-22

Noted.

f) To consider the approval and, if thought fit, signing of Annual Governance Statement.

Section ONE Annual Governance and Accountability Return 2021-22.

RFO ran through all assertions on the document and members confirmed that they were happy to respond in the affirmative.

Proposed by Chair. Seconded Cllr. Speed. Resolved unanimously. Duly signed by the Chair and Clerk.

g) To consider the approval and, if thought fit, signing of Annual Accounting Statement.

Section TWO Annual Governance and Accountability Return 2021-22.

Proposed by Chair. Seconded Cllr. Speed. Resolved unanimously. Duly signed by the Chair and RFO.

h) To consider the approval of ancillary/supporting financial paperwork to accompany the Annual Governance and Accountability Return 2021-22 (for publication).

Adoption and approval of these documents proposed by Chair, seconded by Cllr. Speed. Resolved unanimously.

i) To consider the approval and, if thought fit, signing of the Parish Council Exemption Notice for the Annual Governance and Accountability Return 2021-22.

Proposed by Chair. Seconded Cllr. Speed. Resolved unanimously. Duly signed by the Chair and RFO.

j) To confirm the dates for publication of the Notice Period for the Exercise of Public Rights together with an unaudited (exempted) copy of AGAR2 (parts 1 and 2), Exemption Notice and the Summary of Public Rights document.

Dates noted as 1st July 2022 to 11th August 2022 inclusive.

Proposed by Chair. Seconded Cllr. Speed. Resolved unanimously.

k) To note grant award from Devon County Council of £1400 for P3 (Footpath) expenditure FY22-23

Noted with thanks and appreciation.

l) To consider recommendation from RFO that the Parish Council open a new primary bank account with Unity Trust Bank plc; RFO to provide justification/explanatory report on this matter.

Proposed by Cllr. Hubbard, seconded Cllr. Galvin. Resolved unanimously.

RFO: Please note and action accordingly. All Councillors to be signatories.

EM 22/007 Business to be conducted:

a) To consider recent changes to the EDDC Model Code of Conduct (protocol and policy) and to decide whether this Parish Council wishes to adopt that model for members use and compliance.

Adoption proposed by Chair. Seconded Cllr. Speed. Resolved unanimously.

EM 22/008 Matters considered as urgent by the Chair for discussion only.

Following on from recent parishioner communications regarding the parish gazebos and their storage, the Chair suggested that this matter be discussed at the next Ordinary meeting of the Parish Council. Noted.

Clerk: Please add to agenda accordingly.

EM 22/009 Date and time of next Ordinary meeting:

The next Ordinary meeting of the Parish Council was scheduled for Tuesday 26th July 2022 - time to be agreed.

EM 22/010 *No business to be considered so agenda item deferred.*

EM 22/011 *No business to be considered so agenda item deferred.*

With no further business to discuss, Chair closed the meeting.

Signed: _____ (Chair)

Date: _____ 26th July 2022

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