

**Minutes of the Ordinary meeting of ALL SAINTS PARISH COUNCIL of  
Tuesday 6th September 2022 at 7.00pm, held in All Saints Village Hall**

*Approved by Council on 22nd November 2022*

**Present (for all or part of the meeting):**

Cllrs. Forbes (Chair), Galvin, Hall and Hubbard (Quorate)  
Clerk, Paul Hayward. (also representing Yarty ward, EDDC)  
Mr. Tim Pedder, Hon. Footpath Warden  
2 members of the public present.

Meeting started at 7.00pm.

Chair welcomed all in attendance and outlined fire regulations and exits from the hall.

**Public Forum:**

- a) Police Report available for review. 2 reported crimes in the rural Axminster area.
  - b) The Honorary Footpath (P3) warden asked to speak on the relevant agenda item later in meeting. Agreed.
  - c) Cllr. Hall (DCC) was not in attendance but had sent a DCC Members Report via email.
  - d) Cllr. Hayward (EDDC) asked Chair for permission to provide a verbal report. Received and noted.
  - e) Chair invited representations from members of the public in attendance.
- Representation from parishioner regarding ongoing field clearance works on land opposite The Ridgeway.  
Cllr. Hayward offered to investigate with EDDC planning team and report back to members/public.  
Chair closed public forum at 7.10pm.

**22/064 To record members present at the meeting:**

All members present (as above).

**22/065 Apologies Received:**

Apologies received from Cllr. Speed (health grounds).  
Chair proposed acceptance of absence and approval of reason given. Resolved unan.

**22/066 To note members not otherwise present or with approved absence,  
To receive any other apologies for absence:**

Apologies received from Michael Davis, Hon. Tree Warden.

**22/067 Declarations of Notifiable Interests:**

None declared.

**22/068 To consider minutes of previous meetings:**

Minutes of the Ordinary Meeting held Tuesday 26th July 2022 were considered.

*Approval of minutes proposed by Chair, seconded by Cllr. Galvin. Resolved unanimously.*

*Minutes were signed by Chair as a true record of proceedings.*

Matters arising raised:

*Chair thanked Cllr. Hall (DCC) for the contribution from his Locality Fund towards the memorial benches.*

**22/069 Chair's Announcements / Matters of urgency for report only:**

*Chair noted that DALC were holding their AGM in Exeter on 5/10. Clerk was asked to attend as Council's delegate.*

**22/070 To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admissions to Meetings) Act 1960:**

No matters considered as confidential other than agenda items already listed (see 22/079)

**22/071 Footpath and Highway Matters:**

*Chair proposed suspension of Standing Order's to permit representations from non-members of Council. Approved.*

**i) Footpaths / P3 matters**

Mr. Pedder kindly reported on Footpath/P3 works across parish.

DCC Public Rights of Way team were aware of an issue over the watercourse at Yarde Farm. Funds were required from the ASPC P3 reserve to provide for the ongoing repair and maintenance.

Mr. Pedder was liaising with the Parish Lengthsman to address all cyclical and routine maintenance.

Chair thanked Mr. Pedder for his continued enthusiasm, hard work and diligence.

**ii) Highway Safety and Maintenance Matters**

The current DCC financial challenges were noted and their impact on response times and highway repairs.

It was recognised that there were funds within the ASPC Road Warden Reserve Fund for smaller scale repairs to parish roads. Chair reminded all residents to report such RSD's to DCC online and cc. the Clerk for reference.

**iii) Matters relating to traffic speed and volume in the parish - iv) VAS installation update.**

Cllr. Hall queried the speed of traffic travelling along the A358 and asked whether any police resources were available to undertake speed checks / cameras etc. Chair questioned the issue of the "dip distance" between the junction of Goldsmiths Lane with the A358 and the section of highway towards Weycroft.

It was felt that visibility of oncoming traffic was an issue here, coupled with the slow moving traffic leaving the junction.

Clerk reported slow progress with DCC in terms of the proposed VAS installation at Goldsmiths Lane "crescent" and the associated Westcombes installation at Chardstock, the project being a joint endeavour between the two adjoining parish councils.

Clerk: Please chase DCC/EDDC for a decision on the installations and report back to Council asap.

**22/072 Planning Matters:**

**a)i) To consider planning applications received prior to agenda publication:**

*22/1796/FUL - 3 Socks Hill, Smallridge. EX13 7JN*

*Proposed single-storey front extension (retrospective).*

*Supported. Proposed by Chair, seconded by Cllr. Hubbard. Resolved unanimously.*

*Clerk: Please submit comments to EDDC by deadline published.*

**a)ii) To consider planning applications received prior to agenda publication where a decision was made under Council's extant Scheme of Delegation; decision to be ratified:**

*None to be discussed.*

**b) To consider planning applications received after agenda publication:**

*None to be discussed.*

**c) To consider tree matters (planning related):**

*None advised by EDDC Planning Authority.*

**d) LPA Decisions as advised (determinations):**

*None advised by EDDC Planning Authority.*

**e) Enforcement and Appeal matters:**

*None advised by EDDC Planning Authority.*

**f) To consider planning correspondence received / planning matters in adjoining wards:**

*None advised by EDDC Planning Authority.*

**g) To consider planning applications which are to be heard at forthcoming EDDC**

**Planning Committee meetings:**

*None advised by EDDC Planning Authority.*

**22/073 Financial Matters:**

**a) To note receipt of £594 Locality Grant funding from Cllr. Hall (DCC).**

*Noted with thanks and gratitude. This funding was used towards purchase of 3 x memorial benches for parish.*

**b) To consider and, if thought fit, approve payments for August 2022.**

*AUG Payments to value of £915.61. Proposed by Cllr. Galvin. Seconded Cllr. Hubbard. Resolved unanimously.*

**c) To receive and review Council's Financial Reports to August 2022 for Q2 (22-23FY):**

*Noted with thanks.*

**d) To consider items of expenditure paid under delegated authority.**

*None to report.*

**e) Questions to the RFO.**

*None.*

**f) To consider whether this small local authority wishes to opt-out from the SAAA Centralised External Auditor Appointment arrangements for FY2022-23 to FY2026-27.**

*Proposed by Cllr. Hubbard, seconded by Cllr. Galvin, that the Council should NOT opt-out of the centralised External Auditor Appointment agreement for smaller authorities. Resolved unanimously.*

22/074

**Business to be conducted:**

**a) To review and consider Council's Priorities / workplan for the coming 12 months.**

Chair recognised that Council had been slow in formulating a forward plan but accepted that staff matters had delayed a more proactive approach to strategic planning and works schedules.

Noted.

Chair proposed that members consider what they would like to achieve for the next 12 months and feed this through to Council and Clerk so that ongoing budget considerations could take such plans into account.

**b) To consider timetable for Parish Policy Review Project.**

*Chair proposed that this matter be deferred until the New Year. Agreed unanimously.*

*Clerk: Please note and diarise accordingly.*

**c) To receive report/update on parish maintenance/lengthsman activity and to agree works on Pavilion field and a forward plan for hedge and verge maintenance in the parish.**

Clerk was asked to liaise with the Lengthsman to attend to any hedges deemed overgrown or a danger to road users. Chair will continue to assess local road network for any hedges / verges needing particular attntn.

*Proposed from the Chair. Resolved . Clerk: Please note & action accordingly and keep members up-to-date.*

**22/075 Chair to propose suspension of standing orders to permit public representations at this point of the meeting.**

Proposed by Chair. Resolved unanimously. Standing Orders hereby suspended.

*i) Representation received from resident regarding issue in parish with inconsiderately parked vehicles causing blockages and obstructions to road users. Clerk was asked to sensitively raise this issue with parishioners.*

*ii) Purchase of an electric cooker suggested for the Pavilion as a user/hirer amenity.*

*Chair proposed that such an amenity be considered as and when a hirer requested it.*

*Clerk offered to keep his eye open on local social media "buy and sell" pages.*

*iii) Representation from resident regarding Ash trees on Socks Hill which were suffering from "Ash dieback".*

*Cllr. Hubbard advised that the landowner in question was aware of the trees but had not, as yet, taken any remedial action. Chair noted that liability rested with the landowner entirely in the event of any falling limbs or trunk failure near a public highway. No further action proposed at this time.*

*iv) No Gazebo bookings were known about at this time so amenity items can remain in storage FTB.*

Chair thanked all speakers for their contributions.

**22/076 Chair to propose resumption of standing orders to preclude further public representations thereafter at this meeting.**

Proposed by Chair. Resolved unanimously. Standing Orders hereby resumed.

**22/077 Date and time of next Ordinary meeting:**

The next Ordinary meeting of the Parish Council was scheduled for Tuesday 8th November 2022.

Time to be agreed.

**22/078 It was proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.**

**Proposed Chair, seconded by Cllr. Galvin. Resolved unanimously.**

*All members of the public left the meeting at this point.*

**22/079 Matters to be considered in committee:**

*i) To consider matters pertaining to Clerk's remuneration in light of ongoing NJC Pay Settlement 2021/22*

*It was noted that Clerk's notice period had been extended (by mutual agreement) until May 2023.*

*ii) Matters discussed earlier that members believe need to be discussed further in committee (see 22/070)*

*None raised.*

With no further business to discuss, Chair closed the meeting at 8pm.

**Signed:** \_\_\_\_\_ (Chair)

**Date:** \_\_\_\_\_ 22nd November 2022

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