

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of  
Tuesday 22nd November 2022 at 6.30pm, held in All Saints Pavilion**

*Minutes approved at the Ordinary meeting of Council held 17th January 2023*

**Present (for all or part of the meeting):**

Cllrs. Forbes (Chair), Galvin, Hall and Hubbard (Quorate)  
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)  
Mr. Tim Pedder, Hon. Footpath Warden  
2 members of the public present.

Meeting started at 6.35pm.

Chair welcomed all in attendance and outlined fire regulations and exits from the hall and paid tribute to former councillor, Robert Speed, who had recently retired from the Council.

**Public Forum:**

- a) No Police Report available for review. 0 reported crimes in the rural Axminster area.
- b) The Honorary Footpath (P3) warden asked to speak on the relevant agenda item later in meeting. Agreed.
- c) Cllr. Hall (DCC) was not in attendance but had sent a DCC Members Report via email.
- d) Cllr. Hayward (EDDC) asked Chair for permission to provide a verbal report. Received and noted.
- e) Chair invited representations from members of the public in attendance.

Representations from parishioner regarding condition of parish noticeboards and damaged road sign on Goldsmiths Lane.

Clerk was asked to add the first item to the next agenda for expenditure approval and to contact DCC re: the latter issue for their attention and action.

*Chair closed public forum at 6.45pm.*

**22/080 To record members present at the meeting:**

All members present (as above).

**22/081 Apologies Received:**

None received; all members of Council present.

**22/082 To note members not otherwise present or with approved absence,  
To receive any other apologies for absence:**

Apologies received from Michael Davis, Hon. Tree Warden and Cllr. Ian Hall (DCC). Noted.

**22/083 Declarations of Notifiable Interests:**

None declared.

**22/084 To consider minutes of previous meetings:**

Minutes of the Ordinary Meeting held Tuesday 6th September 2022

*Approval of minutes proposed by Cllr. Hall, seconded by Cllr. Hubbard. Resolved unanimously.*

*Minutes were signed by Chair as a true record of proceedings.*

Matters arising raised:

*The need for residents to step forward to serve as parish councillors in May 2023 was raised by councillors and the members of the public present. Failure to do so could leave the Council at risk of becoming inquorate.*

**22/085 Chair's Announcements / Matters of urgency for report only:**

*None raised.*

**22/086 To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admissions to Meetings) Act 1960:**

No matters considered as confidential other than agenda items already listed (see 22/096)

**22/087 To consider matters pertaining to the Casual Vacancy that exists on the Council.**

Clerk gave a verbal report on the current status of the vacancy following the resignation of former Cllr. Robert Speed. It was noted that Council could co-opt a new member if a willing candidate came forward.

**22/088 Footpath and Highway Matters:**

*Chair proposed suspension of Standing Order's to permit representations from non-members of Council. Approved.*

**i) Footpaths / P3 matters**

Mr. Pedder kindly reported on Footpath/P3 works across parish.

Mr. Pedder had attended a DCC P3 meeting as the All Saints representative.

DCC Public Rights of Way team were aware of issues across parish that Mr. Pedder had raised including:

*FP44 Yarde Farm - bridge/crossing point works required.*

*Churchill Farm (a 2-in-1 gate needed attention)*

*South Common footpath - repairs to fence posts & rails required.*

*Footpath by The Ridgeway - water pipe connection elbow needs attention; landowner aware and actioning.*

Mr. Pedder was liaising with the Parish Lengthsman to address all cyclical and routine maintenance.

Mr. Pedder was awaiting the annual survey/finance forms from DCC for completion in liaison with the Clerk.

Chair thanked Mr. Pedder for his continued enthusiasm, hard work and diligence.

**ii) Highway Safety and Parish Maintenance Matters**

Clerk was asked to ensure that the letter to all residents around the Frogwell Lane "triangle" was sent asap.

Clerk was also asked to liaise with the DCC Cllr. re: the current poor condition of the public highway from

Porch Farm to The Methodist Chapel. Noted.

**iii) Matters relating to recent highways incident at Catmoor Cross.**

Sadly, no evidence had yet come to light of which vehicle was responsible for the damage to the verge

to the property at the junction of Catmoor Cross and South Common Lane.

Clerk also provided an update on progress with the installation of the VAS on the Goldsmith Lane vergebank.

**22/089 Planning Matters:****a)i) To consider planning applications received prior to agenda publication:**

*None to be considered.*

**a)ii) To consider planning applications received prior to agenda publication**

**where a decision was made under Council's extant Scheme of Delegation; decision to be ratified:**

*None to be considered.*

**b) To consider planning applications received after agenda publication:**

*None to be considered.*

**c) To consider tree matters (planning related):**

None advised by EDDC Planning Authority.

**d) LPA Decisions as advised (determinations):**

Determinations advised by EDDC Planning Authority as per published agenda.

**e) Enforcement and Appeal matters:**

None advised by EDDC Planning Authority.

**f) To consider planning correspondence received / planning matters in adjoining wards:**

To note ongoing EDDC Emerging Local Plan Consultation (open until 15/01/2023).

Clerk was asked to publicise via the Parish Newsletter.

Chair also suggested that a relevant supplement be added to the newsletter and that copies also be made available at the next village breakfast event in December (10/12). Clerk to arrange accordingly.

**g) To consider planning applications which are to be heard at forthcoming EDDC**

**Planning Committee meetings:**

None advised by EDDC Planning Authority.

**22/090 Financial Matters:**

**a) To consider and, if thought fit, approve payments for September and October 2022.**

SEP Payments to value of £947.76 and OCT payments to the value of £795.47 were proposed.

Proposed by Cllr. Hubbard. Seconded Cllr. Galvin. Resolved unanimously.

**b) To receive and review Council's Financial Reports to October 2022 for Q2/3 (22-23FY):**

Noted with thanks.

**c) To consider items of expenditure paid under delegated authority.**

None to report.

**d) Questions to the RFO.**

None raised

**e) To consider grant request of £175 towards annual production costs of the Parish Newsletter**

Proposed by Chair, seconded by Cllr. Hubbard, that the grant award should be approved.

Payment to be made in December 2022. Resolved unanimously. RFO: Please action accordingly.

**f) To consider payment of a token honorarium gift for Honorary Postholders who have provided exemplary service to the parish community and council in this financial year.**

Proposed by Chair, seconded by Cllr. Hall, that three honorarium gifts to the value of £150 \* be approved.

Resolved unanimously. RFO: Please action accordingly.

\* Section 137 of the Local Government Act 1972 applies.

**22/091 Business to be conducted:**

**a) To consider arrangements for an extraordinary Meeting of the Parish Council to consider matters pertaining to the FY23-24 budget and precept calculation and decision.**

Chair proposed that no increase be applied but that this matter be considered in more detail at the January Ordinary meeting. Clerk was asked to compile the relevant financial data and prepare a draft budget/precept schedule and circulate to members for their comment and views. RFO: Please note and action accordingly.

Clerk: Please add to January ORD agenda as directed. Chair asked that a Parish Newsletter statement be issued the figures for FY23-24 had been agreed and resolved upon by Council. Noted.

**b) To consider whether this Council wishes to award the Honorary Freedom of the Parish to former Councillor, Robert Speed. Clerk to outline protocol and timeline for such an award.**

Chair proposed that this award be conferred. Resolved unanimously.

Clerk: Please note and convene the necessary extraordinary meeting to formally agree this decision.

**22/092 Chair to propose suspension of standing orders to permit public representations at this point of the meeting.**

*Proposed by Chair. Resolved unanimously. Standing Orders hereby suspended.*

*A statement was read out by Cllr. Hall on behalf of a resident of the parish regarding purported activity at The Ridgeway which alleged that breaches of planning enforcement conditions had arisen.*

*A lengthy debate ensued between members of the public present and Councillors.*

*After debate had ended, Clerk stated that such a report was simply conjecture until any ACTUAL breach arose or was evident and reported formally. As no such report had been made, then all that remained was for member to instruct the Clerk (and ward member for EDDC) to raise an enforcement case with the relevant EDDC team.*

*No such direction was given to the Clerk at this time and so no further action was proposed or agreed upon.*

*At this point of the meeting (7.50pm) the Chair advised that he had to leave the meeting immediately and did so.*

*Cllr. Galvin proposed that Cllr. Hubbard assume the role of Acting Chair for the remainder of the meeting.*

*Cllr. Hubbard accepted the nomination. Seconded by Cllr. Hall. Resolved unanimously.*

Cllr. Hubbard took the Chair.

**22/093 Chair to propose resumption of standing orders to preclude further public representations thereafter at this meeting.**

*Proposed by Acting Chair, Cllr. Hubbard. Resolved unanimously. Standing Orders hereby resumed.*

**22/094 Date and time of next Ordinary meeting:**

The next Ordinary meeting of the Parish Council was scheduled for Tuesday 17th January 2023 at 7pm.

It was noted that the 17th January 2023 was also the likely date for the Extraordinary Meeting referred to above.

**22/095** **It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.**

**Proposed Acting Chair, seconded by Cllr. Galvin. Resolved unanimously.**

*All members of the public left the meeting at this point.*

**22/096 Matters to be considered in committee:**

i) To consider matters pertaining to recruitment of replacement Clerk.

*Clerk provided a verbal report to members on this subject. Noted.*

ii) *Matters discussed earlier that members believe need to be discussed further in committee (see 22/086)*

*None raised.*

With no further business to discuss, the Acting Chair closed the meeting at 8pm.

Signed: \_\_\_\_\_ (Chair)

Date: \_\_\_\_\_ 17th January 2023

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